

MINUTES
Faculty Meeting
April 13, 2004 – McNair Auditorium -- 3:45pm

- I. The meeting was called to order at 3:51pm.
- II. The minutes of the meeting of February 24, 2004 were approved as distributed.
- III. Dr. Beckie Flannagan, chair of the Nominations committee, presided over elections.
(An election report is on page 21.)
- IV. Jay Kispert, Vice-President of Financial Affairs, made a report for the 2003-2004 fiscal year (as of April 13, 2004). Upcoming projects include the School of Education and Business, Founders Hall Renovation, Center for the Child, and a Student Activity Center.
- V. Executive Committee Report
 - A. The Faculty Governance Office in Stokes 108 is now open.
 - B. President Carter had increased the budget for the Faculty Development Committee by \$15,000.
 - C. The recipients of Honorary Degrees to be presented at graduation would be Dr. Marva Smalls, Dr. Sompong Kraikit, and Dr. Charlene Wages.
 - D. Dr. Lorraine de Montluzin requested and the faculty agreed that the following statement be reflected in the minutes of this meeting.

“Thank you to Dr. Charlene Wages for your meticulous, courageous, dedicated stewardship of faculty governance over the last few years.”
- VI. Report from the Faculty Senate *(see Attachment)*
 - A. Items I-X. were approved.
 1. Item I from the Department of Political Science and Geography concerns the deletion from the catalog of the section regarding COOPERATIVE FOURTH-YEAR PROGRAMS.
 2. Item II was from the School of Business.
 - a. Items A-H concern course changes, deletions and additions.
 - b. Items I and J incorporate the above course changes into the requirements for the accounting and finance majors.
 3. Item III from the Senate Executive committee contains a proposal concerning course prerequisites and recommendations.
 4. Item IV from the Department of Biology concerns the re-instatement of the “3+1” Program in Medical Technology.
 5. Item V from the Department of Mass Communication concerns the addition of SPCO 301, Small Group Methods and Discussion, and the deletion of SPCO 201.
 6. Item VI from the Office of the Provost concerns a change to the Residence Requirements for students participating in the International Student Exchange program.
 7. Item VII from the Admissions, Advising, and Retention committee concerns a change to an admissions policy issue (admissions grid) not published in the catalog.
 8. Item VIII from the School of Education was approved.
 - a. Items A-C concern changes to Practicum and Capstone Seminar courses.

- b. Items D-I concerns changes to Majors within the M.Ed. Program.
 - c. Item J concerns the addition of SCI 515.
 - 9. Item IX from the AAC Ad Hoc committee concerns clarification on the Drop Policy.
 - 10. Item X from the Department of English, Modern Languages, and Philosophy, concerns the addition of ENG 360, Literary Nonfiction, and ENG 345, Issues in African-American Literature.
- B. Item XI concerned clarification of time in rank for promotion.
 - 1. A motion to amend Item XI. by adding the following sentence after the last paragraph:

In exceptional cases a faculty member may apply for promotion early provided that the action has the prior written approval of the Provost and the department chair (or school dean).
 - 2. The convening of the Faculty as a Committee of the Whole in order to consider the amendment was approved.
 - 3. A motion was made and approved to strike the phrase “the Provost and” from the amendment.
 - 4. The following amendment was passed:

In exceptional cases a faculty member may apply for promotion early provided that the action has the prior written approval of the department chair (or school dean).

VII. The candidates for graduation in Spring 2004 were approved.

VIII. There was no old business.

IX. There was no new business.

X. Announcements

- A. The University Theatre’s production of the *Complete Works of William Shakespeare, Abridged*, had opened, and curtain is at 8:00pm.
- B. The Distinguished Faculty Dinner is at 6:00pm, April 22, 2004.
- C. The next Senate meeting (for both the new and old Senate) is April 22, 2004, at 3:45pm.

XI. The meeting was adjourned at 5:17pm.

Respectfully,
D. Keith Best
Secretary

Report from the Faculty Senate

I. Department of Political Science and Geography: *(See Appendix for Rationale.)*

DELETE, on page 173 of the current catalog, the following from the curriculum:

The entire section regarding the **COOPERATIVE FOURTH-YEAR PROGRAMS**

II. School of Business: *(See Appendix for Rationale, Course Proposal Forms, and Course Syllabi.)*

A. **CHANGE**, on page 138 of the current catalog, the title and course description of **ACTG 323**

FROM:

Intermediate Accounting I: (3) (Prerequisite: 201 and 202 with grade of C or higher) F, SU. Reviews the accounting cycle, expands the conceptual framework, and provides an in-depth treatment of assets and liabilities and their related revenues, expenses, and cash flows.

TO:

Financial Reporting I: (3) (Prerequisite: 202 with a grade of C or higher) F, SU. Reviews the accounting cycle, discusses the conceptual framework as a basis for accounting theory, and provides an in-depth study of GAAP in relation to preparation of financial statements. Topics include the time value of money and accounting for current (and non-current) assets.

B. **CHANGE**, on page 138 of the current catalog, the title and course description of **ACTG 324**

FROM:

Intermediate Accounting II: (3) (Prerequisite: 323 with a grade of C or higher) S, SU. Provides an in-depth treatment of revenue recognition, stockholder's equity, statement of cash flows, pensions, leases, price level changes, deferred income taxes, earnings per share, correction of errors, ratios, and disclosure

TO:

Financial Reporting II: (3) (Prerequisite: 323 with grade of C or higher) S, SU. Provides an in-depth study of GAAP in relation to preparation of financial statements, including (1) accounting for current (and non-current) liabilities and stockholders' equity and (2) calculating EPS. Special topics including accounting for investments, income taxes, pensions, and leases.

- C. **CHANGE**, on page 138 of the current catalog, the title and course description of **ACTG 422**

FROM:

Advanced Accounting: (3) (Prerequisite:324 with grade of C or higher)F. Introduces special accounting problems associated with business combinations, international operations, and preparations of consolidated statements.

TO:

Financial Reporting III: (3) (Prerequisite:324 with a grade of C or higher) F. An in-depth study in specific accounting issues associated with the preparation of financial statements (e.g., business combinations, consolidated statements and international operations) and some work in not-for-profit financial reporting (e.g., governmental fund accounting).

- D. **ADD**, on page 138 of the current catalog,

ACTG 423, Accounting for Governmental and Not-for-Profit Organizations, (3) (Prerequisite: 324 with a grade of C or higher) An in-depth study of the financial accounting and reporting requirements and methods for state and local governments. Also the unique accounting and reporting practices of hospitals, academic institutions, human service organizations, and other non-business organizations are surveyed.

- E. **DELETE** on page 138 of the current catalog the following course:

ACTG 427, Introduction to Taxation

- F. **ADD** on page 138 of the current catalog the following course:

328 Federal Taxation I (3) (Prerequisite: 202 with a grade of C or higher or permission of School) F. Emphasizes the study of individual income taxation. Major topics revolve around the determination of taxable income, including filing status, gross income and exclusions, deductions, gains and losses. Other areas of study include the federal tax system and tax research.

- G. **CHANGE**, on page 138 of the current catalog, the title and course description of **ACTG 428, Advanced Taxation**

FROM:

428 Advanced Taxation (3) (Prerequisite: 427 with a grade of C or higher) S. Study of the principles of income taxation primarily dealing with corporate, partnership, and fiduciary taxation. Includes a survey of estate taxation, tax planning, and tax practice and administration.

TO:

428 Federal Taxation II (3) (Prerequisite: 328 with a grade of C or higher or permission of School) S. Generally emphasizes the study of business income taxation. More specifically, it focuses on the application of federal law within the context of the income taxation of (a) regular "C" corporations and their shareholders, (b) "S" corporations and their shareholders and (c) partnerships and their partners. Topics include the income tax consequences of the formation, operation, consolidation, and termination of business entities.

H. ADD, on page 138 of the current catalog,

ACTG. 429, Tax Research, (3) (Prerequisites: 328 or permission of the School) F. Focuses on applied research in Federal taxation. It examines (1) primary sources of the tax law (e.g., the Internal Revenue Code, Treasury Regulations and Supreme Court rulings) and (2) various tax research methodologies. It includes practical written assignments that (a) require application of specific primary sources and (b) must be completed using state-of-the-art, on-line, tax research databases to locate and interpret primary source materials.

I. CHANGE, on page 135 of the current catalog, the requirements for the accounting major

FROM:

4.	Major Requirements	18 to 27 hours	
a)	Accounting - Total Required Hours	129	27 hours
	ACTG 320 Accounting Systems		3
	ACTG 323 Intermediate Accounting I		3
	ACTG 324 Intermediate Accounting II		3
	ACTG 325 Cost Accounting		3
	ACTG 421 Concepts of Auditing		3
	ACTG 422 Advanced Accounting		3
	ACTG 427 Introduction to Taxation		3
	ACTG 424 Accounting Theory		
	or		3
	ACTG 428 Advanced Taxation		3
	School Elective		3

Each applicant for the Certified Public Accountant (CPA) examination in South Carolina must hold a baccalaureate degree and a minimum of 150 semester hours from a college or university recognized by the South Carolina Board of Accountancy. The 150 hours must include a minimum of 30 hours in accounting and 24 hours in administration courses other than accounting courses. Individuals planning to sit for professional accountancy exams, including graduates of other institutions, should consult with an accounting adviser to prepare a plan for acquiring the necessary courses and hours of credit.

TO:

4. Major Requirements 18 to 27 hours
- a) Accounting - Total Required Hours 129 27 hours
- | | |
|---|---|
| ACTG 320 Accounting Systems | 3 |
| ACTG 323 Financial Reporting I | 3 |
| ACTG 324 Financial Reporting II | 3 |
| ACTG 325 Cost Accounting | 3 |
| ACTG 328 Federal Taxation I | 3 |
| ACTG 421 Concepts of Auditing | 3 |
| ACTG 422 Financial Reporting III | 3 |
| ACTG 423 Accounting for Governmental and Not-for-Profit Organizations | 3 |
| or | |
| ACTG 424 Accounting Theory | |
| or | 3 |
| ACTG 428 Federal Taxation II | 3 |
| or | |
| ACTG 429 Tax Research | 3 |
| School Elective | 3 |

Each applicant for the Certified Public Accountant (CPA) examination in South Carolina must hold a baccalaureate degree and a minimum of 150 semester hours from a college or university recognized by the South Carolina Board of Accountancy. The 150 hours must include a minimum of 30 hours in accounting and 24 hours in administration courses other than accounting courses. Individuals planning to sit for professional accountancy exams, including graduates of other institutions, should consult with an accounting adviser to prepare a plan for acquiring the necessary courses and hours of credit.

- J. **CHANGE**, on page 136 of the current catalog, the requirements for a finance major

FROM:

- d) Finance – Total Required Hours 123.....21 hours
- One class from:
- | | |
|---|---|
| ACTG 323 Intermediate Accounting or | |
| ACTG 325 Cost Accounting..... | 3 |
| ECON 310 Intermediate Microeconomic Theory or | |
| ECON 321 Money and Banking..... | 3 |
| FIN 344 Real Estate Finance..... | 3 |
| FIN 347 Investments I..... | 3 |
| FIN 442 Advanced Financial Problems..... | 3 |
| FIN 450 Cash Management..... | 3 |
- One class from:
- | | |
|------------------------|--|
| FIN 366 Real Estate or | |
| FIN 348 Investments II | |

TO:

d) Finance – Total Required Hours 123.....21 hours

ACTG 323 Financial Reporting I or	
ACTG 325 Cost Accounting.....	3
ECON 310 Intermediate Microeconomic Theory or	
ECON 321 Money and Banking.....	3
FIN 347 Investments I.....	3
FIN 348 Investments II.....	3
FIN 442 Advanced Financial Problems.....	3
FIN 443 Financial Institutions and Markets.....	3
FIN 450 Cash Management.....	3

III. Faculty Senate Executive committee:**PROPOSAL CONCERNING COURSE PREREQUISITES AND RECOMMENDATIONS**

1. Course registration programs shall be designed so that students will not be allowed to register for a course unless they have completed the prerequisite course(s) with the appropriate grade or are currently enrolled in the prerequisite course(s). Students who do not successfully complete the course prerequisites will be dropped from the course. A decision will be made by the system programmers as to how to best identify those students who do not successfully complete the prerequisite courses.
2. Academic units may identify courses which they recommend, but do not require, as Recommended or Strongly Recommended. The format for these recommendations will be:
 - A. Prior completion of _____ is recommended.
 - B. Prior completion of _____ is strongly recommended

For example (see *2003-2004 FMU Catalog*, p.85):

ENGLISH COURSES (ENG)

WRITING

370 Creative Writing: Poetry Workshop (3) (Prerequisite: English 200; Prior completion of one previous literature course is recommended)

371 Creative Writing: Advanced Poetry Workshop (3) (Prerequisite: English 200; Prior completion of one previous literature course is strongly recommended)

3. The department chairs/school deans and their designees may excuse a course prerequisite as they deem necessary by submitting the appropriate documentation.

IV. Department of Biology: (See Appendix for Rationale, Course Proposal Forms, and Course Syllabi.)

Proposal to Re-instate the “3+1” Program in Medical Technology as a cooperative program between Francis Marion University and McLeod Regional Medical Center School of Medical Technology.

A. ADD, on page 67 of the current catalog, at the end of the **Mission Statement**:

A degree in Medical Technology is also offered by Francis Marion University in which the student supplements three years of study in the Department of Biology with one year of clinical studies at an approved hospital.

B. ADD, on page 69 of the current catalog, at the end of the **Medical Technology Option**:

A Bachelor of Science degree in Medical Technology may also be earned as a cooperative program with McLeod Hospital. See page 171.

C. ADD, on page 170 of the current catalog, in paragraph directly under Cooperative Program, after wildlife biology, the following statement:

with McLeod Regional Medical Center in the area of Medical Technology

D. ADD, on page 171 of the current catalog, after **Arrangement in Forest Management** and before **Arrangement in Military Science**, the following:

ARRANGEMENT IN MEDICAL TECHNOLOGY WITH MCLEOD REGIONAL MEDICAL CENTER SCHOOL OF MEDICAL TECHNOLOGY

Coordinator: Dr. Larry J. McCumber

Medical technologists usually serve as technical assistants to pathologists, performing clinical laboratory procedures helpful to physicians in the determination of the nature, course and treatment of disease. A Bachelor of Science degree in medical technology at Francis Marion University is awarded after successful completion of 120 hours to include the following:

1. A minimum of 90 semester hours including the General Education Requirements and the following required courses:

Biology - 20 semester hours

General Biology (Biology 105, 105L, 106, 106L)	8 hours
Microbiology (Biology 311)	4 hours
Immunology (Biology 407)	4 hours

- | | |
|---|---------|
| Biology Elective | 4 hours |
| Chemistry - 20 semester hours | |
| General Chemistry (Chemistry 101-102) | 8 hours |
| Organic Chemistry (Chemistry 201-202) | 8 hours |
| Quantitative Analysis (Chemistry 203) | 4 hours |
| Mathematics - 9 semester hours | |
| 6 hours from Mathematics 111, 112, 180 or higher | 6 hours |
| Statistics (Mathematics 114) | 3 hours |
| Physics - 8 semester hours | |
| General Physics I & II (Physics 215, 216) | 8 hours |
| Computer Science - (CS 150 or 190) | 3 hours |
2. McLeod affiliation - Francis Marion University is currently affiliated with the School of Medical Technology of the McLeod Regional Medical Center, Florence, South Carolina. A limited number of Francis Marion students will be admitted to the McLeod program. Students will be admitted only if
- they have completed 3 nine-month academic years (or the equivalent) of undergraduate study including all of the General Education Requirements;
 - they have a minimum grade point average of 2.6 in the biology, chemistry, physics, mathematics, and computer science courses;
 - they have a 2.5 overall grade point average.
3. Completion of a 30-hour clinical curriculum in the medical technology program approved by Francis Marion University.

A student can complete the requirements for the degree in four years. Successful completion of an examination given by the National Association of Clinical Laboratory Scientists will qualify the student as a Medical Technologist.

V. Department of Mass Communication: *(See Appendix for Rationale, Course Proposal Forms, and Course Syllabi.)*

A. **ADD**, on page 110 of the current catalog, the following:

SPCO 301 Small Group Methods and Discussion (3) (Prerequisite: Psy 206) Small Group Methods and Discussion provides students with the opportunity to explore and apply research in small group communication. Students will learn the skills necessary to participate effectively in small groups. Special attention will be given to the role and function of decision-making in groups. Other topics to be covered include (but are not limited to) leadership, power, and conflict management.

B. DELETE on page 110 the following:

SPCO 201

VI. Office of the Provost (upon the recommendation of the Council of International Programs):
(See Appendix for Rationale.)

CHANGE in the Residence Requirements on page 59 of the current catalog:

FROM:

A minimum of 36 semester hours of course credits must be taken in residence at Francis Marion University within five calendar years preceding the date the degree is granted. No more than nine of the final 36 hours required for the degree can be taken at another institution or earned through correspondence. Both the institution and courses taken elsewhere....

TO:

A minimum of 36 semester hours of course credits must be taken in residence at Francis Marion University within five calendar years preceding the date the degree is granted. No more than nine of the final 36 hours required for the degree can be taken at another institution or earned through correspondence with the exception of hours earned by students while participating in a Francis Marion University International Student Exchange Program. Both the institution and courses taken elsewhere....

VII. Admissions Advising and Retention Committee:
(See Appendix for Rationale.)

This is a policy issue and this information is not published in the catalog.

Proposed Admissions Grid

GPA	SAT-full admit	SAT-CAP admit
3.0	800	780
2.5	850	800
2.2	880	800
2.0	900	850

Justification:

Existing Admissions Grid

GPA	SAT-full admit	SAT-CAP admit
3.0	800	780
2.5	850	800

2.2	880	800
2.0	900	850
1.8	950	850

VIII. School of Education: *(See Appendix for Rationale, Course Proposal Forms, and Course Syllabi.)*

- A. **DELETE**, on pg. 196 of the current catalog, the following

Educ 797B Practicum – Seminar I: Problem Identification

Educ 799B Capstone Seminar III: Problem Resolution

- B. **CHANGE**, on pg. 196 of the current catalog, the course number, credit hours, and term offered

FROM:

Educ 797A Practicum - Seminar I: Problem Identification (1) F

TO:

Educ 797 Practicum - Seminar I: Problem Identification (3) F, S, SU

- C. **CHANGE**, on pg. 196 of the current catalog, the course number

FROM:

Educ 799A Capstone Seminar III: Problem Resolution (1) F

TO:

Educ 799 Capstone Seminar III: Problem Resolution (3) F, S, SU

- D. **CHANGE**, on page 192 of the current catalog, **Program for Master of Education Degree with Major in Early Childhood Education**

FROM:

Students must complete 36 graduate hours.

Education Foundation Core

12 hours

EDUC 610 Collaboration and Management in Education

EDUC 611 Solving Instructional Problems Using Technology

EDUC 612 Assessment and Investigation in Education

EDUC 613 Contemporary Issues in Education and Society

Early Childhood Education Specialty Core

12 hours

EDUC 721	Family and Community, and Early Childhood Education
EDUC 722	Curriculum Design for Early Childhood Programs
EDUC 723	Early Intervention: Strategies for the Special Needs Child
EDUC 724	Leadership of Early Childhood Programs

Practicum Seminars **12 hours**

EDUC 797A	Practicum Seminar I: Problem Identification
EDUC 797B	Practicum Seminar I: Problem Identification
EDUC 798	Practicum Seminar II: Problem Analysis
EDUC 799A	Capstone Seminar III: Problem Resolution
EDUC 799B	Capstone Seminar III: Problem Resolution

TO:

Students must complete 36 graduate hours.

Education Foundation Core: **15 hours**

EDUC 611	Solving Instructional Problems Using Technology
EDUC 620	Foundations of Education
EDUC 621	Understanding Learning Differences
EDUC 622	Assessment of Learning and Behavior
EDUC 623	Quantitative Research Methods in Education

Early Childhood Education Specialty Core **12 hours**

EDUC 721	Family and Community, and Early Childhood Education
EDUC 722	Curriculum Design for Early Childhood Programs
EDUC 723	Early Intervention: Strategies for the Special Needs Child
EDUC 724	Leadership of Early Childhood Programs

Education Practicum Seminars **9 hours**

EDUC 797	Practicum Seminar I: Problem Identification
EDUC 798	Practicum Seminar II: Problem Analysis
EDUC 799	Capstone Seminar III: Problem Resolution

E. CHANGE, on page 192 of the current catalog, **Program for Master of Education Degree with Major in Elementary Education**

FROM:

Students must complete 36 graduate hours.

Education Foundation Core **12 hours**

EDUC 610	Collaboration and Management in Education
EDUC 611	Solving Instructional Problems Using Technology
EDUC 612	Assessment and Investigation in Education
EDUC 613	Contemporary Issues in Education and Society

Elementary Education Specialty Core	12 hours
EDUC 731	Literacy Development
EDUC 732	Quantitative Learning: Pre-School Through Middle School
EDUC 733	Concepts and Methods in Elementary Science
EDUC 734	Concepts and Methods in Elementary Social Studies

Practicum Seminars	12 hours
EDUC 797A	Practicum Seminar I: Problem Identification
EDUC 797B	Practicum Seminar I: Problem Identification
EDUC 798	Practicum Seminar II: Problem Analysis
EDUC 799A	Capstone Seminar III: Problem Resolution
EDUC 799B	Capstone Seminar III: Problem Resolution

TO:

Students must complete 36 graduate hours.

Education Foundation Core:	15 hours
EDUC 611	Solving Instructional Problems Using Technology
EDUC 620	Foundations of Education
EDUC 621	Understanding Learning Differences
EDUC 622	Assessment of Learning and Behavior
EDUC 623	Quantitative Research Methods in Education

Elementary Education Specialty Core	12 hours
EDUC 731	Literacy Development
EDUC 732	Quantitative Learning: Pre-School Through Middle School
EDUC 733	Concepts and Methods in Elementary Science
EDUC 734	Concepts and Methods in Elementary Social Studies

Education Practicum Seminars	9 hours
EDUC 797	Practicum Seminar I: Problem Identification
EDUC 798	Practicum Seminar II: Problem Analysis
EDUC 799	Capstone Seminar III: Problem Resolution

F. CHANGE, on page 192 of the current catalog, **Program for Master of Education Degree with Major in Instructional Accommodation**

FROM:

Students must complete 36 graduate hours.

Education Foundation Core	12 hours
EDUC 610	Collaboration and Management in Education
EDUC 611	Solving Instructional Problems Using Technology
EDUC 612	Assessment and Investigation in Education
EDUC 613	Contemporary Issues in Education and Society

Instructional Accommodation Education Specialty Core		12 hours
EDUC 741	Cognitive and Behavioral Aspects of the Divergent Learner	
EDUC 742	Procedures for the Divergent Learner	
EDUC 743	Verbal Processing and the Divergent Learner	
EDUC 744	Quantitative Processing and the Divergent Learner	

Practicum Seminars		12 hours
EDUC 797A	Practicum Seminar I: Problem Identification	
EDUC 797B	Practicum Seminar I: Problem Identification	
EDUC 798	Practicum Seminar II: Problem Analysis	
EDUC 799A	Capstone Seminar III: Problem Resolution	
EDUC 799B	Capstone Seminar III: Problem Resolution	

TO:

Students must complete 36 graduate hours.

Education Foundation Core:		15 hours
EDUC 611	Solving Instructional Problems Using Technology	
EDUC 620	Foundations of Education	
EDUC 621	Understanding Learning Differences	
EDUC 622	Assessment of Learning and Behavior	
EDUC 623	Quantitative Research Methods in Education	

Instructional Accommodation Education Specialty Core		12 hours
EDUC 741	Cognitive and Behavioral Aspects of the Divergent Learner	
EDUC 742	Procedures for the Divergent Learner	
EDUC 743	Verbal Processing and the Divergent Learner	
EDUC 744	Quantitative Processing and the Divergent Learner	

Education Practicum Seminars		9 hours
EDUC 797	Practicum Seminar I: Problem Identification	
EDUC 798	Practicum Seminar II: Problem Analysis	
EDUC 799	Capstone Seminar III: Problem Resolution	

G. CHANGE, on pages 192-193 of the current catalog, **Program for Master of Education Degree with Major in Secondary Education: English Specialization**

FROM:

Students must complete 39 graduate hours.

Education Foundation Core		12 hours
EDUC 610	Collaboration and Management in Education	
EDUC 611	Solving Instructional Problems Using Technology	
EDUC 612	Assessment and Investigation in Education	

EDUC 613 Contemporary Issues in Education and Society

English Education Specialty Core 15 hours

ENG 516 Applied Composition Theory
 ENG 517 Advanced Approaches to British Literature
 ENG 518 Advanced Approaches to American Literature
 ENG 519 Advanced Approaches to World Literature
 ENG 799 Seminar Practicum Capstone

Practicum Seminars 12 hours

EDUC 797A Practicum Seminar I: Problem Identification
 EDUC 797B Practicum Seminar I: Problem Identification
 EDUC 798 Practicum Seminar II: Problem Analysis
 EDUC 799B Capstone Seminar III: Problem Resolution

TO:

Students must complete 39 graduate hours.

Education Foundation Core: 15 hours

EDUC 611 Solving Instructional Problems Using Technology
 EDUC 620 Foundations of Education
 EDUC 621 Understanding Learning Differences
 EDUC 622 Assessment of Learning and Behavior
 EDUC 623 Quantitative Research Methods in Education

English Education Specialty Core 15 hours

ENG 516 Applied Composition Theory
 ENG 517 Advanced Approaches to British Literature
 ENG 518 Advanced Approaches to American Literature
 ENG 519 Advanced Approaches to World Literature
 ENG 799 Seminar Practicum Capstone

Education Practicum Seminars 9 hours

EDUC 797 Practicum Seminar I: Problem Identification
 EDUC 798 Practicum Seminar II: Problem Analysis
 EDUC 799 Capstone Seminar III: Problem Resolution

H. CHANGE, on page 193 of the current catalog, Program for Master of Education Degree with Major in Secondary Education: Mathematics Specialization

FROM:

Students must complete 39 graduate hours.

Education Foundation Core 12 hours

EDUC 610 Collaboration and Management in Education

EDUC 611	Solving Instructional Problems Using Technology
EDUC 612	Assessment and Investigation in Education
EDUC 613	Contemporary Issues in Education and Society

Mathematics Education Specialty Core **15 hours**

MATH 516	Calculus for Teachers
MATH 517	Abstract Algebra and Linear Algebra for Teachers
MATH 518	Probability and Statistics for Teachers
MATH 519	Logic and Geometry for Teachers
MATH 799	Seminar Practicum Capstone

Practicum Seminars **12 hours**

EDUC 797A	Practicum Seminar I: Problem Identification
EDUC 797B	Practicum Seminar I: Problem Identification
EDUC 798	Practicum Seminar II: Problem Analysis
EDUC 799B	Capstone Seminar III: Problem Resolution

TO:

Students must complete 39 graduate hours.

Education Foundation Core: **15 hours**

EDUC 611	Solving Instructional Problems Using Technology
EDUC 620	Foundations of Education
EDUC 621	Understanding Learning Differences
EDUC 622	Assessment of Learning and Behavior
EDUC 623	Quantitative Research Methods in Education

Mathematics Education Specialty Core **15 hours**

MATH 516	Calculus for Teachers
MATH 517	Abstract Algebra and Linear Algebra for Teachers
MATH 518	Probability and Statistics for Teachers
MATH 519	Logic and Geometry for Teachers
MATH 799	Seminar Practicum Capstone

Education Practicum Seminars **9 hours**

EDUC 797	Practicum Seminar I: Problem Identification
EDUC 798	Practicum Seminar II: Problem Analysis
EDUC 799	Capstone Seminar III: Problem Resolution

I. CHANGE, on page 193 of the current catalog, **Program for Master of Education Degree with Major in Secondary Education: Social Studies Specialization**

FROM:

Students must complete 39 graduate hours.

Education Foundation Core	12 hours
EDUC 610	Collaboration and Management in Education
EDUC 611	Solving Instructional Problems Using Technology
EDUC 612	Assessment and Investigation in Education
EDUC 613	Contemporary Issues in Education and Society
Social Studies Education Specialty Core	15 hours
Social Studies 516	History and American Society
Social Studies 517	American Economy and Politics
Social Studies 518	The United States and The World
Social Studies 519	Special Study of World Regions
Social Studies 799	Seminar Practicum Capstone
Practicum Seminars	12 hours
EDUC 797A	Practicum Seminar I: Problem Identification
EDUC 797B	Practicum Seminar I: Problem Identification
EDUC 798	Practicum Seminar II: Problem Analysis
EDUC 799B	Capstone Seminar III: Problem Resolution

TO:

Students must complete 39 graduate hours.

Education Foundation Core:	15 hours
EDUC 611	Solving Instructional Problems Using Technology
EDUC 620	Foundations of Education
EDUC 621	Understanding Learning Differences
EDUC 622	Assessment of Learning and Behavior
EDUC 623	Quantitative Research Methods in Education
Social Studies Education Specialty Core	15 hours
Social Studies 516	History and American Society
Social Studies 517	American Economy and Politics
Social Studies 518	The United States and The World
Social Studies 519	Special Study of World Regions
Social Studies 799	Seminar Practicum Capstone
Education Practicum Seminars	9 hours
EDUC 797	Practicum Seminar I: Problem Identification
EDUC 798	Practicum Seminar II: Problem Analysis
EDUC 799	Capstone Seminar III: Problem Resolution

J. **ADD** the following new course on p.197 of the current catalog:

SCI 515 Science: Physical Science (3) (Prerequisite: Eligibility for certification in science and bachelor's degree or permission of department) SU. This course will examine the physical principles that govern natural phenomena. Topics may include

mechanics, heat, electricity and magnetism, waves, and light. Applications of science and technology, critical thinking and problem-solving skills, and experimental design will be emphasized.

IX. Academic Affairs Committee (Ad Hoc Committee on the Drop Policy):
(See Appendix for Rationale.)

CHANGE the entire section underneath the heading “Dropping Courses” (for undergraduate students) on p. 52 of the current catalog:

FROM:

A student is expected to follow the course schedule for which he/she registers. If, however, he/she is given permission to drop a course prior to the completion of one- third of the course in regular semesters or prior to the sixth class meeting in summer terms, the grade recorded shall be W. In order to drop a course or courses, a student must first obtain the written approval of his/her adviser and course instructor on the drop form. If the student has financial assistance, approval from the Financial Assistance Office must also be obtained. Then the drop form must be taken by the student to the Registrar’s Office so that rolls and records can be corrected. When a course is dropped after the completion of one-third of a course and up to two weeks prior to Reading Day in regular semesters or up to one week prior to examinations in summer terms, the grade recorded is F or W based on the academic average at the time of withdrawal. With the exception of students in graduate courses, a student normally may not withdraw from a course two weeks prior to Reading in regular semesters or one week prior to examinations in summer terms or at any time thereafter.

All withdrawals must be processed on the appropriate forms and returned to the Registrar’s Office. Failure to file the drop form with the Registrar’s Office will result in the grade of F for the course.

TO:

A student is expected to follow the course schedule for which he/she registers. However, prior to the completion of thirty-three percent of a course, a student may initiate withdrawal from a course and the grade recorded will be W. After the completion of thirty-three percent of a course and prior to completion of eighty-five percent of a course, a student may still initiate withdrawal from a course but the grade recorded will be F or W based on the academic average at the time of withdrawal. During the last fifteen percent of a course, a student may not initiate withdrawal from a course. When a student initiates withdrawal from a course, the withdrawal is not complete until the student fills out a Drop Form, obtains all required signatures in the proper order, and delivers the form to the Registrar’s Office.

A faculty member may withdraw a student from his/her course for a violation of the stated attendance policy at any time during a semester. Prior to the completion of thirty-three percent of a course, a faculty member may withdraw a student from a course for a violation of the stated attendance policy and the grade recorded will be W. After the completion of thirty-three

percent of a course, a faculty member may still withdraw a student from a course for a violation of the stated attendance policy but the grade recorded will be F or W based on the academic average at the time of withdrawal. When a faculty member withdraws a student from a course, the withdrawal is not complete until the faculty member fills out an Automatic Dropping of Students Form and the form is received by the registrar's office with the appropriate signatures.

X. Department of English, Modern Languages, & Philosophy:
(See Appendix for Rationale, Course Proposal Forms, and Course Syllabi.)

A. **ADD**, on page 85 of the current catalog,

360 Literary Nonfiction (3) (Prerequisite: English 200) As Needed. Introduction to writing literary nonfiction. Students will study a variety of literary nonfiction written in English, with an emphasis on the twentieth century. The class will emphasize the techniques of nonfiction writing. Students will complete and discuss in workshop extended nonfiction assignments.

B. **ADD**, on page 87 of the current catalog,

345 Issues in African-American Literature (3) (Prerequisite: English 200) S. Introduction to some major topics in African-American literature (e.g., The Slave Experience, The Autobiographical Impulse, and Black Women's Issues).

XI. Policy and Procedure on Promotion

CHANGE paragraphs 3-5 on page 20 of the faculty handbook:

FROM:

Each candidate for promotion in rank to assistant professor (a) should hold an earned terminal degree; (b) must have a minimum of four years of successful teaching experience at Francis Marion University, and (c) must offer evidence of continuing growth in teaching, scholarly activity, and professional service.

Each candidate for promotion in rank to associate professor (a) should hold an earned terminal degree; (b) must have a minimum of six years in service as assistant professor, at least three years of which are continuous at Francis Marion University; and (c) must offer evidence of demonstrated ability in teaching, scholarly activity, and professional service.

Promotion to professor represents the pinnacle of professional achievement and must be limited to outstanding accomplishment. Each candidate for promotion in rank to professor must (a) hold an earned terminal degree; (b) have a minimum of six years in service as associate professor, at least three years of which are continuous at Francis Marion University; (c) have demonstrated exemplary performance in college teaching; and (d) have achieved significant accomplishment in scholarly activity and/or professional service.

TO:

Candidates for promotion in rank to assistant professor (a) should hold an earned terminal degree; (b) should be in at least their fourth year as an instructor at Francis Marion University, and (c) must offer evidence of continuing growth in teaching, scholarly activity, and professional service.

Candidates for promotion in rank to associate professor (a) should hold an earned terminal degree; (b) should be in at least their sixth year as an assistant professor, and in at least their third year of continuous service at Francis Marion University, and (c) must offer evidence of demonstrated ability in teaching, scholarly activity, and professional service.

Promotion to professor represents the pinnacle of professional achievement and must be limited to outstanding accomplishment. Candidates for promotion in rank to professor (a) must hold an earned terminal degree; (b) should be in at least their sixth year as an associate professor, and in at least their third year of continuous service at Francis Marion University; (c) must have demonstrated exemplary performance in college teaching; and (d) must have achieved significant accomplishment in scholarly activity and/or professional service.

In exceptional cases a faculty member may apply for promotion early provided that the action has the prior written approval of the department chair (or school dean).

ELECTION RESULTS:

New committee and at-large senate members:

Academic Affairs: Charlene Wages

Academic Freedom and Tenure: David Cowles, Ed Eleazer

Academic Support: Susan Ruppel, Shirley Bausmith, and Damon Scott

Admissions, Advising, and Retention: Kathy Pompe and Laurie Sullivan-Hunter

Budget Review and Planning: David Franck and Chris Johnson

Faculty Grievance: Pamela Rooks

Faculty Life: Roger Hux and Abby Wurster

Grade Appeals: Lisa Pike and Jane Quick

Honors Program: Jon Tuttle and Tommy Ramey

Information Technology: John Sutton, Jennifer Kunka, and Jeannette Myers

Institutional Effectiveness: Chris Johnson and Beckie Flannagan

Mediation: John Rae and Jim Rennecker

Nominating: Meredith Love and David White

Professional Development: Glen Gourley and Roger Hux

At-Large Senators: David White, Pamela Rooks, and Glen Gourley