Department of Education, Online Graduate Course

Course Number: EDUC 611　　　**Course Title:** Solving Instructional Problems Using Technology

Credit Hours: 3　　**Semester and Year:** Fall 2016　**Course Duration:** August 22nd –November 28th

Course Instructor Dr. Daljit Kaur　　　　　　**Email:** dkaur@fmarion.edu

Francis Marion University School of Education Conceptual Framework

The School of Education prepares competent and caring teachers.

　I.　　Competent teachers possess

　　　A.　Knowledge of content in their area of teaching

　　　B.　Professional knowledge and skills

　　　　　1.　Ability to plan instruction
　　　　　2.　Ability to apply skills and knowledge in a clinical setting
　　　　　3.　Ability to cause learning in P -12 students
　　　　　4.　Ability to assess learning and learners
　　　　　5.　Ability to work with children of poverty
　　　　　6.　Ability to use technology

　II.　　Caring teachers possess

Professional Dispositions

The professional dispositions may be placed under five categories:
　　1.　Professional attributes such as promptness, adequate preparation and good attitude.
　　2.　Demonstration of instructional/assessment flexibility and accommodations to individual differences that reflect the belief that <u>all students can learn</u>.
　　3.　Upholding ethical and professional standards
　　4.　Demonstration of respect for families, cultures, and communities and a <u>sense of fairness</u> and respect.
　　5.　Demonstration of respect for colleagues, P-12 students, faculty and staff

The School of Education faculty realizes that teaching is more than mastering academic content and instructional techniques. Competent and caring teachers demonstrate a large array of professional behaviors that set them apart. The development and demonstration of these behaviors are integral parts of your professional preparation. Your professor will rate you based on how well he/she feels you are demonstrating these behaviors, but ratings will have no direct impact on your grade.

Required Textbooks: None

Prerequisites
Students are expected to know how to access documents online, follow instructions, troubleshoot, use basic features of the latest version of Microsoft Office and search online for help related to technical issues. If you prefer to use iDevices you are responsible for technical issues that may arise due to compatibility issues should you come across any.

Course Description
This course will enable students to develop skills in using technology in instructional settings and to determine appropriate technological tools for enhancing and extending learning. Competencies developed in this course will be utilized in other courses in the program.

Course Objectives
The objectives of this course are aligned with the components of the National Educational Technology Standards and Performance Indicators**.** This course is designed to introduce students to different computer applications that they can use both as students and as teachers.

Course Goals
In this course, practicing or pre-service graduate teacher candidates will learn how to explore and use new technologies.

Teaching Strategies
This is a Blackboard Learning System enhanced class project-based learning course and consists of projects to be created using FREE web-based technology. Tutorials are provided for most of the projects and you can also use YouTube as an additional resource if you wish.

Course Policies
This is an asynchronous completely online course and you are responsible for ensuring that you have the appropriate technology to complete and submit all projects on time. No special accommodations will be made. This course has **strict deadlines** and **late assignments are not accepted**. All projects and blogs are due by **11:59 pm** on the day they are due. Anything submitted after the due date will be considered late and will be assigned a grade 0. **If you would like to turn in your projects before the due date, feel free to do so, but I might not be able to grade them before the due date. Should you have any questions related to the projects, ask them well in advance so that you can complete them on time**. Questions related to the projects should be posted in bb. Personal questions should be emailed. **Your questions posted in bb and your emails will only be answered within 24 to 48 hours.** It is your responsibility to keep up with and adhere to all deadlines. No extensions will be granted. You are required to check your email and the "Announcements" section in bb regularly for any new or updated information related to the course.

Incompletes and Withdrawals
If you have not contacted the professor by the end of the drop/add period, you will be dropped from the course. Withdrawal without academic penalty will only be granted through midterm. After that date, no withdrawals will be granted, and the student will receive the grade earned.

Affirmation Form
The last page of this syllabus is the affirmation form. Please fill out the syllabus acknowledgement survey located in bb to confirm that you have read the syllabus, understand the course policies and abide by the things listed on the affirmation page. If you don't fill out the survey by drop/add you will be dropped from this course.

Surveys, Introduction, Blogs, Projects, and Portfolio

1) **Research and Syllabus Acknowledgement Survey in bb** (4 pts)
2) **Introduction** (4 points)
3) **6 project projects** (6* 50 = 300 pts)
4) **DYO project** 50 pts
5) **7 blogs** (7 * 6 = 42 pts).
6) **Technology Portfolio** 100 pts**.**

Due dates and points:

Surveys and Introduction	Points	Due Date
Research & Syllabus Acknowledgement Survey	**4**	**Aug 29th**
Introduction	**4**	**Aug 29th**
Projects and Blogs		
Project 1	**50**	**Sep 5th**
Blog 1	**5**	**Sep 5th**
Project 2	**50**	**Sep 19th**
Blog 2	**5**	**Sep 19th**
Project 3	**50**	**Oct 3rd**
Blog 3	**5**	**Oct 3rd**
Project 4	**50**	**Oct 17th**
Blog 4	**5**	**Oct 17th**
Project 5	**50**	**Oct 31st**
Blog 5	**5**	**Oct 31st**
Project 6	**50**	**Nov 7th**
Blog 6	**5**	**Nov 7th**
DYO Project		
Project 7	**50**	**Nov 14th**
Blog 7	**5**	**Nov 14th**
Portfolio		
Technology Portfolio in Live Text	**100**	**Nov 28th**

<p align="center">**The student's grade is determined as follows**</p>

Grade	Description	Final Grading Scale
A	Indicates achievement of distinction	465-500
B+		445-464
B	Acceptable	425-444
C+		410-424
C	Marginal	385-409
F	Indicates unsatisfactory achievement	384 & below

Live Text

If you are a degree seeking education student, you must purchase Live Text. Non-degree or students from programs other than education are not required to make this purchase.

News and Announcements

It is recommended and suggested that you check the School of Education webpage on a weekly basis. It is here that you will find very important information in terms of dates and deadlines.

Social Networking Policy

Learners are encouraged to use their most professional judgment in regard to internet social networking sites. Information and /or pictures about the FMU education program, faculty, other learners, clinical experiences, and student information, in any format, is not appropriate on social networking sites. Violations of this policy will result in dismissal from the program for lack of maintaining professional standards.

Learner Responsibilities

Each learner is responsible for the proper completion of his/her academic program, for familiarity with the *FMU Catalog, the University Student Handbook*, and the *Department of Education Graduate Student Handbook (current editions)*. Each learner is responsible for maintaining the grade point average required, and for meeting all degree requirements. The academic advisor will counsel, but the final responsibility for a successful college career rests with the learner.

Academic Dishonesty

See Honor Code found in the *University Learner Hand Book: Rights and Responsibilities Standards of Conduct (current edition).* All learners and faculty are expected to refrain from acts of academic misconduct including, but not limited to, plagiarism, the giving or falsifying of any academic documents or related materials, cheating, and the giving or receiving of unauthorized aid in tests, examinations, or other assigned work.

Computer Use

It is a requirement that online education students have access to his/her own personal computer and high speed internet connection. The minimum configuration should include access to the Internet and support the latest version of Microsoft Office. The hardware specifications necessary should be consistent with those of your Internet Provider.

Americans with Disabilities Act (ADA):

If a learner has a documented disability and requires special assistance or accommodations, they should contact the University Counseling and Testing Center (*Francis Marion University Student Handbook*, current edition). Accommodations will be made with proper documentation from the University Counseling and Testing Center. The learner must provide documentation to any or all course or clinical instructors of classes or clinical rotations in which the learner would like to use the accommodations. If at any time during the

semester the learner's accommodations need to be altered, the learner will provide documentation from the University Counseling and Testing Center.

Disclaimer
Faculty members have the prerogative to schedule extra learning activities, change course content and test/exam dates as deemed appropriate, related to learning outcomes. If the syllabus is changed for any reason faculty will notify learners in the following manner, verbally in class and/or on the announcement page of Blackboard and/or by email.

Technical Problems

This is a technology course and troubleshooting is a part of the learning process. Most of the programs used for this course are web-based and free. **There is a possibility that you will come across some technical problems in using some of the programs.**

If you are having trouble with any of the projects, here are some reasons why you might be having a problem:
- You might not have adobe flash player.
- Your JavaScript might be turned off.
- Your antivirus might not be allowing the image and video files to upload.
- Your firewall, pop-up blockers, and security settings might be interfering.
- Your computer settings might not be supporting image and video files.
- Your browser might not be supporting image and video files.
- Your slow internet speed might be the reason.

If you come across a technical problem, here are some suggestions:
- Take a look at the above reasons and check your computer settings.
- Try to "Google" the problem.
- Look at the FAQ's section of the program that you are using.
- Try using another computer (if possible).
- Try to reload the images/videos.
- Try refreshing the page.
- Try using another browser (Google Chrome, Mozilla, Safari, Opera, and Internet Explorer).

FRANCIS MARION UNIVERSITY

Department of Education
Student Affirmation Form

___ I agree to protect the privacy of faculty, peers, clients, and family members of clients by not inappropriately disclosing confidential information about faculty, peers, clients or their family members that is disclosed to me in my capacity as a Francis Marion University education student. In addition, I agree not to inappropriately disclose confidential information about any institution that is disclosed to me in my capacity as a Francis Marion University education student. I will adhere to HIPAA guidelines.

___I have/will read the syllabus of all education courses I am taking this semester, and I understand the criteria established for grading my course work. I understand that my average for the course must be a 77% in order to pass the course. I also understand the required Standardized Testing (if applicable) for progression from this course.

___I agree that I will conduct myself in a manner that exhibits professional values and in accordance with the School of Education Dispositions and the FMU Academic Dishonesty Policy.

___I will maintain and uphold the academic integrity policy of the Department of Education and will not condone or participate in any activities of academic dishonesty including, but not limited to, plagiarism, cheating, stealing, or copying another's assigned work.

___I will not recreate any items or portions of any exam for my own use, or for use by others during my enrollment the FMU Education program.

___I will not accept or access any unauthorized information related to any exam administered during my enrollment the FMU Education program.

___ I will sign only my own papers and other documents and will not sign any other student's name to anything, including class attendance sheets.

___I will not allow any other student access to any of my paperwork for the purpose of copyright.

___I have /will read the **current edition** *Francis Marion University Student Handbook and Catalog* (On-line).

___I have/will read the **current edition** of the *Department of Education Graduate Student Handbook* (On-line).

___I will agree to have personal information sent to me via email.

___I understand the social networking policy and violations of this policy will result in dismissal from the program for lack of maintaining professional standards.