

**Minutes
Faculty Senate Meeting
April 11, 2017**

I. Meeting was called to order by Chair Flannagan at 3:47 pm

Senators present: Almeida, Blackwell, Buck, Burke, Camper, Carpenter, Cintron-Gonzalez, Doucet, Engelhardt, Fries, Gourley, Jeffcoat, Johnston, Kiely, Nagata, Newman, Packett, Reynolds, Sargent, Sims, Turner, Varazo, Bethle, Campbell, O’Kelley, DeVincenzo

Others in attendance: Kennedy, King, Dittman, Warters, Meetze-Holcombe, Bryngelson, Zhand, Smolen-Morton (Parliamentarian)

Senators absent: Gittings (excused), Gunther (excused), Hopla (excused), Ramey (excused)

II. Minutes from the March 7, 2017 meeting were approved as posted.

III. Elections

- a. Vice-Chair – Dr. J. Mark Blackwell
- b. Secretary - Dr. Karen Fries

IV. Reports from standing committees (*See the attachment for submitted reports*).

V. Report from the Executive Committee

- As many of you know, it’s shaping up to be a lean fiscal year in SC. If there is a Bond Bill, it will probably only be for Renovation, not new construction. We were able to acquire the Old Post Office Building in downtown Florence which we have submitted renovation requests for 8 million dollars. This will house the speech therapy program and likely other therapies as they might come online at FMU. Dr. Carter informed us at the AAUP Forum that Senator McMaster has said that he would veto any Bond bill, but we are hopeful that there will be veto-breaking numbers.
- SACS-COC documents will be sent to SACS-COC in early fall. A consultant has looked at our first draft documents and has recommended revisions. Our site visit will be in March, 2018
- Ellucian training continues, with Finance to be the first online later this summer. Completion by pre-registration in spring, 2018.
- Honorary Degree recipients at Graduation will be Mr. Buddy Brand, who has served on the Foundation Board for many years, and Beckie Flannagan who will deliver the commencement address.

VI. Report from the Academic Affairs Committee (*See the attachment for complete proposals. See the appendix for supporting materials.*)

1. Office of the Provost

Item A. Deletion of the German Program

2. Department of English, Modern Languages and Philosophy – *All motions passed as written.*

Item A. Add FNCH 203

Item B. Add FNCH 210

Item C. Add SPAN 210

Item D. Modify FNCH 300

VII. Report from the Graduate Council

1. Office of the Provost – *Motion passed as written.*

Item A. Change University Mission Statement

VIII. Old Business

VII. New Business

VIII. Announcements

- April 20, last AAC meeting
- April 20, Distinguished Professor Dinner
- April 17, Student Academic Awards
- April 18, Student Life Awards
- May 6, Graduation

Various other activities were announced.

At the conclusion of today's meeting, the Faculty Senate thanked Dr. Rebecca Flannagan for five years of service as Chair of the Faculty/Faculty Senate.

IX. The meeting was adjourned by Chair Flannagan at 4:22 PM

Attachment to the Faculty Senate Agenda – April 11, 2017

IV. Reports from Standing Committees

1. Academic Freedom and Tenure Grievance Committee (Chair, Cal Johnston)

Academic Year 2016-2017

Committee Members:

Rick Almeida (2017)

Wendy Caldwell (2019)

Tamatha Barbeau (2018)

Glen Gourley (2018)

Cal Johnston (2019) - Chair

- As of this date, there was no occasion that required this committee to meet.

2. Faculty Life Committee Report (Chair, Caroline Padgett)

During the 2016-2017 year the Faculty Life Committee has:

- Selected recipients for the 2016-2017 Faculty Awards.
- Recommended the speaker for the Moran Address to the Provost.
- Considered a proposal to reform the book buyer policy on campus and made a policy recommendation to the Chair of the Faculty.
- Considered a proposal for online student evaluations. The committee elected to table the discussion until the university's new student registration system is fully operational.

3. Grade Appeals Committee (Chair, Lori Turner)

- Since the April 2016 report, the Grade Appeals Committee considered and decided on 10 grade appeals: 7 from the Spring 2016 semester, and 3 from the Fall 2016 semester.

4. Information Technology (Chair, Ginger Bryngelson)

- Due to some unclaimed funds from the 2015-16 Academic Year, the Information Technology Committee was able to call for proposals this past Fall, and awarded 9 awards for a total of \$38,838.42 to innovative projects in technology. After receiving state technology funds from CHE, we are able to do another call for proposals with the ability to award \$117, 399. We are currently accepting proposals until April 3rd. Then the committee will meet and make recommendations for awards before the end of the semester.

5. Professional Development, Regular (Chair, Rick Almeida)

- Below, please find the annual report of the Professional Development Committee. All dollar amounts are drawn from the Committee's budget statement dated 31 March 2017 or estimated based on AY 2017-18 requests.
- Original Budget for 2016-2017 fiscal year: \$432,000. This includes \$360,000 for faculty research and travel awards and \$72,000 for 18 summer research stipends at \$4,000 each.
- As of 31 March 2017, the committee has recommended approval for 231 research and travel proposals totaling \$272,761.25. The committee has also pre-approved funding for 9 proposals for AY 2017-18 totaling \$19,377.02. The committee has one more funding cycle in AY 2016-17, and will meet for the final time this year on 25 April.
- The committee also reviews and makes recommendations to the Provost regarding summer research stipends, sabbatical leave, and reassigned time. This year, the committee recommended 17 individuals for summer research stipends and 5 individuals for sabbatical leave. We anticipate that public announcement regarding these recipients will be made by Dr. King at an appropriate time.

6. Professional Development, Sabbaticals (Chair, Lisa Pike)

- Sabbaticals for 2017-18 - We recommended that 5 be given, Peter King, provost, has granted all 5. These are:

1. Daljit Kaur
2. Allen Clabo
3. Jeff Steinmetz
4. Louis Venters
5. Douglas Gray

7. Institutional Effectiveness Report (Chair, Tracy Meetze-Holcombe)

- It has been a very busy year, as this committee has been assisting with departmental evaluations and preparation of the general education assessment data. Specifically, the committee has done the following:
 1. Developed guidelines, a template, and rubric for IE reports.
 2. Reviewed and provided feedback on every departmental institutional effectiveness report.
 3. Provided workshops to assist departments in writing strong institutional effectiveness reports.
 4. Reviewed the general education assessment report and provided feedback to the IE Director.
 5. Reviewed the Flow Chart for general education assessment and provided feedback.
 6. Currently in the process of assisting the IE Director in collecting more data for the general education assessment report.

Note that all of these activities required regular meetings of the committee with the IE Director and SACS coordinator.

8. Admissions, Advising, and Retention (Chair, Alissa Wartens)

Report to the Faculty Senate from the AARC March 30, 2017

During the 2016-2017 academic year, the AARC has met three times to consider agenda items from the Office of Admissions, the Registrar's Office and the Center for Academic Success and Advisement.

October 18, 2017:

The committee voted to change the by-laws of the committee to include the Associate Provost for Advising on the committee and to remove the Coordinator of Orientation. The committee unanimously voted for the change. The General Faculty approved the change at its February 2017 meeting.

The committee unanimously voted to renew the temporary admissions requirement that has been in place for several years. The committee voted to allow admissions to students who have a combined (Evidence Based Reading and Writing and Math) SAT score of 860 or higher or a 16 Composite score on the ACT to be admitted if the grade point average is 3.0 or better on the SC Uniform Grading Scale. For Honors students, the new combined SAT score of 1160 is required.

Office of Admissions

The Office of Admissions presented the committee with 11 appeals from denied applicants for the Spring 2017 term. Ten of the applicants were approved. One was denied with a recommendation that the applicant seek academic renewal during the Summer 2017.

January 5, 2017:

Registrar's Office

The Registrar presented the committee with 15 appeals from students who were dismissed for academic reasons in the previous semester. Five of the students were readmitted. Ten of the appeals were denied.

Office of Admissions

The Office of Admissions presented the committee with four appeals from denied applicants for the Spring 2017 term. Three of the applicants were approved. One was denied.

There were also 10 appeals from applicants denied for admittance for the Fall 2017 term. Five of the applications were deferred for further information and five were accepted.

March 21, 2017:

Office of Admissions presented 18 appeals from denied applicants for the Fall 2017 term. Seven of the applicants were approved and five were deferred for further

information. The remaining six were recommended for either the Patriot Pathway Program with FDTC or the summer CASA course.

The Committee will continue to meet monthly through the spring and summer to consider appeals from both the Office of Admissions and the Registrar's Office.

9. Faculty Grievance (Chair, Erin Eaton)

There was nothing to report for 2016-2017.

10. REAL Grants (Chair, Nick Newman)

REAL Report:

REAL supported 52 grants assisting an estimated 846 students with funding of \$170,000 in Spring 2016.

REAL supported 38 grants assisting an estimated 489 students with funding of \$132,600 in Fall 2016.

11. Accreditation (Chair, Chris Kennedy)

Frequency:

The Francis Marion University Accreditation Committee assembled two times this past academic year, once in October and once in February.

Agenda:

At each of their meetings the Accreditation Committee received reports from Dr. Rusty Ward, Professor of Sociology and FMU team leader for our SACSCOC process providing an update on the Accreditation Cycle and our progress toward completion of the Compliance Report which is due on September 11, 2017.

At our February meeting, Dr. Cecil H. McManus, Director of Institutional Effectiveness provided the Committee an update on Institutional Effectiveness and I.E. support for the above process.

At each of our meetings, a new Ready to Experience Applied Learning (REAL) Program RUBRIC was discussed and developed with Committee input to Dr. Nickolas A. Newman, Associate Prof. of Math, and REAL Program coordinator. At our February meeting, a vote was taken that passed/approved of the adoption of the amended/completed RUBRIC.

Ongoing work by the Committee consists of Data collection on our Various Programs' Accreditation Status to include: The name of the out-side accreditation body, Where each program stands in their accreditation cycle, and the Next date of assessment. This data will be communicated to the Chair of the Committee.

12. Mediation (Chair, Marsha Taylor)

There was nothing to report for 2016-2017.

VI. Report from the Academic Affairs Committee

1. Proposal from the Office of the Provost

A. The Provost announced that the German program will be deleted. Students currently in the program will be allowed to finish their coursework before the program is dropped.

2. Proposal for the Department of English, Modern Languages, and Philosophy

A. **ADD** the following French course on p. 85 of the current catalog:

203 French for the Arts and Sciences (3) (Prerequisite: Completion of 102 with a grade of C or higher or equivalent) Development of practical reading and written communication skills in French for use in a variety of specialized fields within the arts and sciences. A focus on comprehending, summarizing and discussing texts in the humanities and technical disciplines.

Rationale for A: Francis Marion does not currently offer a course specifically geared to students who may use French as part of a larger research agenda in the arts and sciences. This course extends the offerings of the French program to address the needs of students who may find it useful to read French texts in the humanities and technical disciplines. This course will give students practice summarizing, discussing, and presenting information gleaned from French-language texts within a variety of specialized fields in the arts and sciences.

B. **ADD** the following French course on p. 85 of the current catalog:

210 French for the Professions (3) (Prerequisite: Completion of 201 with a grade of C or higher or equivalent). Development of practical oral and written communication skills in French to complete a range of communicative tasks in a business or professional setting. Situational vocabulary and study of topics pertaining to professional life with attention to cultural practices and norms.

Rationale for B: Francis Marion does not currently offer a course specifically geared to students who may use French as a means of communication in their future workplace. This course extends the offerings of the French program to address the needs of students who may use French professionally. The course will give students practice with specific vocabulary useful in the workplace and help students develop real-life skills such as applying for a job, creating marketing ads, and completing business transactions and professional presentations in a second language.

C. **ADD** the following Spanish course on p. 86 of the current catalog:

210 Spanish for Business (3) (Prerequisite: Completion of 201 with a grade of C or higher or equivalent). Development of practical oral and written communication skills in Spanish to complete a range of communicative tasks in a business or professional setting. Situational vocabulary and study of topics pertaining to professional life with attention to cultural practices and norms.

Rationale for C: As our students prepare to enter the job market, having a background in another language will give them an edge that many other job candidates will not have. This course will prepare them for entering the job market with an advantage that many other people will not have by giving them practice with vocabulary, grammar, and other preparation such as mock interviews and marketing ads in a second language. This will help develop skills for our students that they otherwise would not have without this course.

D. **MODIFY** the following French course on p. 85 of the current catalog under Modern Languages, French Track:

FROM:

300 Introduction to Reading Texts in French (3) (Prerequisite: 202 or equivalent on the placement test) A transitional course designed to provide a comprehensive introduction to critically reading and approaching French and Francophone texts. Guided readings and discussions of a variety of texts written in French, including literary excerpts and a range of articles and essays from print and digital media.

TO:

300 Introduction to Reading Literature in French (3) (Prerequisite: 202 or equivalent on the placement test) A transitional course designed to provide a comprehensive introduction to critically reading and approaching French and Francophone literature. Guided readings and discussions of a variety of texts in French, including literary excerpts and a range of essays from digital media.

Rationale for D: The change in the title and description are made to emphasize the fact that the readings in this course will consist of literary works or excerpts of literary works, as opposed to the readings in the proposed new French for Arts and Sciences course, which will include a broader range of non-literary readings in the humanities and technical disciplines (news articles, historical documents, research studies, etc.).

VII. Report from the Graduate Council

1. Office of the Provost

A. **Change**, on page 9, under MISSION STATEMENT 2nd paragraph,

From:

.... The University also offers professional degrees at the baccalaureate, master's and specialist levels.

To:

.... The University also offers professional degrees at the baccalaureate, master's and specialist levels, and a professional doctorate.

Rationale: This change has been approved by the FMU Board of Trustees and was slightly modified by CHE to add "to offer professional degrees at the baccalaureate, master's and specialist levels, and a professional doctorate, contingent upon approval by the General Assembly, in accordance with 59-103-45(6)." This is currently being discussed by the state legislature and has been passed by the House of Representative and is now being considered by the Senate.