



FY2018-19
Agency Budget Plan

Francis Marion University



Fiscal Year 2018-19 Budget Request Executive Summary

Agency Code: H180
 Agency Name: Francis Marion University
 Section: 17

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	STEM Curriculum Education Enhancement	750,000	0	0	0	750,000	3.00	0.00	0.00	0.00	3.00
2	B1 - Recurring	High In-state Enrollment Support Supplement	750,000	0	0	0	750,000	0.00	0.00	0.00	0.00	0.00
3	C - Capital	Medical & Health Education Classroom Complex	8,000,000	0	0	0	8,000,000	0.00	0.00	0.00	0.00	0.00
4	C - Capital	Honors Learning Center	2,400,000	0	0	0	2,400,000	0.00	0.00	0.00	0.00	0.00
5	C - Capital	Schools of Business & Education Building	23,000,000	0	0	0	23,000,000	0.00	0.00	0.00	0.00	0.00
6	B1 - Recurring	Physician Assistant Program Year 3	0	0	0	0	0	0.00	0.00	3.00	0.00	3.00
7	B1 - Recurring	Speech Pathology Program Year 1	0	0	0	0	0	0.00	0.00	3.00	0.00	3.00
8							0					0.00
9							0					0.00
10							0					0.00
11							0					0.00
12							0					0.00
13							0					0.00
14							0					0.00
15							0					0.00
16							0					0.00
17							0					0.00
18							0					0.00
19							0					0.00
20							0					0.00
21							0					0.00
22							0					0.00
23							0					0.00
24							0					0.00
25							0					0.00
26							0					0.00
27							0					0.00
28							0					0.00
29							0					0.00
30							0					0.00
TOTAL BUDGET REQUESTS			34,900,000	0	0	0	34,900,000	3.00	0.00	6.00	0.00	9.00



FRANCIS MARION UNIVERSITY

Office of Financial Services

September 13, 2017

Brian Gaines, Director
Executive Budget Office
1205 Pendleton Street, Suite 529
Columbia, SC 29201

Dear Mr. Gaines:

Enclosed is Francis Marion University's Budget Request for 2018-19 that reflects the University's mission to provide an excellent education to the students who attend Francis Marion University.

We want to thank you for your continued support of higher education and for your dedication to the advancement of our state.

Sincerely,



Dr. Luther F. Carter
President

AGENCY NAME:	Francis Marion University		
AGENCY CODE:	H180	SECTION:	17



**Fiscal Year 2018-19
Agency Budget Plan**

FORM A - BUDGET PLAN SUMMARY

OPERATING REQUESTS (FORM B1)	For FY 2018-19, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input checked="" type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.

NON-RECURRING REQUESTS (FORM B2)	For FY 2018-19, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input checked="" type="checkbox"/>	Not requesting any changes.

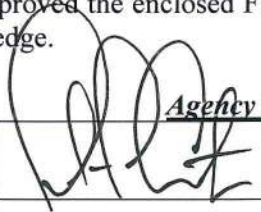
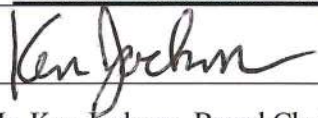
CAPITAL REQUESTS (FORM C)	For FY 2018-19, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting funding for Capital Projects.
	<input type="checkbox"/>	Not requesting any changes.

PROVISOS (FORM D)	For FY 2018-19, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	John J. Kispert	843.661.1110	jkispert@fmarion.edu
SECONDARY CONTACT:	R. Thomas Welch	843.661.1136	rwelch@fmarion.edu

I have reviewed and approved the enclosed FY 2018-19 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

SIGN/DATE:		
	Agency Director	Board or Commission Chair
TYPE/PRINT NAME:	Dr. Luther F. Carter, President	Mr. Ken Jackson, Board Chairman

This form must be signed by the agency head – not a delegate.

AGENCY NAME:	Francis Marion University		
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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	STEM Curriculum Education Enhancement
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$750,000 Federal: Other: Total: \$750,000
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What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	3
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input checked="" type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	Related to a Non-Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

AGENCY NAME:	Francis Marion University		
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ACCOUNTABILITY OF FUNDS	<p>This funding request specifically supports strategic objective 1.5.1. This funding request advances the objective by providing supplemental funds needed for additional faculty, as well as minor equipment and educational supply enhancements that will assist STEM programs securing the tools they need to properly provide more one on one-instruction experiences that are enhanced with state of the art classrooms. The usage of these funds would be evaluated on the estimated value that the use of said funds would add to the STEM programs. Naturally, we desire these funds to be used to enhance our instructional programs so we would not use these funds to maintain our current educational facilities and current educational program costs.</p>
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	<p>These funds directly relate back to the provision of educational services to our students. These funds will be used to supplement our STEM programs supply equipment budget as well as provide four additional faculty.</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>Over the last five years Francis Marion University has seen a 6.4% increase in STEM and STEM related program majors. This increase equals 5.4% increase across total enrollment and as of Fall 2016, STEM majors represented 48.5% of our student body.</p> <p>With two major hospitals in Florence and the growing need for rural health professionals in the state and specifically in the Pee Dee, Francis Marion has increased efforts to meet those needs by providing undergraduate, graduate, and soon doctorate nursing programs as well as our new physician's assistant program. These STEM related careers are built on a base of STEM undergraduate education. In order to make successful undergraduate and graduate students, FMU is seeking this request to enhance classroom equipment and supplies as well as provide three additional faculty in the STEM disciplines. It is also anticipated that these funds will go to enhance instructional technology and further expansion of our engineering program offerings.</p> <p>While FMU provides general operation dollars sufficient to sustain our STEM programs, we are unable to provide innovative equipment on a consistent schedule. If these funds are not received, these programs will continue as is without enhancement until other sources can be identified.</p> <p>In regards to the FTE request, we currently have 13 vacant FTE's. These FTEs are pending occupancy over the next year and the 3 FTEs per this request are necessary to be able to add three additional staff to our STEM programs.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	2
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	High In-State Enrollment Support Supplement
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$750,000 Federal: Other: Total: \$750,000
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What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input checked="" type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	Related to a Non-Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

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ACCOUNTABILITY OF FUNDS	<p>This request is directly related to our objective 1.4.1. These funds will be used to enhance our educational programs but will also assist in helping Francis Marion continue to keep high in-state enrollment and low tuition rate increases.</p>
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	<p>These funds will directly influence our ability to keep tuition rates for our residents low as well as assist in enhancing our services that we provide to our students.</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>Over the years, Francis Marion University has shown our dedication to educating the citizens of South Carolina through enrolling high percentages of in-state students. The last five years FMU has seen steady undergraduate enrollment growth with roughly 95% (3,471 students) being in-state residents, and 54% of our undergraduates being from the Pee Dee region.</p> <p>While we do enroll a small percentage of out-of-state students and provide abatements of fees, we do this to provide diversity of student perspective, culture, and geographical variety to enhance our in-state student's educational experience.</p> <p>We have focused almost exclusively on the recruitment of SC residents since this is our primary mission and role as a public regional university. Our legislative delegation has embraced this mission and encouraged us to sustain it, as has our Board of Trustees. Our dedication to our residents has meant that we have forgone potential out-of-state student revenues that would have increased our revenue base with out-of-state tuition.</p> <p>With that, we believe that justification of a supplement to show support for our high in-state enrollment is warranted. These funds would be used to assist operations in the service of our resident students and to assist in offsetting tuition increases that would be necessary without this support.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	6
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Physician Assistant Program Year 3
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Provide a brief, descriptive title for this request.

AMOUNT	General: Federal: Other:\$0 Total: \$0
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What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	3
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input checked="" type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	Related to a Non-Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

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ACCOUNTABILITY OF FUNDS	<p>This request is in relation to objective 1.2.1 to complete accreditation for our Physician Assistant Program. This authorization expansion request directly relates back to a multiple year plan for developing the University's Health Science Program to answer the demand for rural health care workers in the Pee Dee and State.</p>
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	<p>This is for a request of additional FTEs only. We will utilize existing other fund authorization limits to cover these FTE additions. This request will cover three associate professors for the program.</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>This decision package is year 3 of a 3-year package group that is intended to expand the other fund expense budget and FTE authorization of the University to ensure adequate funds and personnel are available to cover the University's new Physician's Assistant Program that began in Fall of 2016 with a class of 32. FMU over the last several years has diligently sought the planning and formation of this program seeking CHE approval, accreditation, and construction of a new Carter Center for Health Sciences to house the new program as well as USC's Medical School regional program for 3rd and 4th year students. We are pleased to be able to offer this program and believe FMU will be vital to providing Hospitals of the Pee Dee region with a well-trained workforce capable and committed to serving the medical needs of the region.</p> <p>Due to our tight control on vacant FTE's over the years, we have consumed our available vacant FTEs through several years of expanding programs and not requesting additional FTEs. We are now at a point that without additional FTE authorization we will be unable to procure additional faculty to take on a third class of students.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	7
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Speech Pathology Program Year 1
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Provide a brief, descriptive title for this request.

AMOUNT	General: Federal: Other:\$0 Total: \$0
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What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	3
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input checked="" type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

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ACCOUNTABILITY OF FUNDS	<p>This request is in relation to objective 1.2.3 to complete accreditation for our Speech Pathology Program. This authorization expansion request directly relates back to a multiple year plan for developing the University's Health Science Program to answer the demand for rural health care workers in the Pee Dee and State.</p>
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	<p>This is for a request of additional FTEs only. We will utilize existing other fund authorization limits to cover these FTE additions. This is to cover the Director, Clinical Director and Administrative Assistant needed for year-one of the program.</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>This decision package is year 1 of a 3-year package group that is intended to expand the other fund expense budget and FTE authorization of the University to ensure adequate funds and personnel are available to cover the University's new Speech Pathology Program that will officially begin Fall 2018. We are pleased to be able to offer this program and believe FMU will be vital to providing this widely needed profession to the Pee Dee and State.</p> <p>Due to our tight control on vacant FTE's over the years, we have consumed our available vacant FTEs through several years of expanding programs and not requesting additional FTEs. We are now at a point that without additional FTE authorization we will be unable to procure additional faculty to take additional students.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM C – CAPITAL REQUEST

AGENCY PRIORITY	3
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Medical & Health Education Classroom Complex
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Provide a brief, descriptive title for this request.

AMOUNT	\$8,000,000
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How much is requested for this project in FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	This project is overall priority 1 and listed as a CPIP plan year 2 project. This project was first requested in our revised 2016 CPIP.
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Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	Currently, the FMU Board of Trustees, CHE, JBRC, and the Department of Administration as of 6/16/17 have approved the acquisition of the property.
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	<p>Several donors provided \$3.9 million to the Francis Marion University Education Foundation to procure the property in the spring of 2017. The Education Foundation has subsequently donated the property to the University. Francis Marion has secured the approval of the Board, CHE, and JBRC in the early summer 2017 to do so.</p> <p>Except for this request, there are no future capital or operating requests planned for this property. Once renovated, funds from student revenues derived from classes held in the complex will be sufficient to cover future operations and capital maintenance and repair. We will likely seek private funding to assist with specialized equipment costs.</p> <p>Once placed into operation this facility will carry a depreciable life of 25 years though expected useful life would be for much longer than that.</p>
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

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SUMMARY

Over the past decade and a half, Francis Marion University has developed an array of medical and health science programs in response to constituency needs and employer demands across the Pee Dee region. These programs include the Bachelor of Science in Nursing, Master of Science-Nurse Practitioner, Master of Science-Nurse Educator, the Master of Science in Physician Assistant Studies and the Master of Science in Applied Psychology. In addition, third and fourth year medical students from the University of South Carolina School of Medicine use facilities at FMU, McLeod Health and Carolinas Hospital to complete the requirements for their clinical rotations. In Fall 2016, the university opened a new health sciences facility to accommodate these existing programs.

The project:

Built in 1906, this 4 story, 32,000 square foot facility served as the County Post Office until its replacement in 1975. Included on the National Register for Historical Places in 1977, the property has previously served as a courthouse and office space for local law firms and other businesses in the City of Florence.

The University would use this building to expand the growth of existing health and medical programs and house programs in speech (beginning Spring 2018), occupational and physical therapy. By the time the renovation is completed, the nurse practitioner program will have expanded by 25%, the physician assistant program will have added another two classes, and the third- and fourth-year medical students will have increased by another 30%. In addition, we will be opening our speech therapy within a semester of the building's occupancy. These new and expanded programs will fill a substantial portion of the space provided by the building.

It is Francis Marion's intent to preserve the unique design and beauty of this historic landmark while equipping it to be a contemporary instructional facility. This building is in close proximity to downtown hospitals where most of these students would complete their clinical requirements.

We anticipate the project cost to be \$11.9M to purchase and convert this building. The donor purchase will cover approximately one third of the total cost. The university is requesting capital funding of \$8m to renovate the facility for offices, classrooms, lecture halls and clinical laboratories. We also anticipate developing a behavioral health clinic to support the University's applied psychology program. This clinic would be operated in cooperation with Hope Health and provide mental health counseling services to the local hospitals, school districts and women/children's shelters.

Our success in disciplines with dedicated facilities:

Over the last decade, Francis Marion has seen enormous success in student enrollment and student completion rates for programs that have dedicated facilities for their majors. Currently, Francis Marion has facilities dedicated to Fine Arts, Natural Sciences, and Health Science majors. Francis Marion recognizes the value of customized learning environments instructional needs of specific disciplines, serve as a focal point for student and faculty recruitment, and promote the continued effort to develop the workforce in the

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	Pee Dee. This is especially imperative for programs in the health and medical sciences.
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Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

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FORM C – CAPITAL REQUEST

AGENCY PRIORITY	4
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Honors Learning Center
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Provide a brief, descriptive title for this request.

AMOUNT	\$2,400,000
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How much is requested for this project in FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	This project is overall priority 2 and listed as a CPIP plan year 3 project. This project was first requested in our 2014-15 CPIP.
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Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	A Phase I pre-design A-1 was approved by CHE and the Department of Administration as of 11/14/16. This A-1 was to report receipt of \$200,000 per the 16-17 appropriation act proviso 118.16 and \$500,000 per the 2016 Capital Maintenance Reserve Bill.
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	At this time, FMU has secured \$700,000 in state funds in FY2016-17 (\$200k per proviso and \$500k in capital reserve funds). Once constructed the University has determined that the average cost of operation of the facility will be roughly \$36k a year. This will be funded with other funds of the University and this facility once built should have no recurring cost borne by state appropriation.
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

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SUMMARY

Francis Marion University respectfully requests \$2.4 million in non-recurring funding for construction of an academic teaching and learning facility. This \$3.1-million-dollar instructional facility—the Francis Marion Honors Learning Center—will be a 25,000 square foot academic building and will include multi-purpose instructional classrooms that will be used by undergraduate students from many different disciplines. The Francis Marion Honors Learning Center will also house the following academic programs:

- **FMU Honors:** The FMU Honors program provides accomplished and motivated students with a unique curriculum and enhanced educational opportunities that reward inquiry, stimulate learning, and promote community outreach initiatives. FMU Honors reflects the university’s commitment to innovative instruction, a low student-to-faculty ratio, and non-traditional service and experiential learning.
- **The McNair Center for Research and Service:** Named for Governor Robert E. McNair, the McNair Center for Research and Service combines academic instruction, research initiatives, and community outreach. The McNair Center houses the McNair Scholars, a scholarship program that brings to campus a talented cadre of motivated young men and women committed to public service and community leadership. The learning experience for these South Carolinians includes involvement in service learning and study abroad. The learning experience for McNair Scholars is rigorous and prepares McNair Scholars for lifelong interest in and dedication to public service.
- **FMU International Programs:** The Francis Marion International Studies program is multi-disciplinary and focuses attention on two areas in particular: international politics and the international economy. Within that framework students may concentrate on geographic areas: Europe, Latin America, or Africa-Middle East-Asia. International Studies also includes International Exchange Programs that allow Francis Marion students to spend a semester abroad at one of our partner institutions and to learn more about the interconnected world in which they live.

This academic teaching and learning facility will also include faculty offices, seminar and conference rooms, and instructional space for the programs listed above, as well as for other university classes. The requested funding (\$2.4 million non-recurring) will enhance teaching and learning for Francis Marion students and will assist the University in better meeting the needs of the Pee Dee region and the state of South Carolina.

Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

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FORM C – CAPITAL REQUEST

AGENCY PRIORITY	5
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Schools of Business & Education Building
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Provide a brief, descriptive title for this request.

AMOUNT	\$23,000,000
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How much is requested for this project in FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	This project is overall priority 3 and listed as a CPIP plan year 4 project. This project was first requested in our 2001-02 CPIP.
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Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	<p>This project was originally established in 2001 after receipt of \$750,000 in bond bill funds. Francis Marion has been diligent in requesting funding for this project and received an additional \$100,000 in the FY 2015-16 Appropriation Act proviso 118.14.</p> <p>The most recent A-1 approval was 2/1/17 when we reported the receipt of the \$100,000 and updated our project scope.</p>
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	<p>During FY99-00, the University was appropriated \$750,000 to undertake architectural and engineering design work for the School of Business and School of Education Building. Since that time, a Building Program Committee, made up of faculty of both Schools, has worked with architects, Key Collins Architecture of Florence, SC, to develop the design documents. We have completed the design phase and are ready to begin the construction bidding process. Subsequently, we received an additional \$100,000 in state appropriation in FY2015-16 for this project.</p> <p>The project if funded would be sustained and operated with other funds on a recurring basis.</p>
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

AGENCY NAME:	Francis Marion University		
AGENCY CODE:	H180	SECTION:	17

SUMMARY

This project is to construct an approximately 61,000 square foot building on the campus of Francis Marion University for the School of Education and the School of Business. The building will provide 13 classrooms, one distance learning classroom, 4 computer laboratories, one open computer laboratory, 4 project rooms, a teaching materials center, 50 faculty offices, 2 dean's offices and various support staff facilities. This request includes one-time funding of \$23,000,000 for construction and start-up equipment and furnishings.

Detailed Justification for Funding:

The Schools of Education and Business currently reside in adjoining buildings constructed in the 1970's. Other disciplines currently sharing these facilities are the Department of English, Modern Languages & Philosophy, the Department of Political Science and Geography, the Department of History, the Department of Psychology and the Department of Sociology. This new building will afford the opportunity for both the School of Education and the School of Business to reside in a building designed for and dedicated to the promotion of their respective undergraduate and graduate programs. This building can serve as a focal point for these two disciplines in similar fashion to the buildings dedicated to the Fine Arts and the Sciences already on campus.

With the goal of enhancing the delivery of undergraduate and graduate instruction for the School of Education and the School of Business, the flexibility of the design will allow the latest technological developments to be included in the completed building to positively affect instructional delivery. Additionally, the School of Business offers an undergraduate Computer Science program that should also benefit from technological enhancements within the new building.

Consistent with the mission of Francis Marion University on several levels, this facility will enhance the core mission of providing excellent undergraduate and graduate education. The FMU School of Business is accredited by the American Assembly of Collegiate Schools of Business (AACSB).

- Since 1970, the School of Business has conferred over 4,551 bachelor's degrees and, since 1988, it has conferred more than 306 master's degrees.

The Master of Business Administration program has experienced growth in recent years and provides the citizenry of the Pee Dee area an opportunity to continue their education to a graduate level while still remaining active in the local workforce. This underscores the University's desire to serve as a catalyst for regional development in the Pee Dee region. Now, more than ever, there is a regional need for the opportunities afforded by higher education.

The School of Education has received Council for Accreditation of Education Preparation (CAEP) accreditation.

- Since 1970, the School of Education has conferred more than 2,590 baccalaureate degrees and 2,647 master's degrees.

As statewide statistics suggest, there is a great need to strengthen our education system.

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Teacher education and training is the most important tool to be used in this ongoing effort.

Though the impact of future lottery scholarships remains unknown, the expansion of technical education opportunities may coincidentally provide additional students seeking to advance their associate degrees to baccalaureate or master's degrees. Furthermore, the School of Business is comprised of undergraduate majors in Accounting, Business Economics, Economics, Finance, General Business Administration, Management, Management Information Systems, Marketing, and Computer Science. These fields would be conducive to students seeking to advance their educational level in a University setting. If additional business education is desired beyond this point, students can seek an MBA or an MBA with a concentration in Health Management.

Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

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FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE	Agency Cost Savings and General Fund Reduction Contingency Plan
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AMOUNT	\$469,351
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What is the General Fund 3% reduction amount (minimum based on the FY 2017-18 recurring appropriations)? This amount should correspond to the reduction spreadsheet prepared by EBO.

ASSOCIATED FTE REDUCTIONS	The will be no FTE reductions because of this reduction.
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How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM/ACTIVITY IMPACT	The University has elected to have the reduction come from its other operating budget within I.A. E&G unrestricted general funds. In FY2015-16, the University received a general appropriation increase that the University used to establish recurring funds for maintenance and annual cost of the University’s enterprise resource planning system that the University has procured and is currently implementing. We will opt to return the operating budget funds that have been purposed for this initiative.
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What programs or activities are supported by the General Funds identified?

SUMMARY	For this analysis, the University sought to identify current state appropriation funds that would have minimal impact on academic initiatives of the University funded by the state if this reduction occurred. As stated in the program impact above, we will reduce general operating appropriations in our I.A. – unrestricted E&G received in FY2015-16 and allocated by the University for the maintenance of the University’s new enterprise resource planning system for this analysis. The University will have to rely on other funds generated by student tuition and fees to fund this initiative. This program could not be deferred and we would have to ensure funds are generated to cover this cost as we have recently entered into a multiple year contract for our ERP system and will not be able to avoid this cost.
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS	At this time, there is no way to avoid future charges for this system. We will have to absorb this cost into our other operating funds received by the University.
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What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

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FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Enterprise Resource Planning System Efficiency and Service Improvements
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Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	The University currently projects that this project will improve service times of our students as well as increase our efficiency of administration. The projected time and money saved has not been determined.
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What is the expected savings to South Carolina’s businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input type="checkbox"/> Repeal or revision of regulations.
	<input type="checkbox"/> Reduction of agency fees or fines to businesses or citizens.
	<input checked="" type="checkbox"/> Greater efficiency in agency services or reduction in compliance burden.
	<input type="checkbox"/> Other

METHOD OF CALCULATION	<p>Currently it is difficult to speculate the savings that will be experienced. This new system was purchased with the goal of:</p> <ul style="list-style-type: none"> - Reduction of student service times with enrollment, account management, and financial aid application processes. - Employee efficiency improvements via improved data management and reporting capabilities. - Quicker decision making due to improved managerial reporting databases and report generators. - Digitization and automation of currently paper driven processes.
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Describe the method of calculation for determining the expected cost or timesavings to businesses or citizens.

REDUCTION OF FEES OR FINES	There is currently is no planned reduction of fee or fine related to this administrative improvement.
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	There is currently no planned reduction of regulations related to this administrative improvement.
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

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SUMMARY

With the generous support from the State through the 2015 Capital Maintenance Reserve Bill and the 2015-16 Appropriation Act, the University has been able to procure a new enterprise resource system to replace our obsolete accounting system first implemented in 1986. While the older system served its purpose, it typically required a substantial amount of IT coding as well as end-user manual manipulation of the data to make reports sufficient and understandable. Procurement of the new system was initiated in August 2015 and completed September 2016.

In January 2017, the University actually began implementation planning with an anticipated system start of July 1, 2017 and a full implementation by August 2018. Thus far, we have implemented our core financial system, which supports digitized approval of documents, eliminates paper purchase requisitioning and receiving reports, and improves online budget monitoring through a secure employee portal.

Student services, Admissions, and Financial Aid processes are anticipated to come online over the next year with similar administrative improvements to include a dedicated student portal where the student will be able to manage financial aid applications, admissions, class scheduling and other student support services.

- The completion of this project will:
- Improve administrative management
 - Increase student satisfaction regarding administrative services
 - Decrease paper driven processes

Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?