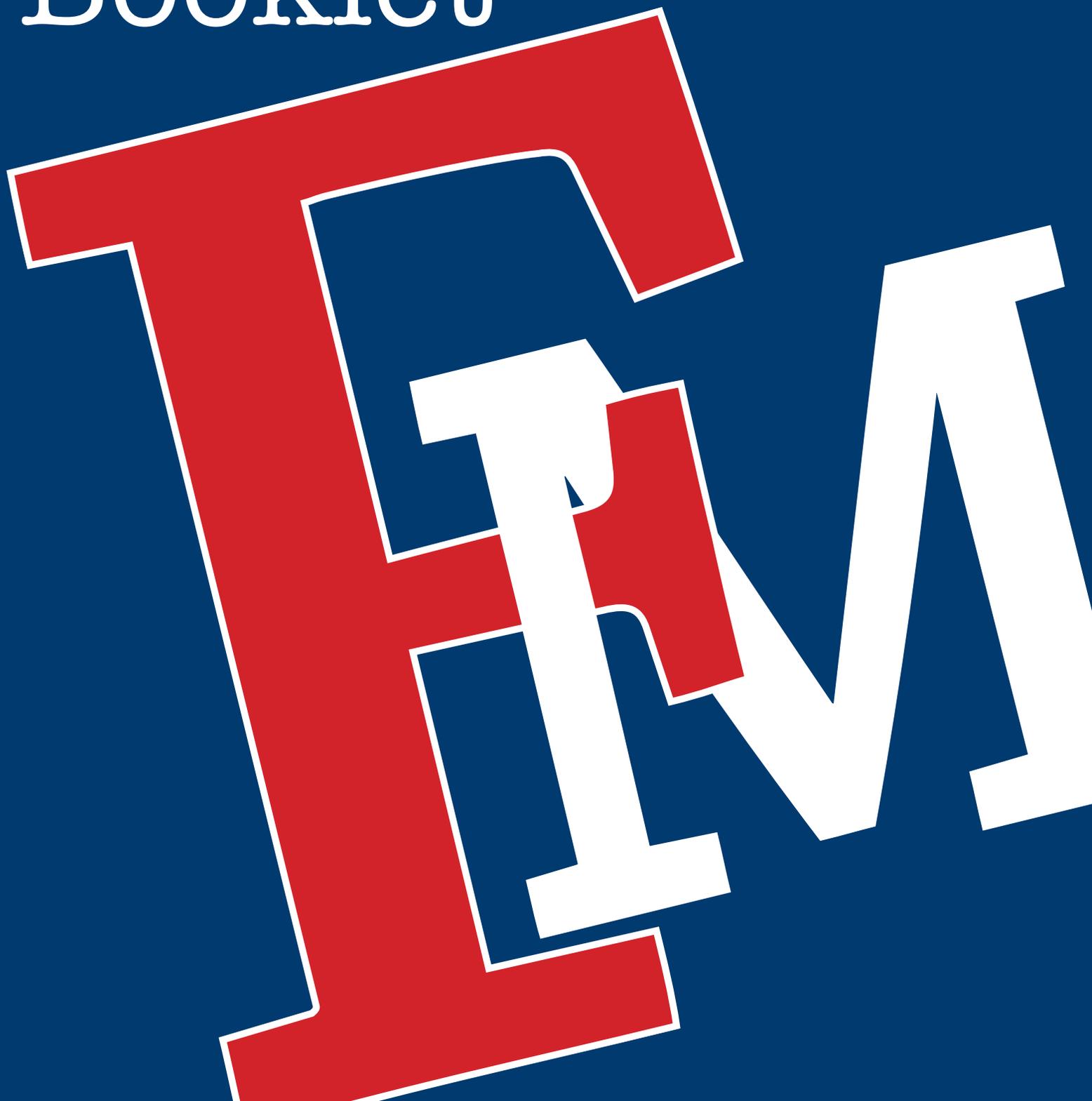


FRANCIS MARION UNIVERSITY

*Pre-Orientation*  
Booklet



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**Office of Orientation**

Francis Marion University

PO Box 100547

Florence, SC 29502

[www.fmarion.edu](http://www.fmarion.edu)

# Welcome!



Congratulations on your acceptance to Francis Marion University! We are excited to have you join us for the Fall 2016 semester. This booklet is meant to serve as a helpful guide as you prepare for Orientation and your first semester at FMU.

The purpose of New Student Orientation at Francis Marion University is to ensure that new undergraduate students have a successful transition and integration into college life. The program promotes discussion among parents, new students, continuing students, and faculty and staff on the expectations and perceptions of the campus community.

By attending Orientation you will:

- Complete a class schedule in your chosen major.
- Have a comprehensive academic advising session.
- Gain more knowledge of student support services, the Office of Student Affairs, and the Francis Marion academic experience.
- Gain a better understanding of the personal and financial responsibilities of attending college.
- Reduce anxiety about the transition to collegiate life.
- Understand the necessity of taking ownership and academic responsibility in your educational process.
- Begin to embrace Francis Marion's traditions and experience the Francis Marion family.

# Student Checklist

Prior to Orientation, there are several things you need to complete.

- Pay the Matriculation Deposit - This deposit lets us know that you plan to enroll at FMU. It is non-refundable after May 1. **This fee must be paid prior to attending Orientation.**
- Register for Orientation - Orientation is a requirement for all new students. Several Orientation sessions are held throughout the summer.
- Pay the Housing Deposit - We encourage all new students to live on campus, but it is not required. If you choose to live on campus, you will be sent a contract and roommate information after your non-refundable deposit is received.
- Return your Immunization Form to the Office of Student Health.
- Return the Citizenship Verification Form to the Office of Admissions.
- Complete the FAFSA online to be considered for Financial Assistance.
- Send your Final Transcript to the Office of Admissions. This also includes any dual-enrollment transcripts and AP or IB test scores.
- Set up your Swamp Fox for Students account.
  - Your FMU student ID number will be sent to you in the mail. With your student ID or social security number as your username, you can access your financial aid information as well as your class schedule once you are registered.
  - On your first login, your password will be your month and date of birth. For example, if your birthday is January 2nd, your password will be 0102. It will prompt you to change your password to another four digit number.
- Set up your Swamp Fox email address.
  - Your email address will be your first letter of your first name and your last name and then the last four digits of your student ID number. For example, John Smith ID number (000012345) would be jsmith2345@g.fmarion.edu.
  - Your password will be “fmarion” followed by the month and date of your birth. For example, if your birthday is January 2nd, your password will be fmarion0102.
- Complete the English Composition Program’s Directed Self-Placement Questionnaire online.
  - You will need your student ID to complete this questionnaire
  - Go to <http://fmuenglish.com> and navigate to “New Composition Sequence” and dropdown to “Directed Self-Placement Questionnaire”
  - Bring a print out of the course recommendation provided at the end of the questionnaire with you when you attend orientation.

# First Year Composition

All students at Francis Marion must fulfill the university writing requirement by successfully completing our first-year composition sequence:

- ENG 101 or ENG 101E/101L
- ENG 102

Composition courses at FMU are capped at 15 students per section. This small class size allows for more teacher-student interaction, stronger writing communities, and engaged learning experiences – ones that we hope students will recall throughout their years at FMU.

## How do I know what composition course is right for me?

All incoming students should enroll in either ENG 101 (Analysis and Argument) or ENG 101E/101L (Analysis and Argument with Extended Studio) unless you have college credit from dual enrollment, AP credit, or transfer credit. If you select ENG 101E, then be sure to enroll in its corresponding ENG 101L studio counterpart. After successfully completing ENG 101 or ENG 101E/101L, students will enroll in ENG 102. Note that a grade of C or higher must be obtained in composition courses to satisfy graduation requirements.

## What is the difference between ENG 101 and ENG 101E/ENG 101L?

While the two have the same goals, the main difference is the course structure. ENG 101E is an “extended” version of ENG 101 and is paired with a writing studio called ENG 101L (an elective studio/lab hour that is assessed on a Satisfactory or Unsatisfactory level). The goal of the ENG 101L studio is to offer students more time for writing practice, more assistance with writing, and more guidance with revision. This extra instructional time better prepares students for success in and beyond their composition courses.

## How do I decide between ENG 101 or ENG 101E/ENG 101L?

Students should make an informed decision about the level of instructional support they prefer. To do so, follow these steps:

1. Read the course descriptions, which can be found on our webpage: <http://fmuenglish.com/course-descriptions-2/>
2. Identify strengths and weaknesses with your writing abilities and reflect on whether or not the supplemental writing studio component would be beneficial
3. Complete our Directed Self-Placement (DSP) questionnaire, which will encourage that reflection and will offer a course recommendation upon completion

The DSP questionnaire’s course recommendation is a suggestion; ultimately, you should use the information you have gathered in this three-step process and decide on the course that best fits your needs. If you need help deciding, feel free to contact the English Department for assistance by calling 843-661-1371.

## When and how do I complete the Directed Self-Placement (DSP) questionnaire?

Students must complete the DSP questionnaire before orientation. Print and bring your results and recommendation to orientation. To access and complete the questionnaire, go to <http://fmuenglish.com> and navigate to “New Composition Sequence” and dropdown to “Directed Self-Placement Questionnaire.”

## I’ve decided I want to take ENG 101E/101L, but all those sections are full. What do I do?

Don’t worry—you have lots of options:

1. Enroll in ENG 101
2. During the first week of the semester, look for openings in ENG 101E/101L. If they appear, change to one of those classes
3. If that’s not an option, stay in ENG 101 and try one of these alternative ways to obtain more support with your writing:
  - a. Talk with your professor during the first week of classes. Share your concerns and develop a strategy for success. Schedule weekly or frequent meetings with your professor. At minimum, bring a rough draft of each major assignment to your professor at least one week before the due date.
  - b. Make frequent appointments with tutors in the Writing Center.
4. If one semester of writing instruction did not fully prepare you for ENG 102 and you received a final course grade of D+, D, or F in ENG 101, be willing to repeat the class by enrolling in either ENG 101 or ENG 101E/101L that next semester
5. Discuss your concerns with the composition coordinator or your advisor

# Pre-Orientation FAQs

## ORIENTATION

### What happens at Orientation?

During Orientation, you will meet many of the faculty, staff, and administrators at Francis Marion University. You will also meet with an advisor from the department of your major to be advised and registered. There will be opportunities to meet with other new students as well as current students. In addition, you will learn about the different campus services, resources, and programs available.

### Is Orientation required?

Yes, every new freshman and transfer student must attend an orientation session. The only exception is for students in the RN-to-BSN program, in which case the Nursing Department must be contacted at 843.661.1690 to register for courses.

### What are the options for Orientation?

There are specific Orientation dates for new freshmen and transfer students. We offer both two-day overnight as well as one-day freshmen orientations.

If you choose to attend an overnight orientation, you will stay in a residence hall. You will have the opportunity to participate in campus life games and activities meant to help you meet other new students. The two-day freshman orientation dates are June 26-27 and July 24-25. The one-day freshman orientations are June 6 and July 11.

Transfer students Orientation sessions are offered June 9 and August 9.

### When is class registration?

You will register for your classes during Orientation at which time you will meet with a faculty advisor within the department of your major to help you determine your classes.

### Can students with disabilities receive special accommodations?

Students with special needs who would like accommodations for Orientation may have arrangements made by calling the Office of Counseling and Testing at 843.661.1840. Please contact this office 14 days prior to the Orientation date.

### Is the matriculation fee required and what is it?

The matriculation fee is a mandatory fee\* required of all new students to Francis Marion University, and it must be paid prior to attending Orientation. The fee covers expenses related to your first-time enrollment at the University including admissions, orientation, and transcript evaluation.

*\*This fee is subject to increase in July.*

## What items need to be brought to Orientation?

If you choose to attend an overnight orientation, you will need to bring the following items: blanket, alarm clock, brush/hair dryer, towels, shampoo/other personal hygiene products, jacket, and umbrella. Francis Marion will provide you with a pillow and sheets. Please also bring any necessary medications and medical supplies.

Be sure to wear comfortable shoes as you will be walking to different areas on campus throughout Orientation.

Transfer students should bring a copy of transcripts from previous institutions. This will help in the advising and registration process.

## Housing and Dining

### How do you apply for on-campus housing?

Information about on-campus housing may be found in your acceptance packet. This information may also be found on our [website](#).

### How much is on-campus housing?

For information regarding on-campus housing costs, please visit the [fees and expenses](#) portion of our website.

### Can roommate requests be made?

Yes, you may request a specific roommate on the housing application. In order for it to be considered, both you and your desired roommate will have to request to be roommates. The Housing Office will do its best to accommodate specific roommate requests, although it cannot guarantee that a request will be honored.

### What options are there for on-campus housing?

FMU offers several options when it comes to on-campus housing including residence halls, the Village Apartments, and the Forest Villas. New freshmen and those with less than 24 hours of college credit live in the residence halls. The apartments and villas are reserved for upperclassmen.

### What are the benefits to living on-campus?

There are many benefits to living on campus. Some of these benefits include proximity to classes and academic resources as well as financial considerations. You will not have the added concern of having to pay a monthly rent bill or utility fees. It also provides you with a better chance to get involved on campus and become a part of the campus community.

### What are the dining options on-campus?

There are several [meal plan options](#) available to students who live on and off campus. Students may dine at [Ervin Dining Hall](#), [The Grille](#), or in Cauthen Cafe which are all located on campus.

## Financial Aid

### What is financial aid?

Financial aid includes scholarships, grants, and loans. It is a way for you to receive assistance in paying for college. Some forms of financial aid such as loans must be paid back, while other forms such as scholarships and grants are not.

### How do I apply for financial aid?

To apply for financial aid, fill out the Free Application for Federal Student Aid or [FAFSA](#).

### How is financial aid status checked?

The status of any financial aid award as well as any additional information needed can be checked by visiting the [Financial Aid website](#).

# Registrar

## When is class registration?

Class registration will take place during Orientation.

## Can I register for classes before Orientation?

No, new students are not allowed to register for classes before Orientation.

## What classes will transfer from a South Carolina Technical College?

Review the rules regarding transfer credit as well as the [transfer guide](#) online to see what courses will transfer from a South Carolina Technical College.

# Technology

## How is the username and password determined?

Your username and password is first sent in a letter from the Office of Admissions. If the letter has not been received yet, you may login using your social security number in place of the username. On the first login, the four digit password or pin number will be the month and day of your birth. For example, if your birthday is May 6, the password/pin will be 0506.

## Where is email accessed?

Email can be accessed [here](#).

## Can the email password be reset?

Instructions on how to reset the email password can be found [here](#).

## Does FMU have wireless internet available on campus?

Yes, FMU has wireless internet available on campus.

# General

## Who do veterans contact?

The VA representative at FMU is Mrs. Amanda Mosley. She can be reached at 843.661.1172.



# Student Accounts

## Swampfox Mail

All incoming students have a Swampfox Mail account, also known as Google mail. This account is the official email address for students and is the only email address used for official correspondence. The username is the combination of the first initial, the complete last name, and the last four digits of your ID number. There are no spaces or punctuation marks. The initial password for the email account is the combination of the word fmarion and the four digits of your month and date of birth.

Example: Student Jane Smith-Jones has student ID number 000054321. Jane's birthday is September 3. Her Swampfox mail username is jsmithjones4321. The initial password is fmarion0903.

## Swampfox Web

Swampfox Web is your portal into administrative and financial functions such as reviewing your course schedule, viewing grades, or viewing FMU account activity. All students have a Swampfox Web account. The username is the complete student ID number including the leading zeros. The password is a four digit PIN. The PIN is initially set to your month and date of birth. Upon first login, you must change the initial PIN.

Example: Jane Smith-Jones' Swampfox Web username is 000054321. The initial PIN is 0903. After she logs on the first time, the system requires Jane to create a new four digit PIN of her own, replacing the initial one.

After you are accepted to the University and have registered for one or more courses, a student domain account is provided. This account gives you access to all the Campus Technology resources, such as the wireless network and other self-service utilities. The username is consistent with the Swampfox mail username – first initial, full last name and last four digits of the student ID number with no spaces or punctuation. The initial password to the student domain account are the letters “fmu” followed by the last five digits of the Social Security Number. For international students, it is the letters “fmu” followed by the last five digits of the Substitute Student Number beginning with 903 and issued by Admissions.

Example 1: Jane Smith-Jones is a US citizen with FMU student ID number 000054321 and Social Security Number 123-45-6789. Her student domain username is jsmithjones4321 and the initial password is fmu56789.

Example 2: John Doe is an international student with FMU ID number 000012345 and Substitute Student number 903192834. His student domain username is jdoe2345 and the initial password is fmu92834.

One of the most utilized resources the student domain account provides is access to the FMU wireless network. If a computer running Windows is used, the computer must be registered. To register a Windows computer, follow the procedure described [here](#).

## Blackboard Account

Once a student has been accepted, registered for one or more courses, and all tuition and fees are paid, a [Blackboard account](#) is created and all course enrollments are automatically added to the Blackboard “My Courses” module. The Blackboard username is the same as the Swampfox mail and student domain usernames (first initial, full last name, and last four digits of student ID number). There are no initial passwords created for Blackboard access. Instead, password creation is completely self-service. This requires you to have a working Swampfox email account.

## Blackboard Password

To create a Blackboard password, go to the [Blackboard account](#) login screen. Click on the “Forgot your Password?” link. Complete only Part 1 of the form, entering the first name, last name, and username, and then click the “Submit” button. An email from Blackboard is generated and sent to the Swampfox mail account. Go to the Swampfox mail account, open the message and follow the directions. Complete the process on the “Change Password” form by entering the password of choice twice on the form and click “Submit.” Sign on to Blackboard using the username and the new password to access courses.

After you have successfully accessed all new accounts (Google mail, Swampfox Web, student domain and Blackboard), you should enroll in the password reset self service utility. This can be found [here](#).

The purpose of this utility is to have the ability to manage accounts in place before it is needed. Once enrolled, this utility may be used to reset the student domain account password. It will also link with the Swampfox mail account and change that password. It does NOT change the Swampfox Web or Blackboard passwords.

## Swampfox Alerts

[Swampfox Alerts](#) have been adopted by Francis Marion University in order to quickly notify students as well as faculty and staff via SMS text messaging and email in the event of an imminent campus emergency. Although this system is optional, all students, faculty, and staff are encouraged to register.

By registering, you will automatically be sent critical alerts, notifying you of incidents of a threatening nature. You may also opt-in for other types of alerts such as campus closings.

# Financial Assistance



## What is Financial Assistance?

Financial assistance is available in the form of grants, scholarships, loans, and a work-study program.

## What happens after the FAFSA is completed?

Once the FAFSA is completed online and signed with a Personal Identification Number (PIN), you should receive an email from the U.S. Department of Education within one week. The Office of Financial Assistance will typically receive the results of the FAFSA within 7 business days. You will either receive a request for additional paperwork or an award notice within approximately 14 business days of submission of the online FAFSA. Return completed paperwork as quickly as possible to the Office of Financial Assistance.

If no information from the Department of Education or from the Office of Financial Assistance is received within the above-mentioned time frames, go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or call 1-800-433-3243.

You may also go to [Financial Assistance](#) to:

- Determine what is needed to complete the Financial Assistance file
- Download forms
- View awards
- Complete the online Loan Entrance Interview (approximate time: 5 minutes)
- Apply for a Parent PLUS loan (approximate time: 5-10 minutes)
- Get USER ID & password information

## Is Loan Entrance Counseling required?

If you are considering a loan at any point while attending FMU, you will need to complete loan entrance counseling\* online which is a Federal requirement. You will only need to complete this interview once while attending FMU.

*\*Loan Entrance Counseling is not an application for a loan and does not obligate students in any way to accept a loan.*

## Is there an application for the LIFE or HOPE scholarship?

No, there is not an application for these scholarships. If you are eligible for either the LIFE or HOPE scholarship, you will receive an award notice and certification form within 3-4 weeks after acceptance to the University. You should contact the Office of Financial Assistance if no notification has been received within 3-4 weeks of acceptance and you believe that you are eligible.

## How is financial aid applied to fees?

Once financial assistance has been awarded and all requirements have been met, financial assistance can be used to pay tuition and fees. If there is enough assistance to cover tuition and fees, assistance will automatically be applied to the student account. An email will be sent to you at your FMU Gmail account to confirm this transaction.

If there is not enough available assistance to pay all tuition and fees, you must pay the remaining balance out of personal funds. To help manage payments, you may sign-up for the [Semester Payment Plan](#). Once payment for the complete balance or the payment plan application and first payment are received, they will be applied to the account and posted on financial assistance. If paying the full balance, the [web payment page](#) may be used. The payment deadline for the Fall semester is August 4.

## What if there is not enough aid to cover fees?

Go to the [Financial Assistance](#) website and select “[PLUS Info & Application](#)” to see detailed instructions on what steps to take to cover fees.

## What is a Change Check?

A change check is a check for any excess funds in the account after the bill has been paid in full. You will receive an email in your FMU Gmail account when a change check or refund check is available. Instead of receiving a check, you may sign-up for [direct deposit](#) into a checking or savings account.

## STATE SCHOLARSHIPS

All state scholarship recipients must be S.C. residents at the time of high school graduation. Criteria and funding for these scholarships are subject to change. Although every effort is made to update FMU's Office of Financial Assistance website as changes occur, the most up-to-date information is available at [www.che.sc.gov](http://www.che.sc.gov).

### Palmetto Fellows:

- Palmetto Fellows = \$6700 1st year, \$7500 2nd, 3rd & 4th years
- Application submitted to the Commission on Higher Education (CHE) during high school
- FMU notified of eligible recipients by CHE
- To renew scholarship:
  - Must earn 30 hours per year (Fall, Spring and Summer)
  - Must maintain a 3.0 cumulative FMU GPA

# Financial Assistance

## LIFE Scholarship:

- LIFE = \$5000 per year
- No application is required for the LIFE Scholarship. Once accepted to FMU, transcript data will be evaluated for LIFE Scholarship eligibility.
- New freshmen must meet two of the following three requirements to be eligible for the LIFE Scholarship:
  - 3.0 high school GPA based on Uniform Grading Scale
  - 1100 SAT (excluding writing score) or 24 ACT
  - Rank in top 30% of high school graduating class

*\*Cannot be eligible for Palmetto Fellows.*

- The chart below outlines the guidelines that must be met in order to renew LIFE Scholarship.

First Term Attended	LIFE GPA	Hours Needed	By the end of Summer
Fall 2015	3.0	30	2016
	3.0	60	2017
	3.0	90	2018

*\*LIFE GPA can differ from your FMU cumulative GPA*

**Important:** Initial awards made on tentative acceptance to FMU. When final transcripts are received by FMU, eligibility can change.

## HOPE Scholarship:

- HOPE = \$2800 per year
- No application is required for the HOPE Scholarship. Once accepted to FMU, the high school transcript data will be evaluated for HOPE Scholarship eligibility.
- To be eligible for a HOPE Scholarship, a student must be a first-time freshman and have a 3.0 high school GPA based on Uniform Grading Scale.

*\*Cannot be eligible for Palmetto Fellows or LIFE.*

- The HOPE Scholarship does NOT renew. Students must gain eligibility for the LIFE Scholarship or they will be ineligible for state scholarship funds.

**Important:** Initial awards made on tentative acceptance to FMU. When final transcripts are received by FMU, eligibility can change.

## Enhancement Scholarship:

- Enhancement = \$2500 per year (available 2nd, 3rd & 4th years only)
- Available for the 2nd, 3rd and 4th years of college;
- Not available to 1st year students
- Must be Palmetto Fellows or LIFE eligible
- Must be enrolled in and making progress toward a math or science major approved by CHE. A list of approved majors are available on the [CHE website](#).
- Must have earned 14 hours of CHE approved math and science courses by the end of the first year of college.

*\*As of today, all math, computer science and science courses (biology, chemistry, physics and physical science) offered at FMU are approved by CHE to meet this requirement. This is subject to change.*

## Free Application For Federal Student Aid (FAFSA) for 2016-2017

- Go to the [Financial Assistance](#) page of the [FMU website](#)
- The following items will be needed to complete the FAFSA:
  - 2015 W-2 forms (parent and student)
  - 2015 Federal tax returns (parent and student)
  - Records of untaxed income such as TANF, Social Security, etc.
- Keep copies of all documents in a folder in case you are selected for verification.
- The FAFSA has to be completed each academic year. Rule of thumb: when you complete your taxes, file your FAFSA.

## Personal Identification Number (Pin)

- If a PIN from the [FMU website](#) has not been requested, go to [Financial Assistance](#) to select one.
- PINs are used in place of signatures on FAFSAs, promissory notes, etc.
- Using PINs in place of signatures reduces the processing of the FAFSA by as much as 3 – 4 weeks!

## IMPORTANT WEBSITES

- Commission on Higher Education - [www.che.sc.gov](http://www.che.sc.gov) - information about state scholarships
- Francis Marion University - [www.fmarion.edu](http://www.fmarion.edu) - select 'Financial Assistance' under quick links and perform the following tasks:
  - Check the status of FMU financial assistance application
  - Determine what follow-up is needed to complete the FMU FA file
  - Print FA forms needed to complete the FMU FA file
  - View award amounts
  - Complete online Loan Entrance Counseling (approximate time: 5 minutes)
  - Apply for a Parent PLUS loan (approximate time: 5 – 10 minutes)
  - Monitor the Satisfactory Academic Progress information
  - View LIFE information (LIFE GPA, LIFE earned hours, LIFE GPA calculator, etc.)
  - Make a payment to FMU
  - Register and drop/add classes at FMU
  - Request PINs to replace student and parent signatures
  - Complete FAFSA
  - Get Swampfox web USER ID & password information
  - Review financial transactions

# Housing



Residence Hall

The Housing and Residence Life program promotes academic success by providing modern, attractive facilities in a safe environment. A residence hall or university apartment is more than just a place for sleeping and storing books. It becomes the student's home, the place they will spend most of their time studying, socializing, and living.

Benefits to living on campus:

- You are close to major campus academic resources such as the Tutoring Center and Writing Center so you may seek assistance when needed.
- You don't have to worry about making monthly payments for utilities and rent.
- You may become easily involved in on-campus activities, clubs, and organizations, which are an important part of the college experience.

There are several options available to students who live on campus.

## Residence Halls

While all full-time FMU Students are eligible to live in the Residence Hall Complexes, these buildings are designed to meet the needs of freshmen and sophomore students. Every residence hall floor is secured by an electronic "Intelli-Key", which allows only residents of that floor to enter. A Resident Assistant is assigned to every floor to serve as a resource for students, providing information, oversight, and activities for the residents.



Village Apartments

## The Village Apartments

The complex consists of 12 two-story apartment buildings accommodating 386 residents. Residing in the Village Apartments provides upper-class students a higher level of independence and less oversight than the residence halls. As you successfully progress through your college career you may choose campus apartment living.



Forest Villas

## The Forest Villas

While all full-time FMU Students are eligible to live in the Residence Hall Complexes, the Forest Villas are designed for our graduate and upperclass students. Assignments to The Forest Villas are made with priority order given to graduate students, seniors, juniors and sophomores.

To learn more about on campus housing, go to the [website](#). An [application](#) for housing can be printed online. For questions, call the Housing Office at 843.661.1330.

# Academic Calendar



## FALL

Aug. 2	Final day for pre-registered students to pay Fall fees
Aug. 20	Housing opens for NEW students (8 a.m. - 2 p.m. check-in)
Aug. 21	Housing opens for RETURNING students.
Aug. 22	Registration for new and continuing students.
Aug. 22	Fall classes begin at 4:30 p.m. (Evening classes only)
Aug. 23	All other classes begin.
Sept. 5	Labor Day. University closed.
Nov. 7-8	Fall Break - no classes
Oct. 26 - Nov. 4	Advising period and pre-registration for Spring
Nov. 24-25	Thanksgiving Holiday. University closed.
Dec. 5	Fall classes end
Dec. 6	Reading Day
Dec. 7 - 13	EXAMINATIONS
Dec. 17	Commencement exercises



## SPRING

Jan. 8	Housing Opens
Jan. 9	Registration
Jan. 10	Classes Begin
Jan. 16	MLK Day
Mar. 13 - 17	Spring Break
Mar. 22 - 31	Advising for Summer and Fall
Apr. 24	Spring Classes End
Apr. 25	Reading Day
Apr. 26 - May 2	EXAMINATIONS
May 6	Commencement exercises

# Important Campus Offices

## Office of Admissions

843-661-1231, Stokes Administration Building, Room 113

The Office of Admissions can answer questions regarding admissions.

## Office of Orientation

843-661-1288, Stokes Administration Building, Room 116

The Office of Orientation can answer questions regarding Orientation.

## Office of Financial Assistance

843-661-1190, Stokes Administration Building, Room 117

The Office of Financial Assistance can answer questions regarding the FAFSA application and the aid that has been awarded including grants, scholarships, and loans.

## Office of the Registrar

843-661-1175, Stokes Administration Building, Room 118

The Registrar's Office can answer questions regarding transfer credits from other institutions. Official transcripts must be received before credit can be given for courses. To check whether or not a class from one of the technical schools within South Carolina will transfer to FMU, please check the [FMU Transfer Guide](#).

## Housing Office

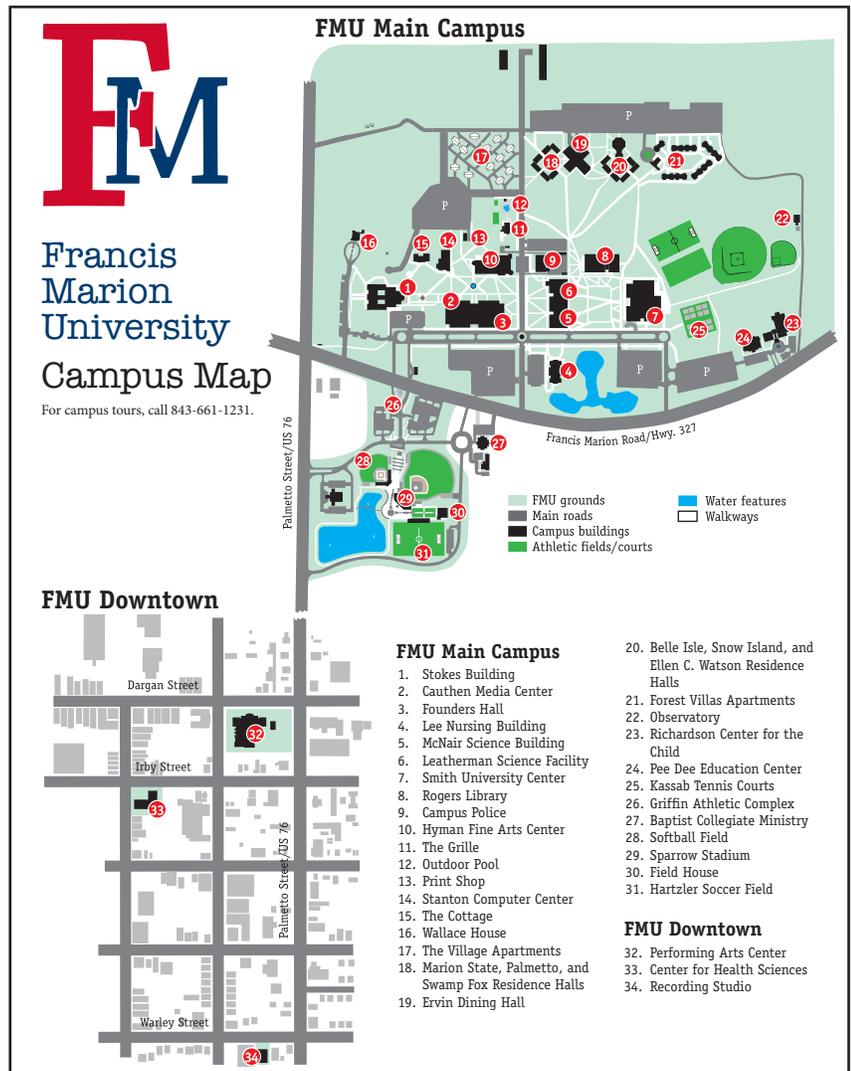
843-661-1330, Housing Office Building

The Housing Office can answer questions regarding residence life including residence hall and apartment assignments. Contact the Housing Office to sign up for University housing.

## Cashier's Office

843-661-1596, Stokes Administration Building, Room 104

Housing and Matriculation fees can be paid in the [Cashier's Office](#). Payments can also be made online or by mail.



[Click here for larger view of campus map.](#)