

Francis Marion University Semester Payment Plan Enrollment Form – Spring 2018

Who is eligible?

A Francis Marion University student whose semester fees are \$500.00 or more and has a 2.0 or better cumulative GPA is eligible for the Semester Payment Program. Charges may include general university and housing fees. Optional fees including the FMU Debit Card, car decals, and meal plans cannot be calculated into the payment plan. All previous debts to the University must be paid in order to be eligible. ****Fees are subject to change.**

How does the Program work?

Financial assistance that has been applied to the student's account is subtracted from the total charges for the semester. The payment plan is not available for Summer terms. Payments may be made by **mail, phone, or in person** at the Cashier's Office. ****Also, your payment plan payments could change if Financial Aid is added or reduced, housing is added or removed, and/or if classes are added or removed. The student is responsible for checking on their account balance with the Cashier's office or on the student account online (payment plan is adjusted and full payment of change is required.)** *****Note: Credit/debit cards will not be automatically charged for your monthly payments.*****

What if I miss a payment?

FULL payments must be received by 5:00 pm on the due date. Payments made after this time will be late and a \$15 late charge will be assessed to the student's account. **Monthly Notices are sent only as a reminder to the student's FMU gmail account. By enrolling in the payment plan, the student accepts responsibility for making timely payments.** A student who has a delinquent account will not be able to pre-register for classes, request a transcript, or receive a diploma. If the student has already pre-registered for the next term, he/she may be dropped from these classes. **A student who has missed two consecutive payments or has a delinquent account 10 days after the final payment date may be removed from his/her classes.** A student who is delinquent with his/her payments may not be eligible to participate in the program for future semesters. The student agrees to pay Francis Marion University or an agency acting on the behalf of the University the fees of any collection agency, which may be up to a maximum of 33.3% of the debt, and all cost and expenses, including reasonable attorney's fees, incurred in such collection efforts. **FINANCIAL AID OR OUTSIDE SCHOLARS DO NOT COUNT AS A PAYMENT.**

How do I apply for the Program?

Complete the enrollment form at the bottom of this page and **return it with the proper payment to the Cashier's Office**, Francis Marion University, P.O. Box 100547, Florence, SC 29502 or fax the form to 843-661-1198. Enrollment in the Semester Payment Program will not be complete until the **SIGNED COMPLETED** enrollment form and the \$64.00 **non-refundable** enrollment fee are received. Payment plan applications will not be accepted via email. Students are required to reapply for the program each semester.

I have read the information above. I understand and agree to the terms of the Francis Marion University Semester Payment Program. The information listed below will be used to contact me during the semester.

Student's Name: _____ Student's Identification Number: _____

Student's Signature: _____ Student's Phone Number: _____

****FORM MUST BE COMPLETELY & CORRECTLY FILLED OUT BEFORE PAYMENT IS ACCEPTED.** THE CORRECT COMPLETED FORM AND PAYMENT MUST BE MADE TO CONFIRM THE CLASSES.****

Balance divided by 4. First payment is \$64 + 25% OF BALANCE.

Payment Plan- Write payments below Option A (4 EQUAL PAYMENTS)	
Due on or before:	Amount Due
December 11, 2017 Or at time of Registration	\$ _____ + \$64 Enrollment Fee
January 16, 2018	\$ _____
February 15, 2018	\$ _____
March 15, 2018	\$ _____
Total of Payments (Estimated amount you will have paid when you have made all payments)	\$ _____

**WE CANNOT TAKE
THE FORM UNLESS
EVERYTHING IS
COMPLETELY FILLED
OUT. PLEASE WRITE
IN CORRECT
AMOUNTS WITH
CORRECT PAYMENT
PLAN OPTION AND
COMPLETE STUDENT
INFORMATION AND
SIGNATURE BEFORE
TURNING IN. ONLY
CHOOSE ONE
OPTION.**

Balance divided by 3. First payment is just \$64.

Payment Plan – Write payments below Option B (3 EQUAL PAYMENTS)	
Due on or before:	Amount Due
December 11, 2017 Or at time of Registration	Only \$64 Enrollment Fee
January 16, 2018	\$ _____
February 15, 2018	\$ _____
March 15, 2018	\$ _____
Total of Payments (Estimated amount you will have paid when you have made all payments)	\$ _____