

# STATE OF S.C. PRINTING SPECIFICATION SHEET

The S.C. Government Printing Services Manual (1-1-98) shall be made a part of all Printing Procurement by reference.  
MARK THE BOXES AND FILL IN THE BLANKS THAT ARE APPLICABLE.  SEE ATTACHED SPECIFICATIONS.

VENDOR \_\_\_\_\_ AUTHORIZED SIGNATURE \_\_\_\_\_

DESCRIPTION: View Magazine AGENCY: Francis Marion University

AGENCY CONTACT: Katherine Barnette PHONE NUMBER: (843) 661-1224 or kbarnette@fmarion.edu

QUANTITY (per issue): 18,000 ISSUES (per year): 2 FLAT SIZE: 17" x 11" FOLDED SIZE: 8.5" x 11"

PAGES: 40  PLUS COVER  SELF COVER  OTHER: \_\_\_\_\_

STOCK: Text: 70 pound Gloss Text Other: \_\_\_\_\_

Cover: \_\_\_\_\_ Other: \_\_\_\_\_

INK: Text -  1 Color \_\_\_\_\_  2 Color \_\_\_\_\_  3 Color \_\_\_\_\_  4 Color Process

5 Color \_\_\_\_\_  6 Color \_\_\_\_\_  Other: \_\_\_\_\_  Bleeds (Full)

Covers 1 & 4 -  1 Color \_\_\_\_\_  2 Color \_\_\_\_\_  3 Color \_\_\_\_\_  4 Color Process

(Front & Back)

5 Color \_\_\_\_\_  6 Color \_\_\_\_\_  Other: \_\_\_\_\_  Bleeds (Full)

Covers 2 & 3 -  1 Color \_\_\_\_\_  2 Color \_\_\_\_\_  3 Color \_\_\_\_\_  4 Color Process

(Inside front

Inside Back)

5 Color \_\_\_\_\_  6 Color \_\_\_\_\_  Other: \_\_\_\_\_  Bleeds (Full)

MECHANICAL: Composition and Layout provided by -  Printer  Agency  Camera Ready  Negatives Furnished

Other: \_\_\_\_\_

MEDIA: Electronic Transmission -  Modem  E-mail  Other: FTP or Hightail Upload

Media Format -  IBM Comp.  Macintosh  Other: \_\_\_\_\_  File Copied to Media  File Printed to Media

Media Type-  3.5" Floppy  44/88/200/270 Syquest  EZ 135 Syquest  3.5" Magneto Optical

Other: Digital Upload

Layout Program -  Quark Express (Vers. # \_\_\_\_\_)  PageMaker (Vers. # \_\_\_\_\_)  Other: InDesign CC17

Graphics Program -  Illustrator (Vers. # CC 17)  Freehand (Vers. # \_\_\_\_\_)  PhotoShop (Vers. # CC 17)  Other: \_\_\_\_\_

Typefaces provided by -  Vendor  Agency Typeface Brand: \_\_\_\_\_ Fonts used: \_\_\_\_\_

Color Separating by -  Vendor  Agency Color Trapping by -  Vendor  Agency

PRINTER:  PostScript  PCL  Other: \_\_\_\_\_

Imaging Resolution Required -  600 dpi  1200 dpi  2400 dpi  Other: 300dpi

B&W SCANS: Line Screen Required: \_\_\_\_\_ Scan Resolution Required: \_\_\_\_\_ Size: \_\_\_\_\_ (No. \_\_\_\_\_) Size: \_\_\_\_\_ (No. \_\_\_\_\_)

FOUR-COLOR SCANS/ Line Screen Required: \_\_\_\_\_ Scan Resolution Required: \_\_\_\_\_

## SEPARATIONS:

Provided by:  Printer  Agency  Min. size(No. \_\_\_\_\_)  1/2 Page (No. \_\_\_\_\_)  Full Page (No. \_\_\_\_\_)

Agency will provide  Transparency  Print  Art  Other: \_\_\_\_\_

Type of proof:  Match Print  Dye Sublimation  Other \_\_\_\_\_

PROOFS:  Laser (Sets \_\_\_\_\_)  Page (Sets \_\_\_\_\_)  Blueline (Sets 1)  Other \_\_\_\_\_

FOLDING:  Yes  No  Type Single SPECIAL APPLICATIONS:  Die Cut  Scoring  Perforations (No. \_\_\_\_\_)

BINDING:  Saddle Stitch  Perfect Bind  Side Staple  3 Hole Drill  Collated

Plastic Bind (Color \_\_\_\_\_)  Wire Bind  Other TRIM to full bleed.

PACKAGING:  Boxed 150 per box - boxes must be labeled and weigh no more than 25lbs a piece.  Wrapped \_\_\_\_\_ per pkg.

Shrink Wrapped \_\_\_\_\_ per pkg.

COPY READY DATE: \_\_\_\_\_ DELIVERY DATE REQUIRED: No later than 15 business days from submission of materials.

Inside Delivery \_\_\_\_\_

ALL COPY, PROOFS, ETC. MUST BE PICKED UP AND DELIVERED IN PERSON BY CONTRACTOR REPRESENTATIVE WHO IS KNOWLEDGEABLE AND CAPABLE OF DISCUSSING THE CONTRACT.