

2016-17 Agency Budget Plan

Francis Marion University





FRANCIS MARION UNIVERSITY

Office of the President

October 2, 2015

Bonny Anderson
Executive Budget Office
1205 Pendleton Street, Suite 529
Columbia, SC 29201

Dear Ms. Anderson:

Enclosed is Francis Marion University's Budget Request for 2016-17 which reflects the University's mission to provide an excellent education to the students who attend Francis Marion University.

We want to thank you for your continued support of higher education and for your dedication to the advancement of our state.

Sincerely,

Luther F. Carter
President

AGENCY NAME:	Francis Marion University		
AGENCY CODE:	H18	SECTION:	17



Fiscal Year 2016-17 Agency Budget Plan

FORM A – SUMMARY

RECURRING FUNDS (FORM B DECISION PACKAGES)	My agency is submitting the following recurring decision packages (Form B): 6101, 6104, 6113, 6116, 6119	
	For FY 2016-17, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting a net increase in recurring General Fund appropriations.
	<input type="checkbox"/>	Not requesting a net increase in recurring General Fund Appropriations.

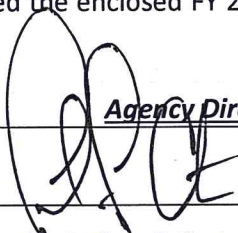

CAPITAL & NON-RECURRING FUNDS (FORM C DECISION PACKAGES)	My agency is submitting the following one-time decision packages (Form C): 6107, 6110	
	For FY 2016-17, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting capital and/or non-recurring funds.
	<input type="checkbox"/>	Not requesting capital and/or non-recurring funds.

PROVISOS	For FY 2016-17, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	John J. Kispert	843.661.1110	jkispert@fmarion.edu
SECONDARY CONTACT:	R. Thomas Welch	843.661.1136	rwelch@fmarion.edu

I have reviewed and approved the enclosed FY 2016-17 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

SIGN/DATE:	 <u>Agency Director</u>	 <u>Board or Commission Chair</u>
	TYPE/PRINT NAME:	Dr. Luther F. Carter, President

This form must be signed by the department head – not a delegate.

AGENCY NAME:	Francis Marion University		
AGENCY CODE:	H18	SECTION:	17

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	6101
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Speech Pathology Program
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Provide a brief, descriptive title for this request.

AMOUNT	\$550,000
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What is the net change in requested appropriations for FY 2015-16? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	<p>SC Code of Law Section 59-133-30 (13) provides that of the powers of the Francis Marion University Board of Trustees, the Board and University, under the purview of the Board has the authority and power to adopt measures for the proper operation of the University. The establishment of this new program is in accordance with this charge as well as the mission of the University.</p> <p><i>What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?</i></p>
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FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input checked="" type="checkbox"/> Proposed establishment of a new program or initiative.
<input type="checkbox"/> Loss of federal or other external financial support for existing program.	
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	<p>This package is for the proposed establishment of a new program offering by FMU. The Masters of Speech Pathology (Therapy) is a critical need in the Pee Dee and the health service industry at large. These funds if provided would go to provide adequate staff, faculty, and operating budget needed to plan and attain accreditation of the program.</p> <p><i>What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?</i></p>
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AGENCY NAME:	Francis Marion University		
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RELATED REQUEST(S) None.

Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS Currently there are no matching funds related to this request. There are no matching requirements for this program request.

Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES Currently, there are no other alternative fund sources for this program. After the program startup is complete, student revenues will supplement the funding and continued growth of the program. This initial startup and base funding is vital to the program's success.

What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

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SUMMARY	<p>To meet the needs of the Pee Dee region and the state of South Carolina, Francis Marion University plans to offer a Master's degree in Speech Pathology (a degree program that is also referred to as Speech Therapy). The Speech Pathology program will provide high-quality graduate education accessible to speech, language, and other qualified baccalaureate graduates. The Master in Speech Pathology will serve the needs of students throughout the state of South Carolina and especially in the northeastern region of the state where there is no Speech Pathology program.</p> <p>The Masters in Speech Pathology will meet the work force needs of health care organizations and public schools that employ Speech Therapists. Moreover, the Master's degree in Speech Pathology is fully consistent with Francis Marion's mission to serve the Pee Dee region and the state, and supports the state-wide higher education plan's emphasis on workforce training. Health care organizations in the region, such as McLeod Health and Carolinas Hospital System, have encouraged Francis Marion to develop and deliver such a program. A recent survey of local school districts, hospitals, nursing homes, and rehabilitation facilities produced such comments as: "Absolutely there is a need" "We have been looking for a [speech pathologist] for over a year now" "There is a terrible shortage and we have difficulty recruiting [speech pathologists]" Thus the demand for Speech Pathologists in the region and the state is beyond question. Good-paying jobs (the median salary for Speech Pathologists in 2012 was \$69,870 per year) will be available for graduates of the FMU Speech Pathology program, and the program will help address the needs of the health care industry in the region and the state.</p> <p>At the present time, there is no Speech Pathology program in northeastern South Carolina (which is home to more than 800,000 of the state's residents). Furthermore, there are only two such programs offered by public universities in the entire state of South Carolina. Francis Marion will offer a Speech Pathology program to qualified students who otherwise would not have an opportunity to pursue and earn such a degree. FMU's program has been developed with the expert advice and assistance of Speech Pathology faculty from the University of North Carolina-Greensboro and when implemented will be accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA).</p> <p>Francis Marion University's appropriation request will meet the economic and work force needs of the region and the state by making available a high quality Master in Speech Pathology degree. The students of northeastern South Carolina, along with area healthcare organizations, will benefit from this initiative. Accordingly, FMU respectfully requests \$550,000 in recurring funds to support the Master in Speech Pathology program.</p>		
	Information Technology /Security	Y/N	No.
	Consulted DTO during development	Y/N	No.

Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

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METHOD OF CALCULATION

Our amount is an estimate of the annualized cost we believe it will take for faculty, staff, and other operating cost for the successful planning, development, and implementation of the program. This includes cost associated with the effort to seek accreditation and necessary approvals of the program.

How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT

This is a recurring obligation request. Should this request not be approved, the University will be forced to delay planning of this program and will negatively impact operating revenues and budgets in future years due to its delay. We believe this program to be a revenue generating program that is vital to our mission and complementary to our health service programs we are offering and will be offering.

Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

PRIORITIZATION

If no or insufficient new funds are available for this request we will likely have to defer action on this request.

If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2015-16?

INTENDED IMPACT

This program is intended to increase enrollment through the offering of a program that is currently not delivered in the region. The Pee Dee and the State will benefit from the University providing this program that we have noted to be in demand in our region.

What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION

Naturally, the success of these funds would be the implementation of the Masters in Speech Pathology Program. Interim evaluation criteria would be the progress made in the planning and implementation of the program.

How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

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FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE 6104

Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE Freshmen Advising Initiative

Provide a brief, descriptive title for this request.

AMOUNT \$375,000

What is the net change in requested appropriations for FY 2015-16? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY SC Code of Law Section 59-133-30 (13) provides that of the powers of the Francis Marion University Board of Trustees, the Board and University, under the purview of the Board has the authority and power to adopt measures for the proper operation of the University. This request for program expansion is in accordance with this charge as well as the mission of the University.

What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?

FACTORS ASSOCIATED WITH THE REQUEST

Mark "X" for all that apply:

<input type="checkbox"/>	(Base Adjustment) Allocation of statewide employee benefits.
<input type="checkbox"/>	(Base Adjustment) Realignment within existing programs and lines.
<input type="checkbox"/>	(Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
<input type="checkbox"/>	Change in cost of providing current services to existing program audience.
<input checked="" type="checkbox"/>	Change in case load / enrollment under existing program guidelines.
<input type="checkbox"/>	Non-mandated change in eligibility / enrollment for existing program.
<input type="checkbox"/>	Non-mandated program change in service levels or areas.
<input type="checkbox"/>	Proposed establishment of a new program or initiative.
<input type="checkbox"/>	Loss of federal or other external financial support for existing program.
<input type="checkbox"/>	Exhaustion of fund balances previously used to support program.

RECIPIENTS OF FUNDS Funds received from this package would be used to support the University's Freshmen Advising Initiative. The cost of such program will involve faculty, staff, and operational budgets for supplies and contractual services.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

RELATED REQUEST(S) None.

Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

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MATCHING FUNDS	<p>There are no matching fund requirements for this package. Further, there are currently no matching funds identified for this program.</p>
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	<p>Naturally, student fees have been considered; however, significant resources are already invested in student services and similar initiatives. This program would supplement and complement these existing programs. It is critical for FMU to seek the freshmen class and enhance advising for this class as they are the most at-risk groups on campus for academic failure and misconduct. Being a freshman is a critical time for many students and it is vital that we reach out to this group to ensure their success in the first year.</p>
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	Francis Marion University		
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SUMMARY

Francis Marion University respectfully requests \$375,000 in recurring funding to carry out an innovative academic advising initiative designed to improve the first-year experience as these students transition to college life. Studies show that robust academic advising is critical to the success of students, especially first-year students. The advising initiative at FMU will help these students develop and carry out sound educational plans and will ensure improved freshman-to-sophomore retention rates, graduation rates, and overall student success.

The FMU academic advising initiative will support efficient completion of general education requirements and promote academic success, especially during the freshman year. The FMU academic advising initiative will establish a student success center that will work closely with faculty advisors and will target new freshmen—particularly those who have not yet identified a major field of study and those experiencing academic difficulties. The advising initiative will assist students in making informed decisions about their majors. As a result of the advising initiative, all new freshmen will declare a major (and a minor or collaterals, if appropriate) by the end of their second semester at Francis Marion University. With the new Title IV federal financial aid requirements, an early declaration of a major is more important than ever as it pertains to a student's finances and progress toward completion of a college degree.

The FMU academic advising initiative will not only support new freshmen, but will also assist students who have not yet declared a major or who are changing their major, and students on academic probation. The advising initiative will provide advising workshops for students and for faculty in order to facilitate academic success and progress toward degree completion. In addition, the academic advising initiative will emphasize connections to campus resources that will assist students in successfully completing their degrees.

One of the key innovative features of this initiative for Francis Marion University students is the emphasis on online advising. The advising initiative will develop an “e-advising” program to provide online assistance for students who may not be able to attend on-campus advising sessions because of work or other obligations. FMU’s Writing Center has successfully instituted an “e-tutoring” program whereby students can confer with faculty and peer advisers outside the normal operating office hours. The new advising initiative would institute a similar system in order to reach more students as they plan their academic future.

Peer advising in particular will play a vital role in the new academic advising initiative. Peer advisers are upperclassmen who have excelled in the classroom and have a proven record of leadership. These peer advisers will offer first-year students valuable insight into general education requirements and major options, and will serve as resources for new students as they seek out social, extracurricular, and experiential learning opportunities. Peer advisers will also serve as a bridge to help foster connections between first-year students and faculty members.

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Information Technology /Security	Y/N	No.
Consulted DTO during development	Y/N	No.

Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	The request is based on estimated start-up cost of this program.
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How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	This is a recurring request. There are no other obligations that the state will incur by the adoption of this request. Should this package not be honored, we anticipate freshmen retainment will remain at the level it is currently. While there will be no noted declines in revenue; should this package not be honored, we will not be able to ensure that are most vulnerable students are provided the best help possible in being successful in their collegiate endeavors.
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

PRIORITIZATION	If this package is not approved, we would be forced to postpone this program until funds could be appropriated for such endeavor.
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2015-16?

INTENDED IMPACT	The intended impact is to bolster graduation rates and student retention for our most vulnerable students.
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	We would rely upon cohort retention and graduation rates to evaluate performance.
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

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FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	6113
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	FY15-16 State Health Insurance Allocation
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Provide a brief, descriptive title for this request.

AMOUNT	\$103,396
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What is the net change in requested appropriations for FY 2015-16? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	Funds were allocated as a result of the FY15-16 Appropriation Act to cover increase in Health Insurance Premiums. This is package is to allocate those recurring funds provided.
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What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input checked="" type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	This is an allocation of employee benefits.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

RELATED REQUEST(S)	None.
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Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

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MATCHING FUNDS	None. <i>Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.</i>
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FUNDING ALTERNATIVES	None. <i>What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.</i>
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SUMMARY		Funds were allocated as a result of the FY15-16 Appropriation Act to cover increase in Health Insurance Premiums. This is package is to allocate those recurring funds provided.
Information Technology /Security	Y/N	No.
Consulted DTO during development	Y/N	No.

Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	Allocation from the State per the FY15-16 Appropriation Act.
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How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	N/A
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

PRIORITIZATION	N/A
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2015-16?

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INTENDED IMPACT	N/A
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	N/A
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

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FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	6116
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Physician's Assistant Program Year 1 Start-Up
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Provide a brief, descriptive title for this request.

AMOUNT	\$864,000
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What is the net change in requested appropriations for FY 2015-16? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	SC Code of Law Section 59-133-30 (13) provides that of the powers of the Francis Marion University Board of Trustees, the Board and University, under the purview of the Board has the authority and power to adopt measures for the proper operation of the University. Change in enrollment is in accordance with this charge as well as the mission of the University.
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What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input checked="" type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
<input type="checkbox"/> Loss of federal or other external financial support for existing program.	
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	Primary recipient of funds would be utilities, faculty, staff, associated fringes, as well as other miscellaneous supplies and services.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

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RELATED REQUEST(S)	None
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Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS	There are no matching funds required for this package.
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	This is a request for additional other funds authorization. This request is needed due to the increase in enrollment that is anticipated for the initial class (year 1) of the Physician's Assistant Program at the University.
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

SUMMARY	<p>This decision package is year 1 of a 3 year package group that is goaled at expanding the other fund authorization of the University to ensure adequate budgetary resources are available to cover the University's new Physician's Assistant Program that will begin in Fall of 2016 with an anticipated class of 32. FMU over the last several years has diligently sought out the planning and formation of this program seeking CHE approval, accreditation, and construction of a new Health Science Complex to house the new program as well as USC's Medical School regional program for 3rd and 4th year students. We are pleased to be able to offer this program and believe FMU will be key to providing Hospitals of the Pee Dee region with a well trained workforce capable and committed to serving the medical needs of the region.</p>	
Information Technology /Security	Y/N	No
Consulted DTO during development	Y/N	No

Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

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METHOD OF CALCULATION

Analysis of cost of the program was determined using current year cost estimates of similar programs and operations that the University currently undertakes. We have taken into consideration factors of utilities, insurance, fringe rates, and factored competitive salary estimates for needed staffing and faculty. We believe our calculation method to be sound and a reasonable estimate of year one activity.

How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT

There will be no maintenance of effort obligations required by the adoption of this package. Failure to adopt this package will result in FMU exceeding its other funds authorization. This package is for a program that has been approved by CHE and begins operation in FY16-17 after years of planning, preparation, and an extensive accreditation process.

Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

PRIORITIZATION

This is a request for additional other funds authorization. We are planning to generate new revenues to offset cost of providing this program. Significant capital resources in the form of the Health Science Complex and operating cost of start-up have been invested into this program. Successful launch of this program in fiscal year 2016-17 is one of our primary goals for the year at FMU.

If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2015-16?

INTENDED IMPACT

The intended impact of this package is to ensure adequate authorization for FMU's new Physician's Assistant Program year 1 activities. This is the 1st of a three year request due to the startup of the program. As classes add to this year's initial class, revenue and expenses attributable to the program will naturally rise. Ultimately, the program is aimed to increase health care occupations in the Pee Dee and State and serve the growing need for such professional in the Pee Dee region's hospitals.

What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION

The evaluation will be based on enrollment rates, graduation, and career placement figures of students of the program.

How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	Francis Marion University		
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FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	6119 <i>Provide the decision package number issued by the PBF system ("Governor's Request").</i>																				
TITLE	Florence Health Science Programs – SC DHHS Contract <i>Provide a brief, descriptive title for this request.</i>																				
AMOUNT	\$1,387,500 <i>What is the net change in requested appropriations for FY 2015-16? This amount should correspond to the decision package's total in PBF across all funding sources.</i>																				
ENABLING AUTHORITY	<p>SC Code of Law Section 59-133-30 (13) provides that of the powers of the Francis Marion University Board of Trustees, the Board and University, under the purview of the Board has the authority and power to adopt measures for the proper operation of the University. The establishment of this request is in accordance with this charge as well as the mission of the University.</p> <p><i>What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?</i></p>																				
FACTORS ASSOCIATED WITH THE REQUEST	<p>Mark "X" for all that apply:</p> <table border="0"> <tr> <td><input type="checkbox"/></td> <td>(Base Adjustment) Allocation of statewide employee benefits.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>(Base Adjustment) Realignment within existing programs and lines.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>(Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Change in cost of providing current services to existing program audience.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Change in case load / enrollment under existing program guidelines.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Non-mandated change in eligibility / enrollment for existing program.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Non-mandated program change in service levels or areas.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Proposed establishment of a new program or initiative.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Loss of federal or other external financial support for existing program.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Exhaustion of fund balances previously used to support program.</td> </tr> </table>	<input type="checkbox"/>	(Base Adjustment) Allocation of statewide employee benefits.	<input type="checkbox"/>	(Base Adjustment) Realignment within existing programs and lines.	<input type="checkbox"/>	(Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience.	<input type="checkbox"/>	Change in case load / enrollment under existing program guidelines.	<input type="checkbox"/>	Non-mandated change in eligibility / enrollment for existing program.	<input type="checkbox"/>	Non-mandated program change in service levels or areas.	<input type="checkbox"/>	Proposed establishment of a new program or initiative.	<input type="checkbox"/>	Loss of federal or other external financial support for existing program.	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program.
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<input type="checkbox"/>	Exhaustion of fund balances previously used to support program.																				
RECIPIENTS OF FUNDS	<p>This program is a collaboration between SC DHHS, USC's Medical School and Francis Marion University's Nursing Program. The primary recipient of funds will be USC for the provision of the Florence Regional Campus for 3rd and 4th year med students. Funds will also be provided to FMU for staffing of the Nurse Practitioner Faculty, Facilities, payments to the two medical institutions for their providing preceptors during on-site training of FMU's nursing students.</p> <p><i>What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?</i></p>																				

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RELATED REQUEST(S) None.

Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS There is no requirement for matching funds for this award.

Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES This is a request for federal authorization. There are no alternate funding sources for this program.

What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

SUMMARY		This package is requested to expand the federal authorization to ensure adequate budgetary resources for the SC DHHS contract with Francis Marion University in support for the Florence Regional Health Science Programs. This contract provides funding to the USC School of Medicine as well as FMU's Nurse Practitioner Program to increase health service employment in the Pee Dee. While in previous years of the contract, the University has been able to operate the grant within the limits of existing federal authorization; with the completion of the Health Sciences Complex in FY16-17, both programs will expand likely creating an increase in expenses up to the contract's \$1.8m award. This package is to expand Federal Authorization for only the portion of funds estimated to be necessary for the successful completion of the program. This grant is a multi-year award with the current contract to end FY18-19.
Information Technology /Security	Y/N	No
Consulted DTO during development	Y/N	No

Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

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METHOD OF CALCULATION	<p>The method of calculation was based on previous year's actual expenditures with forecasting of program expansion with the completion of the Health Science Complex in FY16-17 that will allow the program to fully expand into its new complex. Federal funds authorization currently was sufficient to cover the previous year's expenses but we anticipate this award to be fully expended in FY16-17 through the remainder of the program which will conclude in FY18-19. The only factor that would impact our request that could cause deviations in our expected amount would be if other federal funds (Pell) grant funds increase in FY16-17. Ultimately, the budget that could be required is \$1,800,000.</p>
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How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>There is no maintenance of effort or obligation by the adoption of this package. If this package is not honored. Francis Marion University may face exceeding authorization of federal funds and operating budget of the University. It is imperative for this package to be passed to ensure the federal grant is allotted sufficient authorization to ensure efficient timely processing of payments of cost to ensure the program's success.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

PRIORITIZATION	<p>Sufficient funds are available and will be available for on a recurring basis until FY18-19 per the contract with SC DHHS.</p>
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2015-16?

INTENDED IMPACT	<p>This package is intended to provide sufficient authorization to ensure the program is operated in compliance with budgetary requirements of the State.</p>
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	<p>This program is evaluated by SC DHHS in administration of the contract. The primary outcome is students graduating from the program and enrolled in the programs offered by the USC Medical School and FMU programs included in this federal award.</p>
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

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FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	6107
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Honors Learning Center
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Provide a brief, descriptive title for this request.

AMOUNT	\$3,100,000
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How much is requested for this project in FY 2016-17?

BUDGET PROGRAM	I.A. Education and General
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Identify the associated budget program(s) by name and budget section.

SUMMARY	<p>Francis Marion University respectfully requests \$3.1 million in non-recurring funding for construction of an academic teaching and learning facility. This instructional facility—the Francis Marion Honors Learning Center—will be a 25,000 square foot academic building and will include multi-purpose instructional classrooms that will be used by undergraduate students from many different disciplines. The Francis Marion Honors Learning Center will also house the following academic programs:</p> <ul style="list-style-type: none"> ➤ FMU Honors: The FMU Honors program provides accomplished and motivated students with a unique curriculum and enhanced educational opportunities that reward inquiry, stimulate learning, and promote community outreach initiatives. FMU Honors reflects the university's commitment to innovative instruction, a low student-to-faculty ratio, and non-traditional service and experiential learning. ➤ The McNair Center for Research and Service: Named for Governor Robert E. McNair, the McNair Center for Research and Service combines academic instruction, research initiatives, and community outreach. The McNair Center houses the McNair Scholars, a scholarship program that brings to campus a talented cadre of motivated young men and women committed to public service and community leadership. The learning experience for these South Carolinians includes involvement in service learning and study abroad. The learning experience for McNair Scholars is rigorous and prepares McNair Scholars for lifelong interest in and dedication to public service. ➤ FMU International Programs: The Francis Marion International Studies program is multi-disciplinary and focuses attention on two areas in particular: international politics and the international economy. Within that framework students may concentrate on geographic areas: Europe, Latin America, or Africa-Middle East-Asia. International Studies also includes International Exchange Programs that allow Francis Marion students to spend a semester abroad at one of our partner institutions and to learn more about the interconnected world in which they live.
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This academic teaching and learning facility will also include faculty offices, seminar and conference rooms, and instructional space for the programs listed above, as well as for other university classes. The requested funding (\$3.1 million non-recurring) will enhance teaching and learning for Francis Marion students and will assist the University in better meeting the needs of the Pee Dee region and the state of South Carolina.

Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

CLASSIFICATION OF FUNDS This request is in support of a capital project reported on our 2015 CPIP as our #1 priority for plan year 2018-19. This is our 2nd priority of our nonrecurring agency requests.

Is this request in support of a capital project or is it in support of other non-recurring expenditures? If this request is for a capital project, is it included in the agency's CPIP (please include CPIP year and priority)? How does this project rank in priority to all other nonrecurring agency requests?

RELATED REQUEST(S) N/A

Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS At this time, we have not identified matching funds.

Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES Currently, there are no other funding alternatives identified.

What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY At this time, there are no long term plans for subsequent requests related to this project. The project if funded would be sustained and operated with other funds on a recurring basis.

What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS We will have to seek planning and construction approval from CHE, JBRC, BCB, and State Engineer's Office.

What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

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FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	6110 <i>Provide the decision package number issued by the PBF system ("Governor's Request").</i>
TITLE	Schools of Business & Education Building <i>Provide a brief, descriptive title for this request.</i>
AMOUNT	\$21,000,000 <i>How much is requested for this project in FY 2016-17?</i>
BUDGET PROGRAM	I.A. Education and General <i>Identify the associated budget program(s) by name and budget section.</i>

SUMMARY	<p>This project is to construct an approximately 61,000 square foot building on the campus of Francis Marion University for the School of Education and the School of Business. The building will provide 13 classrooms, one distance learning classroom, 4 computer laboratories, one open computer laboratory, 4 project rooms, a teaching materials center, 50 faculty offices, 2 dean's offices and various support staff facilities. This request includes one-time funding of \$21,000,000 for construction and start-up equipment and furnishings.</p> <p>Detailed Justification for Funding:</p> <p>The Schools of Education and Business currently reside in adjoining buildings constructed in the 1970's. Other disciplines currently sharing these facilities are the Department of English, Modern Languages & Philosophy, the Department of Political Science, History & Geography, and the Department of Psychology & Sociology. These facilities are in desperate need of renovation in order to extend their service life. Funding for this renovation is being requested as a separate capital budget priority for the University. This new building will afford the opportunity for both the School of Education and the School of Business to reside in a building designed for and dedicated to the promotion of their respective undergraduate and graduate programs. This building can serve as a focal point for these two disciplines in similar fashion to the buildings dedicated to the Fine Arts and the Sciences already on campus.</p> <p>With the goal of enhancing the delivery of undergraduate and graduate instruction for the School of Education and the School of Business, the flexibility of the design will allow the latest technological developments to be included in the completed building to positively affect instructional delivery. Additionally, the School of Business offers an undergraduate Computer Science program that should also benefit from technological enhancements within the new building.</p> <p>Consistent with the mission of Francis Marion University on several levels, this facility will enhance the core mission of providing excellent undergraduate and graduate</p>
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education. The FMU School of Business has the distinction of American Assembly of Collegiate Schools of Business (AACSB) accreditation.

- Since 1970, the School of Business has conferred over 4,551 bachelor's degrees and, since 1988, it has conferred more than 306 master's degrees.

The Master of Business Administration program has experienced growth in recent years and provides the citizenry of the Pee Dee area an opportunity to continue their education to a graduate level while still remaining active in the local workforce. This underscores the University's desire to serve as a catalyst for regional development in the Pee Dee region. Now, more than ever, there is a regional need for the opportunities afforded by higher education.

The School of Education has received National Council for Accreditation of Teacher Education (NCATE) accreditation.

- Since 1970, the School of Education has conferred more than 2,590 baccalaureate degrees and 2,647 master's degrees.

As statewide statistics suggest, there is a great need to strengthen our education system. Teacher education and training is the most important tool to be used in this ongoing effort.

Though the impact of future lottery scholarships remains unknown, the expansion of technical education opportunities may coincidentally provide additional students seeking to advance their associate degrees to baccalaureate or master's degrees. Furthermore, the School of Business is comprised of undergraduate majors in Accounting, Business Economics, Economics, Finance, General Business Administration, Management, Management Information Systems, Marketing, and Computer Science. These fields would be conducive to students seeking to advance their educational level in a University setting. If additional business education is desired beyond this point, students can seek an MBA or an MBA with a concentration in Health Management.

Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

CLASSIFICATION OF FUNDS	This request is in support of a capital project reported on our 2015 CPIP as our #1 priority for plan year 2015-16. Unfortunately, we were unable to secure funding for this project to date and are including this as our 1 st priority of our nonrecurring agency requests.
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Is this request in support of a capital project or is it in support of other non-recurring expenditures? If this request is for a capital project, is it included in the agency's CPIP (please include CPIP year and priority)? How does this project rank in priority to all other nonrecurring agency requests?

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RELATED REQUEST(S) N/A

Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS At this time, we have not identified matching funds.

Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES Currently, there are no other funding alternatives identified.

What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY During FY99-00, the University was appropriated \$750,000 to undertake architectural and engineering design work for the School of Business and School of Education Building. Since that time, a Building Program Committee, made up of faculty of both Schools, has worked with architects, Key Collins Architecture of Florence, SC, to develop the design documents. We have completed the design phase and are ready to begin the construction bidding process.

The project if funded would be sustained and operated with other funds on a recurring basis.

What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS Previous approval of Phase I planning from CHE JBRC & BCB have been obtained. However, due to the age of these approvals, upon receipt of new funding we will seek approvals as needed based on our determination to use the previously planned building specs or design build procurement approach.

What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)