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Transparency Report

As part of Francis Marion University's effort to provide transparency to the constituents of South Carolina, the table below logs monthly reports of all funds. Each monthly report will indicate from what source the funds are spent and for what purpose. Three-years of data will be maintained on this website beginning with January 2013 transactions. Reports are posted around the first working day after the last day of the month for reporting. To view posted procurement card transactions visit South Carolina's _Controller General Monthly Charge Card Usage_ website.

Reports will be posted in Portable Document Format (PDF) format. PDF is a file format created by Adobe Systems, Inc. in 1993 for document exchange in a manner independent of the application software, hardware, and operating system and can be easily searched. In order to read and search within this format, **Adobe Reader** is required. It can be downloaded free and installed from _http://get.adobe.com/reader/_.

To view a monthly report, place your mouse pointer over the PDF image 🗎 you wish to view and double click your left mouse button. If **Adobe Reader** has been installed on your computer, it will open up the file for viewing and searching.

To download the PDF, place your mouse pointer over the PDF image 🗎, click the right mouse button and choose "Save Target As" in Windows or "Save Image As" in Mac. Indicate the location where you want to save the file. After installing Adobe Reader and saving the file on your computer, you can double click the file, and it will open up in **Adobe Reader**.

| YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2014	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎
2015	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎
2016	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎	🗎
2017	🗎	🗎	🗎	🗎								

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Report Legend:

DATE = The date the transaction was posted

REF. # = The voucher number

DESCRIPTION = A General description of the item purchased

VENDOR = The vendor from which the item was acquired

SOURCE = The University funding source from which the item was purchased. _Fund Descriptions._

DEPARTMENT = The name of the department that incurred the purchase/expenditure.

PROGRAM = A program is a functional expense category. For Francis Marion Univerity these include instruction, research, academic support, student services, institutional support, physical plant, auxiliary enterprises, public services, scholarships and fellowships and employee benefits.

AMOUNT = The actual cost of the item