

## TRANSIENT CREDIT

A FMU student desiring to take courses at some other institution either during the summer session or the regular session and wishing to have courses transferred to FMU to apply toward a degree must have in advance the approval of his/her adviser or department chair/school dean as well as the Registrar before registering for the courses. This is known as transient credit. Only those students who are in good academic standing (those with cumulative grade point averages of 2.0 or above) and first semester transfer students in good academic standing (those transferring in with cumulative grade point averages of 2.0 or above from other institutions) can be approved to take courses at other institutions. No course specifically required in the student's major may be taken at another institution without prior approval of the department chair or school dean. Forms are available in the Office of the Registrar.

It is the student's responsibility to have an official transcript sent to the Office of the Registrar upon completion of the course(s) but no later than one month prior to the date he/she is scheduled to complete degree requirements. Grades earned at other institutions will not be computed in the FMU grade point average except when determining whether the student can graduate with honors and when taken in approved fourth-year cooperative programs. A grade of C or higher must be earned for a course to transfer to Francis Marion. A maximum of 30 semester hours in transient credit may be accepted as partial fulfillment of the requirements for the baccalaureate degree. The sum of the transient credit and the transfer credit from junior colleges and two-year institutions may not exceed 76 hours.

No credit will be transferred for correspondence courses or courses taught on a pass/fail or satisfactory/unsatisfactory grading scale.

## CORRESPONDENCE CREDIT

A maximum of 30 semester hours in correspondence courses may be accepted as partial fulfillment of the requirements for the baccalaureate degree. No more than 12 semester hours may be accepted in any one subject. The institution and the courses taken must have prior approval of the student's adviser, department chair/school dean and the Registrar. The student must have a grade of C or better on each course accepted. Grades on correspondence courses are not included in computation of grade point average. No course specifically required in the student's major may be taken by correspondence without prior approval of the department or school. Correspondence credit does not count as residential credit.

Information on correspondence courses available through other colleges and universities can be obtained from the Office of Counseling and Testing.

## FINAL EXAMINATIONS

The standing of a student in his/her work at the end of a semester is based upon daily class work, tests or other work, and the final examinations. Final examinations are given on the dates and at the times designated in the final examination schedule. The final examination schedule is available in the schedule of classes published each semester. It is also available on the University website.

## GRADING SYSTEM

### A (Distinction)

A grade of A indicates achievement of distinction and carries four quality points per semester hour.

### B+

A grade of B+ carries three and a half quality points per semester hour.

### B (Above average)

A grade of B indicates above-average achievement and carries three quality points per semester hour.

### C+

A grade of C+ carries two and a half quality points per semester hour.

### C (Average)

A grade of C indicates average achievement and carries two quality points per semester hour.

### D+

A grade of D+ carries one and a half quality points per semester hour.

### D (Below average)

A grade of D indicates below-average achievement but acceptable credit toward graduation and carries one quality point per semester hour.

### F (No Credit)

A grade of F indicates unsatisfactory achievement or withdrawal from the course after completion of one-third of the course without passing grades. Semester hours are included as work taken in computation of grade point average. No quality points or credits are earned.

### IN (Incomplete)

IN is given a student who for an acceptable reason is allowed to postpone beyond the end of the semester or term the completion of some part of a course requirement. Approval by the department chair or dean is required. The designation of IN is not computed in the grade point average. If the IN is not replaced by a permanent grade by the end of the next semester or summer term in which the IN was given, the designation of IN will automatically become a grade of F. The grade of IN may not serve as a prerequisite for sequenced courses.

### W (Withdrew)

W indicates that a course was dropped with permission prior to completion of one-third of the course or that a course was dropped with a passing grade after completion of one-third of the course. It is not included as semester hours taken in computation of grade point average.

### CO (Continuing)

CO is reserved for students who at the end of the semester have not completed all their work in self-paced mathematics, French, and/or Honors 491-99. This grade is not computed in determining grade point average; however, these hours are included in the gross hours attempted and therefore are used to determine eligibility to stay in school. Under penalty of F, students must enroll the next semester in those courses in which CO was earned. Students will not be allowed to receive the CO grade more than once in the same course.

### S (Satisfactory)

S indicates average or better than average achievement in certain courses which are graded on an S-U (Satisfactory-Unsatisfactory) basis only. Such courses are not included in computation of grade point average.

### U (Unsatisfactory)

U indicates unsatisfactory achievement in certain courses graded on an S-U (Satisfactory-Unsatisfactory) basis only. No credit is earned.

## GRADE POINT AVERAGE

Grade points are computed by multiplying the number of semester hour credits per course by the grade earned. The grade point average (GPA) is computed by dividing the total number of quality points by the total number of net hours taken. In the calculation of grade point average, the semester hours for the first repetition of a course will not count in computing net semester hours taken, but in subsequent repetitions, semester hours will be included in computing net semester hours taken. For a repeated course, the higher grade of the first two course grades