

- campus tours to determine the most accessible routes
- priority registration
- assistance in obtaining a reserved parking permit
- specially designed desks and chairs

**Due Process** – When a student with a disability strongly feels that reasonable accommodations have not been made, that student should seek resolution within the administrative channels for the area in which accommodation is in question. The student should first contact the Director of Counseling and Testing if he or she is unhappy with his or her accommodations. If a satisfactory outcome is not attained, the student may request a meeting with the Vice President of Administration, who is also the Americans with Disabilities Act (ADA) Coordinator, for recommendations towards a solution of the matter.

It is the policy of FMU to provide an equal educational and employment opportunity to all present and future employees and students regardless of race, color, religion, sex, national origin, age, or disability. FMU is an affirmative action/equal opportunity employer.

For Additional Information – Additional information is available on FMU’s website. Please go to [www.fmarion.edu](http://www.fmarion.edu) and select “Disability Services” through the “Quick Links” menu.

## STUDENT HEALTH SERVICES

FMU is committed to providing professional and cost-effective health care for its students through Student Health Services. The goal of Student Health Services is to promote and maintain the health of students by providing preventive services, health education, acute and chronic medical care, and referral assistance so that students can best meet their educational objectives.

There are no fees for services rendered in Student Health. There are modest fees for off-site laboratory services. Fees for any off-site ancillary testing or referral physician visits are the responsibility of the student receiving care. Detailed information regarding Health Services can be found in the Student Handbook.

- **IMMUNIZATION REQUIREMENTS** – University regulations require that specific immunizations be completed before a student is allowed to register or attend class. Each newly entering student must provide documentation to the University of the following immunizations and tests: DPT (Infant Tetanus Series), Tetanus Booster (must be within the past 10 years), Polio Vaccination, and two doses of MMR Vaccination (Measles, Mumps, and Rubella – not required if born before Jan. 1, 1957). The Centers for Disease Control and the American College Health Association both recommend that college students receive the Meningococcal Meningitis vaccine. FMU agrees with this recommendation, but the Meningitis vaccine is not required for enrollment. Healthcare students and international students have additional requirements. Proof of these immunizations must be provided on the FMU Immunization Record Form (signed by a physician or clinic staff) or by written documentation from a medical doctor or health clinic. International students are required to have a current (within 12 months of arrival to FMU) tuberculosis skin test in addition to the regular required immunizations on arrival. If the skin test is positive, then a chest X-ray report will be required.

Students will not be able to register without filing this completed form or health record.

Immunization forms will be sent from the Admissions Office with the student’s acceptance letter.

- **INSURANCE** – Students are encouraged to acquire health insurance, since an unexpected illness or accident can cause financial hardships, making it difficult for students to complete their education. All students studying in the School of Health Sciences are required to

have health insurance. FMU has negotiated low rates for student health insurance through a local carrier, and information about this can be obtained through Student Health Services or on the website: [www.studentinsurance.com](http://www.studentinsurance.com). Students should not assume that they are covered under their parents’ policy but should check with their insurance companies to make sure. International students are required to have health insurance coverage.

## FMU IDENTIFICATION CARD (ID)

The FMU ID Card is an important part of campus life, providing opportunities for students to take advantage of a wide variety of services that are convenient and practical. The card allows students to:

- Check out materials from Rogers Library
- Use Academic Computer Center resources
- Take advantage of Smith University Center services—athletic equipment room, physical fitness facilities, etc.
- Attend certain campus events which may require presentation of the card
- Utilize the Dining Meal Plan
- Take advantage of discounts or special opportunities offered by many local businesses to students presenting the FMU ID Card

The FMU Identification Card is issued during a student’s initial registration at no cost and remains valid as long as he or she is officially enrolled and has paid all fees. Replacement cost is generally non-refundable (marriages, name changes, or defective cards accepted).

The card has the capability of carrying monetary value (debit account) and can be used by the person who holds the card to make purchases on campus. The Patriot Bookstore, Ervin Dining Hall and The Grille are equipped to use the debit portion of the card as payment. The card offers a 10 percent discount on all food purchases. Refunds may only be requested upon graduation or official withdrawal from the University. Requests should be submitted to the Accounting Office, Stokes Administration Room 103. See the “Patriot Card Holder Agreement” at [www.fmarion.edu/about/fees](http://www.fmarion.edu/about/fees) for more information on the terms and use of the FMU ID card as a debit card.

## POLICE DEPARTMENT

FMU is committed to providing a safe and secure environment for the campus community and our guests. The University operates a Campus Police Department to provide around-the-clock police protection. Campus police officers are certified state police officers with full arrest authority for violations of state laws. Officers enforce all University regulations and policies. Officers are responsible for the immediate response to violent incidents on campus, law and traffic enforcement, crime and traffic accident investigation, initial fire and medical emergency response, and campus evacuation for severe weather conditions, such as tornadoes and hurricanes. Outdoor emergency telephones and callboxes are strategically located throughout the campus to aid our crime prevention efforts and individual assistance program. Several outdoor emergency siren towers are located around campus in order to notify campus community members during an emergency.

The Downtown Health Sciences campus is patrolled by Francis Marion University Police officers working in close partnership with officers from the Florence Police Department, who patrol adjacent to the facility.

Your personal safety and the security of the campus community are of vital concern to FMU. A series of policies and procedures were developed to ensure every possible precautionary measure is taken to protect everyone on campus. The University annually publishes the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics and Fire Reporting Act Report which is available to everyone. The Clery Report includes statistics for the previous three years concerning reported crimes that