

Applicant 

Date 6/14/07

Supervisor/Reference 

Company DNR

Position Attorney (worked together about 2 years) @ PDLT / NESA projects

The HR check list includes 9 items. A descriptive response including examples, when possible, is appreciated. You may, however, use a scale of 1 to 10 with 1=lowest and 10=highest ratings for the characteristics.

Dependability "Very high"

Attendance "High 10+" "With the nature of the work schedule must be flexible and she is"

Attitude "Very Good" - "positive"

Reliability "Great"

Relationships with others "Very Good; Maintains positive relationships"

Honesty "Great"

Ability to work under pressure "Amazing" "Manages large events well w/no issues" "Juggles & balances well"

Initiative "Self-driven"

Judgment "Very Good"

Additional Comments "Very well goodbye as she is familiar w/ NESA, fund-raising knows the Pee Dee Community & local landscape. Has established working relationships"

- Dates of Employment: From _____ to _____.
- Was this person fired or laid off, or did he/she leave for personal reasons?
- Did he/she give proper notice? yes Would you rehire? yes

Applicant

[Redacted]

Date

6/12/17

Supervisor/Reference

[Redacted]

Company

Arbor One

Position

Relationship Manager

The HR check list includes 9 items. A descriptive response including examples, when possible, is appreciated. You may, however, use a scale of 1 to 10 with 1=lowest and 10=highest ratings for the characteristics.

Dependability

Very Dependable

Attendance

Always timely

Attitude

Very good; takes a personal approach to things

Reliability

Always reliable

Relationships with others

Works well with clients and coworkers, well respected has a good work ethic

Honesty

Straight forward

Ability to work under pressure

"Hasn't seen her work under heavy pressure except in large events which she handled herself well."

Initiative

"Takes the bull by the horns". "Good follow-through"

Judgment

"Well and Good."

Additional Comments Sounds as though job is "right up her alley". She put on large political events for Arbor One and Customer appreciation events. "Well versed in political environments". "uncertain about her fund-raising ability"
If applicable: "She is proactive and involved; she will be missed"

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- Did he/she give proper notice? yes Would you rehire? yes