

School of Health Sciences

Nursing

Family Nurse Practitioner (Master of Science in Nursing [M.S.N.])

Nurse Educator (Master of Science in Nursing [M.S.N.])

Certificate in Nursing Education (Post-baccalaureate or Post-masters)

Physician Assistant Studies

Physician Assistant (Master of Science in Physician Assistant Studies [M.S.P.A.S.])

Department of Psychology

Psychology (Master of Science in Applied Psychology [M.S.] and Specialist in School Psychology [S.S.P.])

COURSE LISTINGS & NUMBERING

For University courses, the following information is indicated:

Course number
Course title
Semester hour value of course
Number of clock hours required per week in course
Statement of prerequisites and/or other restrictions on enrollment
Term(s) offered
Brief course description
Restriction of credit

When two courses are listed under a single title, a hyphen (-) between the course numbers indicates that the first is prerequisite to the second. A comma (,) between the course numbers indicates that the first is not a prerequisite to the second.

Courses are classified by numbers, which indicate the class level at which they are most often taken. Class levels and number sequences are as follows:

Freshman Courses	100-199
Sophomore Courses	200-299
Junior Courses	300-399
Senior Courses	400-499
Senior or Graduate Courses	500-599
Graduate Courses	600-799

With written departmental/school approval, seniors may take courses numbered 500-599 for either undergraduate or graduate credit. Designation of credit as undergraduate or graduate must be made at registration. With written departmental/school approval and with an overall grade point average of 3.0 or better, seniors may take courses numbered 600-799 for graduate credit. All seniors taking courses for graduate credit must submit a graduate application for admission. Some programs require formal admission before enrolling in any course numbered 600 or above. Work taken for graduate credit may not be used to meet undergraduate requirements. Any senior permitted to enroll for graduate credit will be classified as a non-degree student until the student has attained regular admission to a graduate degree program. No more than 12 hours of graduate work may be completed prior to the completion of baccalaureate degree requirements and admission to the graduate program as a graduate degree student.

The figures enclosed in parentheses immediately following the title of a course are, in order of appearance, indications of the following:

1. Number of semester hour credits given for the course.
2. Number of lecture hours normally scheduled each week for one semester in the course.

3. Number of laboratory hours normally scheduled each week for one semester in the course.

If there is one figure only, there are as many class meeting hours per week as there are semester hours credit for the course. A two-number sequence, such as (3:4), means that the course carries three semester hours credit but meets four class hours each week. A three-number sequence, such as (3:2:3), means that the course carries three semester hours credit but meets two lecture hours and three laboratory hours each week.

Terms Offered Key:

- F = Fall
S = Spring
SU = Summer
AF = Alternating Fall Terms
AS = Alternating Spring Terms

The University reserves the right to withdraw any course for insufficient enrollment. In certain cases and with the approval of the Provost, classes may be offered with fewer than the required number of students in order to meet specific needs.

ADMISSION TO GRADUATE STUDY

Students interested in applying for admission to graduate programs at FMU should write or call the Graduate Office for information and an application packet, which contains necessary forms and instructions for applications. Completion of an application packet does not guarantee admission to a graduate program.

The University encourages all qualified students to apply. Equal educational opportunities are offered to students regardless of race, religion, color, national origin, sex, physical disability, sexual orientation, or age.

For information on specific admission requirements, please consult the information pertaining to each "Graduate Program" in this section of the catalog.

ADMISSION DECISIONS

A committee in each school or department offering a graduate program makes admission decisions. Each committee will consider candidates with completed application packets. Incomplete packets will be reviewed at the discretion of the selection committee for that graduate program.

ADMISSION APPEALS

Students who are denied admission to a graduate program may appeal the decision to the Provost. To submit an appeal, the applicant should prepare a typed letter addressed to the attention of the Provost. The letter should explain why reconsideration of the admissions decision is warranted and should clearly describe any extenuating circumstances that will help determine the applicant's suitability for admission.

LEGAL RESIDENT DEFINED

Charges for tuition and fees depend upon the student's status as a resident or non-resident of South Carolina. A non-resident pays a higher rate of tuition and fees than a legal resident of South Carolina.

For fee purposes, the state's Code of Laws defines South Carolina residents as independent persons who reside in and have been domiciled in South Carolina for a period of no less than 12 months with the intention of making a permanent home therein, and their dependents. Those who meet these criteria may be considered eligible to pay general university fees at state-supported higher education institutions at in-state rates. Eligibility begins with the next academic semester after expiration of the required 12 months.

Exceptions to the 12-month requirement may be made for independent persons and their dependents who locate in South Carolina for full-time employment and for military personnel and their dependents. A student who believes he/she meets the state criteria should contact the Graduate Admissions Office at least two weeks prior to registration.

INTERNATIONAL STUDENTS

International graduate students must have a proficiency in the English language that will enable them to succeed at FMU. The following steps must be completed in order for international students to be considered for admission to the graduate program:

1. Graduate Application Form – Prospective students must submit a graduate application for admission, two letters of recommendation, a personal statement, and a nonrefundable application fee. All application materials must be sent directly to the Graduate Office at FMU.
2. Exam Scores – An applicant must submit scores on the entry exam required by the intended program of study. See the individual department headings in the “Graduate Section” of the catalog for details.
3. Financial Certification – An applicant must provide proof of his or her ability to pay for cost of attendance at the University. This sum includes graduate tuition, room, food, books, and miscellaneous expenses. Support can come from the applicant’s family or sponsor. The University requires an official statement from a bank, employer, or sponsor or some other official affidavit of support. Financial certification must be sent to the University before an I-20 can be sent to the student. The student can expect to use one-half of the total each semester. Financial certification should come directly from the source. No facsimiles will be accepted.
4. Transcripts – An applicant should request a transcript from each college or university attended at both the undergraduate and graduate level. To be considered official documents, all transcripts must be sent directly from the institution to the Graduate Office at FMU. No facsimiles will be accepted. Students who have completed courses or degrees from institutions located outside the U.S. must have those transcripts certified by the World Education Services (WES). More information is available at www.wes.org.
5. Test of English as a Foreign Language (TOEFL) – The TOEFL is required of all applicants except those whose native language is English. For graduate admission, the required level of proficiency on the TOEFL is a score of at least 550 on the paper-based version, 213 on the computer-based version, or 79 on the Internet version. Note: Appropriate scores on the International English Language Testing System (IELTS) may be used in lieu of TOEFL scores.

Information about the TOEFL can be found at many schools or at U.S. embassies, consulates, or offices of the United States Information Service. If information is not available in the applicant’s country, it can be obtained by writing to TOEFL, Box 6161, Princeton, NJ 08541-6161, U.S.A.

Undergraduate students who have completed an undergraduate degree from an accredited postsecondary institution in the United States will be allowed to waive the TOEFL requirement.

TRANSIENT STUDENTS

Degree-seeking students enrolled in graduate studies at institutions other than FMU and who wish to take graduate courses at FMU must complete the following requirements:

1. Submit a graduate application for admission and pay the non-refundable graduate application fee.
2. Submit a transient permission form from the Academic Officer or Registrar of that institution.

Professional Development Courses (EDPD or PDPD courses), whether taken at FMU or at another institution, cannot be applied toward the Master of Education, Master of Arts in Teaching, Master of Science in Applied Psychology, or Specialist in School Psychology programs (see pages 181 and 193).

SENIOR CITIZENS

Applicants 60 years or older wanting to take graduate courses for credit or personal enrichment (audit status) need to contact the Office of Financial Assistance for the requirements for being classified as a senior citizen. Although general University fees are waived for eligible senior citizens, all other fees must be paid.

REGISTRATION PROCEDURES

1. Students should meet with faculty adviser to select courses to be taken.
2. Students must confirm schedules and pay fees in the Cashier’s Office.

Registration procedures are outlined in the class schedule for each session.

FEES & OTHER EXPENSES

All fees and other expenses, housing and meal plan costs, payment deadlines and refunds applicable to graduate students are explained in the section on “Financial Information” of this catalog.

FINANCIAL ASSISTANCE

Details about financial assistance are explained in the section on “Financial Information” of this catalog. For more information, contact the Office of Financial Assistance at FMU.

STUDENT LIFE

Graduate students are eligible to participate in all student activities and organizations that are described in the section on “Student Life” of this catalog.

ACADEMIC INFORMATION

GRADING SYSTEM

A (Distinction) - indicates achievement of distinction and carries four quality points per semester hour.

B+ - carries three and a half quality points per semester hour.

B (Acceptable) - indicates acceptable achievement and carries three quality points per semester hour.

C+ - carries two and a half quality points per semester hour.