

from the Housing Office. If you have questions, please call the Housing Office at 843-661-1330. **Housing fees must be paid in full by Dec. 12.**

New Students: Registration

Please note that prior to registering, all new students MUST:

1. Take necessary placement tests – If you have not had college level English or did not score a 500 or higher on the SAT Writing test, you must register for English 111 or plan to take the University Placement Test before registering. To make an appointment for the test, call the Office of Counseling and Testing at 843-661-1840.
2. Complete immunization records – The immunization form you received with your acceptance letter must be completed prior to registration. If you have questions about this process or need a new form, please call the Admissions Office at 843-661-1231 or 1-800-368-7551.
3. Attend Orientation — Orientation is required for all new freshmen and transfer students. It's a great way to meet new friends and register for classes. You'll have a chance to meet with your adviser and register online with Swamp Fox for Students. The Spring 2017 Orientation is Monday, Jan. 9, 2017. So that you can begin your educational experience at FMU with as much knowledge as possible, we will mail more information about Orientation to you later. In the meantime, mark your calendar for Monday, Jan. 9, 2017. We look forward to having you as a student at FMU!
4. Register for Classes: Monday, January 9, 10 am - 6 pm
You may register on Jan. 9 in your adviser's office. After you are registered, you must pay your fees. Your registration is not complete until you confirm your schedule and pay your fees.

Late Registration: January 10-13

During late registration, you must meet with your adviser to be cleared for web registration. You may access Swamp Fox for Students via the Internet (www.fmarion.edu) from on-campus computer labs or from your home computer. If you do not know who your adviser is or if you need an adviser assignment, contact the administrative assistant in the department of your major. Questions about your admission status should be directed to the Admissions Office. Remember, you must confirm your schedule by applying your financial aid and/or paying your fees on the day of your registration in order for registration to be complete.

NOTE: A late fee will be assessed if you register during late registration.

Drop-Add: January 10-13

You may make schedule changes during the Drop-Add period by using Swamp Fox for Students. Remember to clear all changes in your schedule with your adviser!

Continuing Students/ Priority Registration

If you are a continuing student, you can pre-register by class status. Before meeting with your adviser, complete a tentative schedule (using this course listing and your academic catalog). Make an appointment with your adviser to be cleared for web registration. After you are cleared for web registration, you may access Swamp Fox for Students via the Internet (www.fmarion.edu) from on-campus computer labs or from your home computer. If you do not know who your adviser is, contact the administrative assistant in the department of your major.

Pre-registration dates:

Continuing Seniors may register on the web beginning Oct. 26-27.
Continuing Juniors may register on the web beginning Oct. 28-31.
Continuing Sophomores may register on the web beginning Nov. 1-2.
Continuing Freshmen may register on the web beginning Nov. 3-4.

Your adviser must clear you for registration before you can register online.

Open Registration:

October 26-November 4

Priority Registration - Financial Assistance must be applied to your fees and/or fees paid by Dec. 12.

November 7-December 12

Open registration - Financial Assistance must be applied to your fees and/or fees paid by Dec. 12.

December 13-January 9

Open registration - Financial Assistance must be applied to your fees and/or fees paid by Jan. 9.

Register Online!

As an FMU student, you may register online via the Internet from any campus computer lab or home computer as soon as your adviser clears you for web registration. You may access Swamp Fox for Students from the FMU home page (www.fmarion.edu) to register for classes. Your adviser must clear you for web registration before you can register online.

Fee Payment

How do I get my bill?

If you register prior to November 11, a bill will be mailed to your home address.

If you register on or after November 11, you may view and/or print your bill online at www.fmarion.edu/about/accounting or you may come by the Cashier's Office during normal working hours and pick up a copy.

How do I pay my bill and confirm my schedule?

Web: You may access our web payment page at www.fmarion.edu/about/accounting. Click on "How to Make a Payment" and choose "Pay Tuition and Fees."

Mail-In: You may mail the bottom portion or a copy of your bill along with a check or money order to the Cashier's Office.

Walk-In: You may bring your bill, along with your payment, to the Cashier's Office. We accept cash, check, money order, Visa, MC American Express, and Discover.

When do I pay my bill and confirm my schedule?

If you register on or before December 12, you must pay and/or apply your financial assistance by 5:00 pm on December 12.

If you register after December 12, you must pay and/or apply your financial assistance on or before January 9.

Please remember: All students must confirm their schedules. You must apply your financial assistance and confirm your schedule through the Accounting/Cashier's web page, mail, or in the office by the due date.

Late Registration: Jan. 10-13

During late registration, you must meet with your adviser to be cleared for web registration. You may access Swamp Fox for Students via the Internet (www.fmarion.edu) from on-campus computer labs or from your home computer (see "Steps to Successful Web Registration" on page 5 of this schedule). If you do not know who your adviser is or if you need an adviser assignment, contact the administrative assistant in the department of your major.

NOTE: A late fee will be assessed if you register during late registration.

Drop-Add: From your registration date - Jan. 10-13

You may make schedule changes during the Drop-Add period by using Swamp Fox for Students. Remember to clear your changes with your adviser.

General University Fees 2016-2017

FMU reserves the right to make changes in tuition and fees at any time. For updated fee information including housing costs and meal plan rates, check the web at www.fmarion.edu/about/fees or call the Admissions Office at 843-661-1231.

Students taking fewer than 10 semester hours are considered part-time for fee purposes. For enrollment purposes, students taking 12 or more semester hours are considered full-time. Audited courses are charged at the same rate as courses taken for credit.

REQUIRED STUDENT FEES

APPLICATION FEE (non-refundable) \$39.00

MATRICULATION FEE (one-time) \$122.00

BASIC FEES

Undergraduate Students

Full-time (per semester)

South Carolina Residents \$4,940.00

Out-of-State Residents \$9,880.00
Part-time (per semester credit hour)
South Carolina Residents \$494.00
Out-of-State Residents \$988.00

Graduate Students

Full-time (per semester)

South Carolina Residents \$5,050.00

Out-of-State Residents \$10,098.00

Part-time (per semester credit hour)

South Carolina Residents \$505.00

Out-of-State Residents \$1,009.80

Undergraduate Students - Upper Division Nursing and Industrial Engineering Programs

Full-time (per semester)

South Carolina Residents \$7,725.00

Out-of-State Residents \$15,448.00

Nursing Program Testing Fee (per semester) . . \$158.00

One Time, Non-refundable Fee:

Nursing Program Application Fee \$92.00

Graduate Students - Nursing Program

Full-time (per semester)

South Carolina Residents \$7,834.00

Out-of-State Residents \$15,668.00

Graduate Students - Physician Assistant Program

Full-time (per semester)

South Carolina Residents \$9,293.00

Out-of-State Residents \$18,586.00

REGISTRATION FEE (*per semester*) \$20.00

STUDENT ACTIVITY FEE

Full-time (per semester) \$148.00

Part-time (per semester credit hour) \$14.80

INFORMATION TECHNOLOGY FEE

Full-time (per semester) \$106.00

Part-time (per semester) \$53.00

OTHER STUDENT FEES

LATE REGISTRATION FEE

Full-time \$30.00

Part-time \$25.00

VEHICLE REGISTRATION (non-refundable)

Per academic year, per vehicle \$19.00

Summer sessions only \$10.00

Refunds

The application fee is nonrefundable. Basic University Fees are refundable for full-time and part-time students according to the following schedule:

Complete Withdrawal from the University

100% Withdrawal through the end of late registration (Jan. 13).

90% Withdrawal between the end of the 100% refund period and the end of the first 10% of the term (Jan. 20).

50% Withdrawal between the end of the 90% refund period and the end of the first 25% of the term (Feb. 6).

25% Withdrawal between the end of the 50% refund period and the end of the first 50% of the term (Mar. 6).

An administrative fee equal to five percent of the total fees charged for the semester or \$100, whichever is less, will be withheld from the refund after the 100 percent refund period.

Refunds are computed from the date of official withdrawal from the university. No refunds are made for full-time students dropping courses and not withdrawing from the university, unless by dropping courses a student's enrollment status drops below 10 hours. Fees are refundable for part-time students officially dropping courses without withdrawing from the university according to the following schedule:

Changes in Enrollment Status (below 10 hours)

100% Through the end of late registration (Jan. 13).

50% Within 14 calendar days of the first day of classes (Jan. 23).

Certain fees are nonrefundable and are so noted. No refunds are allowed because of irregularity in attendance of classes. Refunds are held pending the settlement of current obligations payable to the university.

Because of requirements associated with the return of federal student aid funds, students who receive federal financial assistance and completely withdraw from the university during a refund period may still owe the university.

An appeals process exists for students or parents who believe that individual