

**Francis Marion University**  
**Professional Development Committee**  
**Summer Research Stipend for Tenured Faculty**

**Overview:** Up to four research stipends, each in the amount of \$4,000, will be awarded. Research stipends will be awarded for summer research work and are available for tenured faculty on a competitive basis. Applications are due **by 5 pm Friday, 28 October**. Stipends are paid in two installments, on June 15 & June 30.

**Purpose:** The stipend is to provide tenured faculty financial support for research or a project in support of their continued professional development.

**Goal:** To facilitate the professional development of the tenured faculty .

**Evaluation:** The Committee will use (but is not limited to) the following criteria in evaluating applications:

- The quality and practicality of the proposed project, with attention paid to the project's contribution to the applicant's field
- Length of applicant's service at FMU
- The connection between the proposed scholarly and/or artistic activities (presentations, recitals, peer reviewed articles, etc.) and the applicant's field\*

\*Meeting these criteria alone does not guarantee a positive recommendation.

**Restrictions:** Recipients may teach only in the Late Spring Term.

**Application Procedure:**

Please include nine (9) copies of the following:

- A cover letter, which should provide a statement of the candidate's interest and a brief overview of the proposed project. If appropriate, applicants should also provide the date(s) of any sabbatical leave(s) awarded by the University. If the proposed project is a continuation of or expansion of work done while on sabbatical leave, please also include the relevant sabbatical final report(s).
- An abbreviated CV
- A narrative describing the research or artistic project, including research or preparation procedures, anticipated outcome(s) or the projected outcome(s) of a non-research project such as an art show or recital, and how this project will contribute to the applicant's respective field.

- A letter of recommendation from the applicant's dean or department chair stating how the research or project will enhance the applicant's professional development.

The applicant should ensure that the application addresses all areas mentioned above. It is the applicant's responsibility to provide explanation and details about the project and its significance. Applicants are encouraged to be as specific as possible but also write to an audience of non-specialists to facilitate committee decision making.

**Additional Funding:** Recipients may apply for additional funding from the Professional Development Committee for travel, supplies, etc. in connection to or in conjunction with the stipend.

**Successful Applicants:** At the start of the Fall semester following receipt of the stipend, award recipients will provide a one-page report describing the progress made on the project over the summer. This report should be delivered to the Provost and a copy forwarded to the Chair of the Professional Development Committee no later than 15 August.

**Deadlines:** Applications are due to the Chair of the Professional Development Committee by 5 p.m. on **28 October** with the committee's recommendation to be made to the Provost no later than December 1.

**Notes:** Applicants are reminded that applications often outnumber available stipends and that meritorious projects cannot always be funded. Unsuccessful applicants are encouraged to reapply in the following year.