

Francis Marion University
Professional Development Committee
Summer Research Stipend for Non-Tenured Faculty

Overview: Up to fourteen research stipends, each in the amount of \$4,000, will be awarded. Research stipends will be awarded for summer research work and are available for untenured, tenure-track faculty on a competitive basis. Applications are due **by 5 pm Friday, 28 October**. Stipends are paid in two installments, on June 15 & June 30.

Purpose: The stipend is to provide tenure-track faculty financial support for research or a project in support of applications for Tenure and Promotion.

Goal: To ensure that tenure-stream faculty successfully achieve tenure and promotion.

Evaluation: The Committee will use (but is not limited to) the following criteria in evaluating applications:

- The quality and practicality of the proposed project, with attention paid to the project's contribution to the applicant's field
- Length of applicant's service at FMU and the time remaining before the applicant is eligible to apply for tenure and/or promotion
- The connection between the scholarly and/or artistic activities (presentations, recitals, peer reviewed articles, etc.) and the applicant's field
- Attention will be paid to more recent hires and applicants who have not previously received the committee's recommendation to receive a Summer Research stipend.*

*Meeting these criteria alone does not guarantee a positive recommendation.

Restrictions: Recipients may teach only in the Late Spring Term.

Application Procedure:

Please include nine (9) copies of the following:

- A cover letter which includes references to:
 - How long the applicant has been at FMU
 - When the applicant expects to apply for tenure
- An abbreviated CV – including only those activities completed while at Francis Marion University, unless the faculty member is in his or her first year at FMU. First-year faculty should submit a full CV.
- A narrative describing the research or artistic project, including research or preparation procedures, anticipated outcome(s) or the projected outcome(s) of a

non-research project such as an art show or recital, and how this project will contribute to the applicant's respective field.

- A letter of recommendation from the applicant's dean or department chair stating how the research or project will enhance the applicant's tenure and promotion application.

The applicant should ensure that the application addresses all areas mentioned in the application procedure. Please note that it is the applicant's responsibility to provide explanation and details about the project and its significance. Applicants are encouraged to be as specific as possible but also write to an audience of non-specialists to facilitate committee decision making.

Additional Funding: Recipients may apply for additional funding from the Professional Development Committee for travel, supplies etc. in connection to or in conjunction with the stipend. Please note that, while applicants may apply for a Summer Research Stipend to assist in the completion of dissertation research, Professional Development funding is not available for travel or other dissertation-related expenses outside the summer research stipend.

Successful Applicants: Recipients will provide an interim report regarding their projects to the Provost by June 15 and will forward a copy to the Chair of the Professional Development Committee. At the start of the following Fall semester, award recipients will provide a one-page report describing the progress made on the project over the summer. This report should be delivered to the Provost and a copy forwarded to the Chair of the Professional Development Committee no later than 15 August.

Deadlines: Applications are due to the Chair of the Professional Development Committee by 5 p.m. on **28 October** with the committee's recommendation to be made to the Provost no later than December 1.

Notes: Applicants are reminded that applications generally outnumber available stipends, and meritorious projects cannot always be funded. Unsuccessful applicants are encouraged to reapply in the following year.