

- D. The agenda for regular meetings of the Faculty Senate shall include the minutes of the last Senate meeting and shall be distributed to each member of the faculty and to administrative officers not less than one week in advance of each meeting.
- E. A special meeting may be called by the President or by the Chair of the Faculty, or upon the request in writing of a majority of senators or of forty voting members of the faculty. Special meetings are limited to the topics and purposes specified in the petition.
- F. Privilege of the Floor
 - 1. Any member of the faculty shall have the privilege of the floor at a meeting of the Faculty Senate by making prior arrangements, at least three days before the meeting, with the Secretary of the Faculty Senate. The presiding officer may limit the time of these individual presentations.
 - 2. Chairs of standing committees shall have the privilege of the floor as described in Article II. Section 5B.
 - 3. Department Chairs/School Deans shall have the privilege of the floor to discuss proposals originating in their departments/schools.

Section 5. Faculty Senate Committees: Selection and General Membership

The consideration of matters within the areas of concern of the Faculty Senate shall be delegated by the Executive Committee to committees. There shall be three types of committees: executive, standing, and *ad hoc*.

A. Executive Committee

- 1. The Executive Committee shall consist of the Chair of the Faculty, the Vice-Chair, and the Secretary of the Faculty Senate.
- 2. The Executive Committee shall meet with the President and Provost at least twice each fall and spring semester and with other officers of the administration as needed during the academic year to discuss issues of faculty and institutional concern. The committee shall report on these meetings to the Faculty Senate and the faculty.
- 3. The Executive Committee shall take office on July 1.

B. Standing Committees

- 1. There shall be sixteen standing committees of the Faculty Senate:
 - Academic Affairs
 - Academic Freedom and Tenure Grievance

Accreditation
Admissions, Advising, and Retention
Budget Review and Planning
Distinguished Professor Selection
Faculty Grievance
Faculty Life
Grade Appeals
Graduate Council
Honors Program
Information Technology
Institutional Effectiveness
Mediation
Nominating
Professional Development

2. All standing committees shall consist of elected faculty members and, when appropriate, administrators, staff, and/or faculty appointed by the President, Provost, or Chairs of the Faculty.
3. Elections for standing committees shall occur at the last meeting of the spring semester.
4. Committee terms shall be staggered so that approximately one-third of the committee members are elected every three years.
5. Senators may be elected by the faculty to serve on standing committees and shall have full privileges of membership.
6. The chair (or the secretary, in the absence of the chair) of each standing committee should attend any open meeting of any committee of the Board of Trustees that deals with issues with which the standing committee is concerned.
7. The chair of a standing committee shall have full privilege of the floor during Faculty Senate meetings to introduce a proposal from that standing committee and to participate in the related discussion.

C. *Ad hoc* Committees

The President or the Provost of the University, the Chair of the Faculty Senate, or the Faculty Senate as a body shall have the power to appoint *ad hoc* committees of the Faculty Senate, name the chairs of those committees, and provide their charges.