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## Interlibrary Loans: Home

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### **Interlibrary Loans**

Interlibrary loan is a service that is provided for current faculty, students, and staff of Francis Marion University.

If you need a book or an article in a periodical that the James A. Rogers Library does not have, we can in most instances borrow the book or obtain photocopies of the article from another library.

### Before You Make a Request

Steps to make sure your request is filled quickly and not rejected.

## ILL Book Request

Requesting a book chapter? Give the chapter information in the "notes" field.

## ILL Article Request

Please be sure to give complete information.

## ILL Renewal Request

Renewals cannot be requested after the due date.

## Frequently Asked Questions

### How fast?

Complete **all** information requested on the forms to avoid delays in obtaining materials.

# Allow at least one week for your request to be processed and mailed to the Library.

Can't wait a week or more? Check the PASCAL catalog to find books at other SC academic libraries and have them delivered within 3 business days.

Can't wait even three days? See if the book is available at a nearby library that you could travel to.

### **ILL** Librarian

#### Steven Sims

E-mail 843-661-1299

### **ILL Office Hours**

M-F, 8:30am-5pm

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