

part-time employment opportunities for students, particularly those from low-income families who are in need of the earnings in order to pursue a course of study. The awards made are not grants but maximum amounts a student can earn while working for FMU. Checks are issued semi-monthly. Positions are available to a limited number of students.

Non-Work Study Student positions are available to a limited number of students. These students are employed by various administrative offices and academic departments/schools. Positions normally go to students with particular talents or skills that may be useful to the University schools or departments. The intent is to develop further the students' skills, creativity, sense of awareness, and responsibility.

Students interested in on-campus work-assistance programs can view job openings on the job board posted outside the Office of Career Development in the Smith University Center.

## TRANSIENT AID

In most cases, financial aid is not available to transient students. Occasionally, however, there are extenuating circumstances which warrant an exception to the policy. To be considered for an exception, contact the Office of Financial Assistance.

## SATISFACTORY ACADEMIC PROGRESS

Students who receive financial assistance from any federal program authorized by Title IV of the Higher Education Act of 1965 must meet minimum standards of academic progress.

These programs include:

- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grants
- Federal Work-Study
- Direct Loans
- Federal PLUS (Parent) Loans

Certain state, institutional, private assistance, and waiver programs also require that students maintain these standards of satisfactory academic progress.

## STANDARDS OF SATISFACTORY ACADEMIC PROGRESS

Pursuant to the Act and regulations issued by the United States Department of Education, FMU has determined that students are considered to be making Satisfactory Academic Progress if they meet the following minimum standards:

1. Receive admission to and are enrolled in an eligible program of study.
2. Meet University standards for continuing enrollment as published in this catalog including continuance based on appeal.
3. Earn a minimum of 67 percent of all credit hours attempted (includes withdrawals, repeat passes, and carryovers) at FMU. This includes all academic terms (fall, spring, and summer).
4. Have a minimum 2.0 grade point average at the end of the second year of college.
5. Complete their degrees within attempting 180 hours for an undergraduate degree, 54 hours for a graduate degree in education or business, 86 hours for a graduate degree in psychology, 54 hours

for nurse educator, and 82 hours for nurse practitioner. Attempted hours include all coursework taken at FMU and other universities, advanced placement, and College Level Examination Program credits.

## TERMINATION OF FINANCIAL ASSISTANCE ELIGIBILITY

The satisfactory academic progress of all students receiving financial assistance is verified at the end of the fall and spring semesters. At the end of the fall semester, students not making satisfactory academic progress are notified and encouraged to use the spring semester to demonstrate academic progress. Financial assistance eligibility is not terminated at the end of a fall semester with the following three exceptions:

1. Students for whom fall semester brings their attempted hours up to the maximum level (examples: 180 for undergraduate students, 54 for education, business, nurse educator graduate students, 82 for nurse practitioner, 86 for psychology graduate students).
2. Students who were approved by appeal through fall semester only.
3. Students who were approved by appeal through fall and spring but received more than four hours of Fs/Ws during the fall or earned less than a 2.0 fall semester grade point average.
4. Students who do not have a cumulative 2.0 grade point average after their second year at college.

At the end of the spring semester, students who received financial assistance during the spring semester are evaluated. Those who do not meet the minimum satisfactory academic progress standards will be notified that their financial assistance is terminated.

## REINSTATEMENT OF FINANCIAL ASSISTANCE ELIGIBILITY

Eligibility for financial assistance may be reinstated in one of three ways:

1. Improving the percentage of hours completed to 67 percent by enrolling in and completing courses with personal funds.
2. The approval of an appeal submitted by the student to the Office of Financial Assistance. The appeal should include explanation and documentation of any unusual circumstances that prevented the student from performing his or her best academically. Appeal guidelines are available from the Office of Financial Assistance.
3. Approval after evaluation of academic transcripts determining that the criteria set for the previous year or semester was met.

A student who has been academically dismissed from the University must appeal separately to the Admissions Office for reinstatement to the University.

## VETERANS' BENEFITS

The following policies and procedures are of primary concern to veterans, service persons, reservists, and other eligible persons who receive VA Educational Assistance payments while enrolled at the University.

**Enrollment Certification** – Certification for benefits by the Veterans Affairs Assistant is necessary in order for eligible veterans, service persons, reservists, and dependents to receive educational assistance checks from the Veterans Administration.