

EDUC 745 Teaching Reading and Written Language to Divergent and Exceptional Learners: Online Asynchronous

- **Instructor:** Polly G. Haselden, Ph.D.
- **Office:** CEMC 240
- **Phone/Voicemail:** 843-661-1472
- **E-mail:** This course will use the Discussion Board on BlackBoard as the e-mail for this course.
- **Class Online Dates:** August 20th – November 25th
- **Location:** Online through Blackboard

Prerequisite

You are expected to know how to access documents online, how to follow instructions, how to troubleshoot, how to search online for help related to technical issues regarding various web based programs and how to use basic features of Microsoft Office 2010 or 2007.

Course Policies Contract

You must sign this sheet by copy and pasting it and typing your name. Typing your name indicates your signature and that you understand the conditions and requirements of the course. This document will be submitted to the dropbox of the course by August 27th. **ANY Course Policies Contracts that are not uploaded by August 27th will result in immediate withdrawal from the course.**

Assignments:

- All assignments must be turned in by the specified dates. **I will not grade late assignments**, unless it is a university breakdown (i.e., the internet went down for the entire university for three hours prior to the deadline of the assignment, and you were not able to access blackboard).

Directions: Off Campus Quizzes

You must mail a self-addressed manila envelope with postage to me prior to the date of each quiz that will be given on campus.

I will put the quiz in a regular envelope with a special seal and mail it back in the manila envelope you sent to me.

When you receive the envelope, do not open until you are ready to take the quiz. You must record yourself opening the envelope and directly taking the quiz. Any lapse of time will result in the quiz NOT being graded.

Once you complete the quiz, place it in an envelope, while still recording, to send to me at Francis Marion University.

You will have a special instruction at the bottom of your quiz about how to seal the envelope, but that will be at the end of your quizzes.

Once you have completed the sealing of the envelope following my exact directions, you may stop recording.

Please place the finger drive or CD in the envelope with the completed quiz and mail to me at Francis Marion University.

***If you want your CDs or finger drives back, then you will need to include another self-addressed envelope with postage in the packet you send to me.**

***If you are in EDUC 745, send a finger drive or CD of you doing the sounds check out with your first quiz.**

**Dr. Polly Haselden
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