INSTRUCTIONAL RESOURCES

CAMPUS TECHNOLOGY

In addition to technology services and support for administrative and media functions, Campus Technology also provides technology services and resources to support faculty and students in the instructional and research missions of the University. Campus Technology works with the Rogers Library and several academic departments to provide services and support for the computer labs strategically located around campus.

Campus Technology Computer Lab Resource

There are three general access computer labs on campus open to currently enrolled students, faculty, staff, and active alumni of FMU. One is located in the Thomas Stanton Academic Computer Center (SACC), one is located inside the John K. Cauthen Educational Media Center (CEMC), and one is located in the James A. Rogers Library. Printers and internet-connected computers are available for use. The labs use Microsoft Office Suite and many other specialized programs as requested from academic departments. The lab hours are posted on our website and at the labs. Some services may require a valid student ID.

You will need to supply your own storage devices such as diskettes, writable CDs, and flash drives for using most software products in the computer labs. Media can be purchased from the Patriot Bookstore.

Policies

Software and documents available are copyrighted products and may NOT be reproduced, in part or in whole, for any purpose.

Downloading, copying and sharing material, such as music, movies, games, and applications, for which the copyright holder has not given you rights, is both against the law and Francis Marion University's (FMU) Acceptable Technology Resource Use Policy for computing resources.

Acceptable Use of Technology Resources at FMU

Below you will find guidelines from FMU's Acceptable Technology Resource Use Policy. The complete policy is available at http://www.fmarion.edu under the Campus Technology link.

Francis Marion University does not endorse any of the information that users may find on the Internet, nor is it responsible for it.

In making acceptable use of FMU resources you are expected to:

- Use resources only for authorized purposes.
- Protect access to your computer from unauthorized use. You are responsible for all activities on your computer or that originate from your system.
- Access only information that is your own, that is publicly available, or to which you have been given authorized access.
- Use only legal versions of copyright software in compliance with vendor license requirements.
- Use only legally obtained versions of sound recordings and movies downloaded from the network or Internet.
- Be considerate in your use of shared resources. Refrain from monopolizing systems, overloading, networks with excessive data, degrading services, or wasting computer time, connect time, disk space, printer paper, manuals, or other resources.

In making acceptable use of resources you are expected **NOT** to:

- Use another person's system, user ID, password, files, or data without permission.
- Use computer programs to decode passwords or access control information.
- Attempt to circumvent or subvert system or network security measures.
- Engage in any activity that might be purposefully harmful to systems or to any information stored thereon, such as creating or propagating viruses, disrupting services, or damaging files or making unauthorized modifications to University data.
- Use University systems for commercial or partisan political purposes, such as using electronic mail to circulate advertising for products or for political campaigns.
- Make or use illegal copies of copyrighted materials or software, store such copies on University systems, or transmit them over University networks.
- Use mail or messaging services to harass or intimidate another person, for example, by broadcasting unsolicited messages, by repeatedly sending unwanted mail, or by using someone else's name or user ID.
- Waste computing resources or network resources, for example, by intentionally placing a program in an endless loop, printing excessive amounts of paper, or by sending chain letters or unsolicited mass mailings.
- Use the University's systems or networks for personal gain; for example, by selling access to your user ID or to University systems or networks, or by performing work for profit with University resources in a manner not authorized by the University.
- Engage in any other activity that does not comply with the General Principles presented above.

The Digital Millennium Copyright Act (DMCA) and Peer-to-Peer File Sharing Policies

Copying, distributing, and downloading copyrighted materials, including music, videos, and games, for which you do not have the owner's (copyright holder's) permission is a violation of federal law. Compliance with federal copyright law is expected of all students, faculty, and staff at FMU. If you download and/or distribute unauthorized copies of copyrighted music recordings and movies, you are breaking the law and may be held legally liable for thousands of dollars in damages. Federal law provides severe penalties for the unauthorized reproduction, distribution, or digital transmission of copyrighted materials. The FBI investigates allegations of criminal copyright infringement and violators are prosecuted.

Most peer-to-peer (P2P) software turns file sharing on by default as soon as the software is installed. This means that others may access materials on your computer without your knowledge, whether you have given permission or not. Downloading copyrighted music or movie files without permission is illegal. It is also illegal to share purchased music or movie files with others, again, whether you are aware that you have done it or not.

If you install P2P software, turn the file sharing options off. And,