FRANCIS MARION UNIVERSITY
OFFICE OF Computer Applications and Data Services (CADS)
IE DEPARTMENTAL ASSESSMENT PLAN

ASSESSMENT PLAN PERIOD: July 1, 2018 - June 30, 2019

Goals	Desired Outcomes	Assessment Methods and Procedures	Results	Planned Improvements Based on Assessment Results
1. In order to complete the ERP data migration, **CADS** will load the remaining legacy data from the iSeries and validate.	The different departments will check for accuracy, and sign off to confirm the accuracy of the data and its readiness for loading into the new ERP.	The baseline began with no data in the new ERP. The benchmark was achieved in 2017-2018 when more than 85% of data was migrated and confirmed to the new ERP system. The target was achieved in 2018-2019 when the remaining 15% (target and benchmark) was migrated and confirmed to the new ERP.	*The target was achieved.*	Work on filling gaps that were not addressed with the migration. *(Gaps include reports and other information processing that the new ERP does not adequately address.)*
2. In order to improve the student experience with sharing their information with desired parties, **CADS** will turn on Proxy for students. (Proxy allows students to give parents, friends, etc access to their student records and payment accounts).	The necessary configurations have been completed and Proxy is now live for students.	As a baseline, our legacy system did not have this functionality. The target was to provide students the capability of providing chosen individuals with the ability to view all or selected student records such as grades, financial aid, and student accounts by March 1, 2019.	*The target was achieved.*	Continue to improve the students' experience in the use of Proxy.
3. In order to completely retire the old legacy system platform, **CADS** will replace the current eLeave system with a new integrated back end.	The CADS team will integrate the current eLeave system with the new Ellucian Colleage ERP.	The baseline was that the legacy system provided online capabilities to request leave via a web interface. The target is to provide the same capability in the new ERP system by July 1, 2019. The benchmark is to maintain the functionality in the legacy system while developing the integration to the new ERP. The work began in early March 2019 with a target completion date of June 30, 2019.	*Benchmark was met.*	Continue to work to provide the funcitonality in the new ERP system as the target states.
4. In order to assist functional areas in improving customer service, **CADS** will configure and attach student and employee pictures to their records in the ERP.	Student and employee pictures have been added to the new ERP.	The baseline was that the legacy system did not provide pictures in the student files for viewing in student records. The target was to provide student and employee pictures in individual's records on line. Tests were performed as the benchmark to ensure correct pictures appear for students and employees. The work began in early March 2019 with target completion of March 30, 2019.	Pictures are now available in the new ERP. *The target was achieved* by adding pictures to Self Service and UI on March 22, 2109.	Look for other ways to enhance the student experience with the new ERP.