

HOW TO PURCHASE TEXTBOOKS

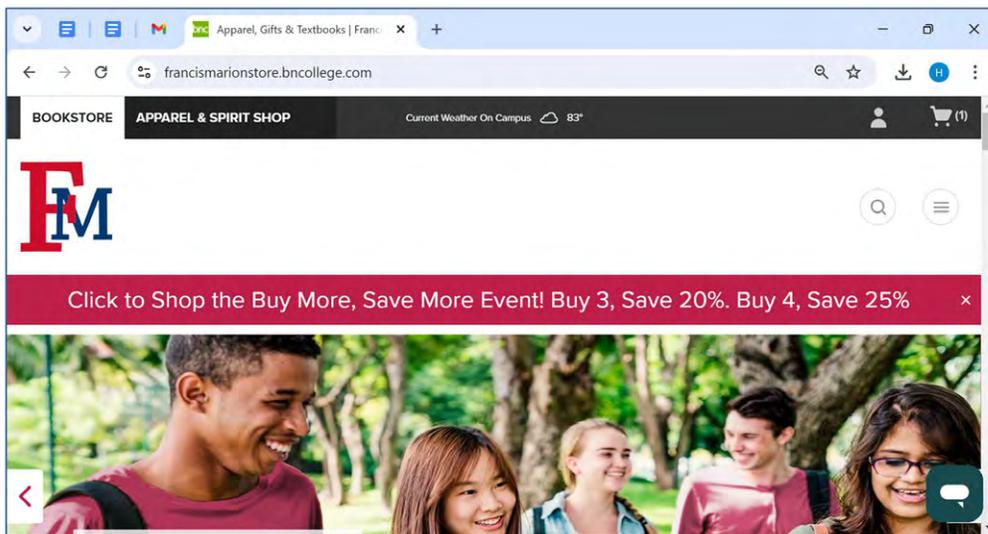
Most Dual Enrollment courses require some type of textbook and/or access code(s) for software usage that will be needed for successful completion of the course. Some schools provide these to their Dual Enrollment students directly, while students from some schools are responsible for their own course materials. Please check with your high school counselor to confirm if you are responsible for purchasing your own materials.

Required materials are often listed on your instructor's course syllabus, but you may not have access to the syllabus until after the semester starts. The FMU Bookstore should have book information approximately a month before the semester begins. Students are encouraged to check the website for updates as the semester approaches.

To prevent any issues and ensure your highest chances of success in your courses, please be sure to have your required course materials no later than the second week of the semester. Assignment extensions are not guaranteed to students due to not having their materials, so please reach out to your counselor and instructor as quickly as possible if you are having issues obtaining your required materials on time.

HOW TO SEARCH FOR YOUR COURSE MATERIALS

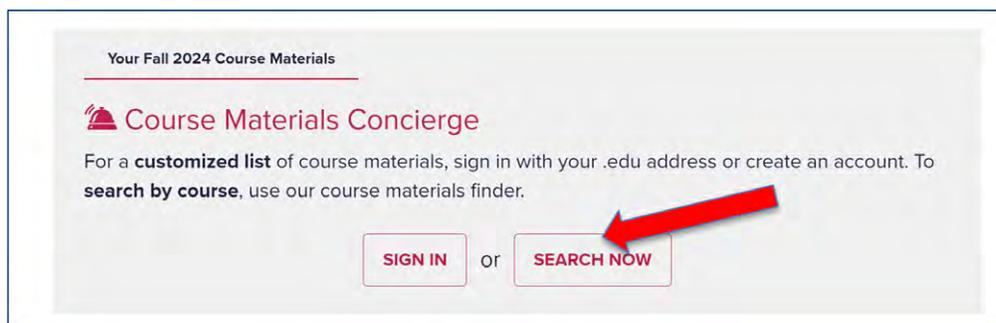
1 - Begin by opening the FMU Bookstore Webpage: <https://francismarionstore.bncollege.com/>



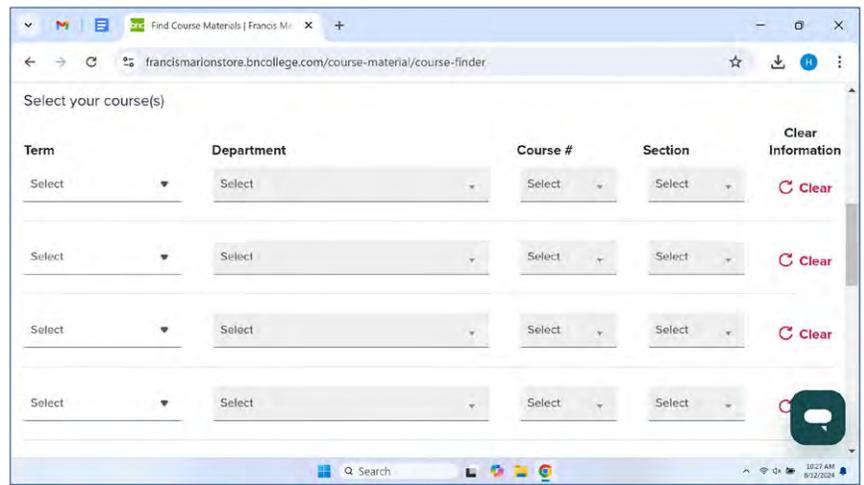
2 - Scroll down until you find the "Course Materials Concierge." You can then search for your course materials.

HOW TO PURCHASE TEXTBOOKS

Your webpage will look like this:



- 4 - After filling in your information for all of your courses, you will click “Retrieve Materials” and it will take you to a page that looks like this. Here, you will find all of the textbooks for your courses. If the book is listed as REQUIRED, you must have it.



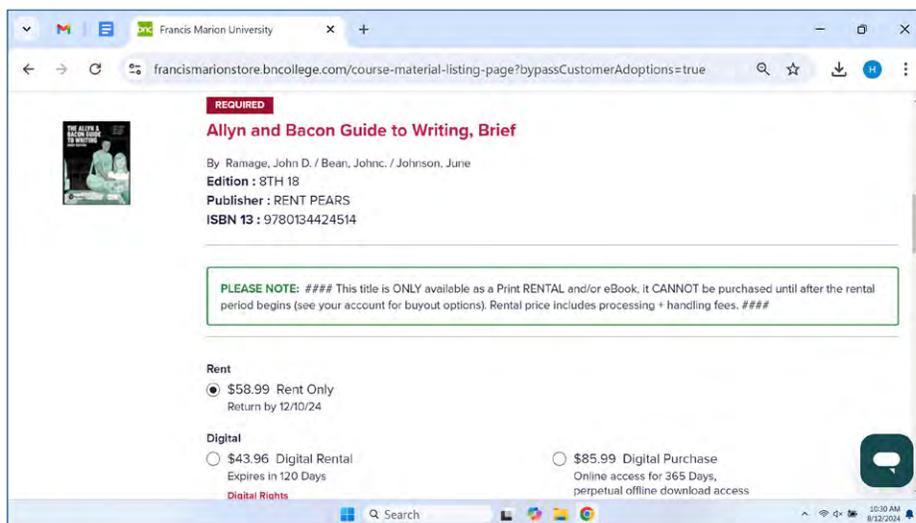
PURCHASING YOUR REQUIRED MATERIALS

Students can purchase their materials and textbooks directly through the FMU Bookstore in-person or online using their website, or by using another website, such as Amazon or Chegg. If you decide not to use the FMU Bookstore, be sure to confirm the textbook or other course materials you are ordering match the same edition, version, and ISBN for what is listed on the FMU Bookstore website or your instructor’s course syllabus.

BOOK OPTIONS AND CONDITIONS

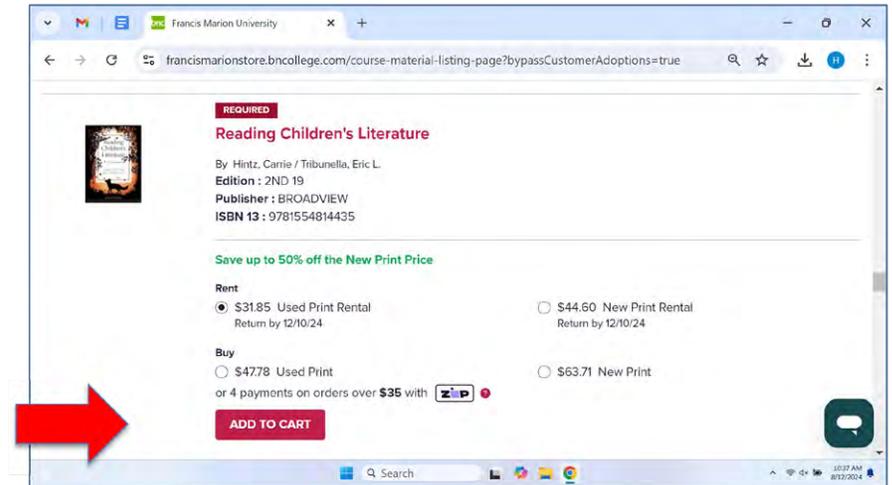
Typically, books are priced based on format and condition. While these offerings may vary depending on the book availability and the bookstore/website you use, general options include:

1. Buy New - You are buying a physical book that is brand new and has never been used by anyone.
2. Buy Used - You are buying a physical book that has been used by another student in the past.
3. Rent New - You are renting a physical book that is brand new and has never been used by anyone. You will receive a date that the book must be returned to the bookstore.
4. Rent Used - You are renting a physical book that has been used by another student in the past. You will receive a date that the book must be returned to the bookstore.
5. Digital Purchase - You are buying a digital book. You will receive a code, a link, or a PDF copy of your book in your email.
6. Digital Rental - You are renting a digital book. You will receive a code, a link, or a PDF copy of your book in your email. You will receive a date that the book will become unavailable.

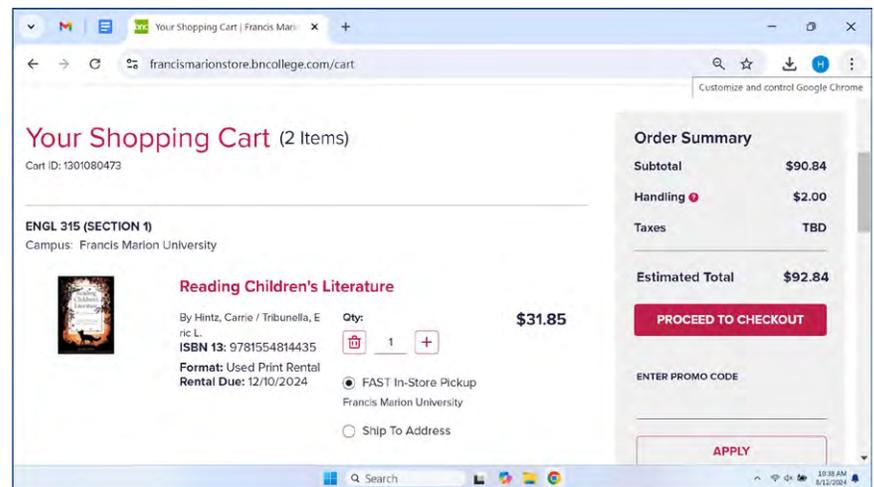


PURCHASING MATERIALS FROM THE FM BOOKSTORE

1 - After choosing how you wish to order your books, you will add them to your cart. After adding them to your cart, the site will tell you that it is in your cart and give you the option to remove it if it was selected in error.



2 - This is what your cart will look like upon entering it. You will choose your delivery method. (In-Store Pickup requires that you go to the main FMU campus and pick up your books from the FMU Bookstore.)



3 - You will then click "Proceed to Cart." Upon clicking that, you will be prompted to create an account or sign in. Follow the instructions on creating an account or signing in. After accessing your account, follow the instructions for check out.

