

## TIPS FOR SUCCESS

FMU wants all students in its dual enrollment program to be successful. Follow the tips below to help make your time as a dual enrollment student successful.

- ▶ Attend class based upon the attendance policy outlined in the course syllabus.
- ▶ Take notes and read the syllabus for each class.
- ▶ Get to know your instructor and ask questions.
- ▶ Use a planner and update it weekly.
- ▶ Get in the habit of working ahead.
- ▶ Familiarize yourself with campus resources and use them often.
- ▶ Find a friend to study with and a place to study.
- ▶ Check your FMU email daily. All communication from FMU and your instructors will be sent to your FMU email address.
- ▶ Don't be afraid to ask for help.

## ONLINE COURSE TIPS

Some of FMU's dual enrollment courses are available online. Some helpful tips to follow for online courses are below.

- ▶ Give the same attention to an online course as you do to an in-person course. Complete required readings, be prepared for the class, and maintain good communication with your instructor.
- ▶ Be sure to login to your Blackboard daily so you are aware of new material or assignments.
- ▶ Practice good time management. Allow enough time to complete assignments. Add important due dates to your calendar and set reminders.
- ▶ Create a workspace to use for your online course. The flexibility an online course gives is a huge benefit of taking a course this way, but it's important to set aside a specific place to work on your course and eliminate as many distractions as possible.
- ▶ Participate in discussions and maintain strong communication with the instructor. It's important to ask questions in an online class, just as it is in an in-person class.

## RESOURCES AT FMU

Dual Enrollment students are able to take advantage of support services offered to FMU students.

### CAMPUS TECHNOLOGY

STANTON ACADEMIC COMPUTER CENTER  
843-661-1335

Campus Technology oversees the computer labs across campus, provides students with an FMU email account, offers a help desk to assist with computer or network issues, and provides wireless hot spots across campus.

### COUNSELING AND TESTING

EDUCATION FOUNDATION BUILDING | 843-661-1840  
The Counseling and Testing Center offers personal counseling, disability accommodations, and testing services.

### LIBRARY SERVICES

ROGERS LIBRARY | 843-661-1300

The library offers a variety of web-based databases and catalogs, over 10 million book volumes, and twenty individual group and study rooms. Wireless Internet and a computer lab are provided in the library.

### MEDIA SERVICES

CAUTHEN EDUCATIONAL MEDIA CENTER  
ROOM 101 | 843-661-1250

The Media Center includes a computer lab and other related resources for students.

### TUTORING CENTER

FOUNDERS HALL, ROOM 220 | 843-661-1675

The FMU Tutoring Center provides all students with learning assistance for a variety of subjects, including math, sciences, social sciences, and humanities courses.

The Tutoring Center is staffed by faculty members and trained peer tutors. Students are welcome to meet with tutors to review course content, practice problem-solving skills, and discuss study strategies.

### WRITING CENTER

FOUNDERS HALL, ROOM 114C | 843-661-1528

The FMU Writing Center is available to help all students improve their writing abilities and acquire the skills needed to succeed at writing tasks in academic and professional communities. English Department faculty consultants and trained student consultants provide one-on-one assistance on a wide range of writing tasks and projects, including research papers for all disciplines including literary analyses, creative writing, lab reports, resumes, business letters, and more. Students are invited to meet with a consultant at any stage of the writing process for guidance.