

**Minutes**  
**General Faculty Meeting**  
**April 19, 2016 – Lowrimore Auditorium**

- I. Call to Order – Chair Flannagan called the meeting to order at 3:46 PM**
- II. The Minutes from the April 5, 2016 meeting were approved as posted.**
- III. Report from Executive Committee**  
Commencement will take place May 7<sup>th</sup>; honorary degrees will go to Representative Jackie Hays and Dr. Richard Chapman; Dr. Chapman will deliver the commencement speech. On May 4<sup>th</sup>, SLED will provide two training sessions on campus. The Distinguished Faculty dinner is April 21. Administrative evaluations will be coming out soon.
- IV. Report from the Senate – All proposals passed without opposition. (See the attachment for complete proposals.)**
1. Ad-Hoc Committee on Constitution and By-Laws  
A quorum of the faculty was present and voted to ratify the proposed changes to the Constitution and By-Laws. The proposed changes were passed without opposition.  
  
Rationales are provided following each proposed change (pages 2 – 18), and a summary of all changes and their rationales is provided on pages 19 – 20 of the attachment.
  2. Department of Fine Arts  
Item A. Adds text regarding Visual Arts majors who are transferring in with an appropriate Associates Degree
  4. Department of Mathematics  
Item A. Modifies the course description for Math 170.  
Item B. Modifies the course description for Math 270.  
Item C. Modifies the course description for Math 370.  
Item D. Modifies text describing the audience for Math 170, 270, 370.
  5. Bachelor of General Studies Committee  
Item A. Adds text regarding the math requirements for general education
- VII. Old Business – None**
- VIII. New Business – None**
- IX. Announcements – Various announcements were made concerning upcoming dates, deadlines, and events.**
- X. Adjournment – The meeting adjourned at 3:53 PM**

**Attachment to the General Faculty Agenda – April 19, 2016**

**1. Ad-Hoc Committee on Constitution and By-Laws**

**1. Change**, on page 90 of the current Handbook the following, under ARTICLE I: THE FACULTY, Section 4. Meetings of the Faculty

FROM:

F. All elections shall be by secret ballot.

TO:

F. All elections shall be by secret ballot **which may include the use of electronic devices to record votes.**

**2.** On page 90 of the current Handbook the following, under ARTICLE I: THE FACULTY, Section 4. Meetings of the Faculty listed as G. in the listing. All other points will be shifted to a new letter, (i.e. the former G will be H; the former H. will be I.)

ADD:

**G.** During regularly scheduled elections, faculty members will vote for candidates using a maximum of three ballots. On the first ballot, absentee ballots are included in the tally. Following the first ballot, those candidate(s) who have a **majority** of votes of those voting will be elected outright. If a second ballot is needed, the name of the candidate with the lowest number of votes on the first ballot will be dropped if there are more than two remaining candidates. After the second ballot, those candidate(s) who have a majority of votes of those voting will be elected. If a third ballot is needed, the name of the candidate with the lowest number of votes on the second ballot will be dropped if there are more than two remaining candidates. On the third ballot, the candidate(s) with a simple plurality will be elected. If there is a tie vote, a member of the committee will draw lots to select the winner.

**RATIONALE:** After some discussion within the committee and with others across campus, we felt that updating our Constitution to include our voting procedures (including the use of electronic devices to record votes) seemed to fit with the overarching premise of documenting actual practice.

**3.** On page 92 of the current Handbook the following, under ARTICLE II: THE FACULTY SENATE, Section 2. Membership, **Change**

FROM:

B. Composition

1. One Senator (two if Department/School exceeds twenty voting members) shall be elected from the following academic units:

- a. each academic department within the College of Liberal Arts
- b. Library
- c. School of Business
- d. School of Education

TO:

#### B. Composition

1. One Senator (two if Department/School exceeds twenty voting members) shall be elected from the following academic units:

- a. each academic department within the College of Liberal Arts
- b. Library
- c. School of Business
- d. School of Education
- e. School of Health Sciences

**RATIONALE: This change, as well as several others in the By-laws of the Faculty Senate related to committee structures, includes the addition of the School of Health Sciences.**

4. On page 102 of the current Handbook under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEE, AND AD HOC COMMITTEES, Section 3. Standing Committees,

ADD:

#### C. Accreditation

1. Membership and Chair. The committee shall consist of four faculty members, one from each school or college, elected by the faculty; the Dean or Dean's representative from each school or college; the chair of Institutional Effectiveness; one member appointed by the President; one member appointed by the Chair of the Faculty. The SACS-COC liaison and the REAL Grant coordinator will serve as *ex-officio*. The President shall appoint the Chair of this committee from its membership.

2. Responsibilities. The committee shall:

- a. make recommendations to the Provost concerning the distribution of REAL grant funds to the Faculty in a way that will provide students and Faculty with experiential learning opportunities, as well as policies governing those awards;
- b. hear accreditation report updates from programs on campus undergoing department or school accreditation and make appropriate recommendations to those reports in order to assist in coordination of those efforts;
- c. hear SACS-COC updates and make appropriate recommendations to the SACS-COC team;

d. Ensure that the University's Strategic Plan reflects relevant accreditation information and rating.

**RATIONALE:** The accreditation committee has existed as a mostly appointed committee for nearly ten years. Because the Accreditation committee has the responsibility for allocating REAL grant monies, as well as reading about and reporting on accreditation cycles across campus, we felt that the committee work should become standardized by becoming a new standing committee. We believe that the membership needs to reflect the ongoing work of those departments and colleges undergoing accreditation with some additional outside members to help develop the culture of accreditation through responses to ongoing accreditation work.

5. On page 95 of the current Handbook under ARTICLE II: THE FACULTY SENATE, Section 5, **Change**

FROM:

B. Standing Committees

1. There shall be sixteen standing committees of the Faculty Senate:

Academic Affairs  
 Academic Freedom and Tenure Grievance  
 Admissions, Advising, and Retention  
 Budget Review and Planning  
 Distinguished Professor Selection  
 Faculty Grievance  
 Faculty Life  
 Grade Appeals  
 Graduate Council  
 Honors Program  
 Information Technology  
 Institutional Effectiveness  
 Mediation  
 Nominating  
 Professional Development

TO:

B. Standing Committees

1. There shall be sixteen standing committees of the Faculty Senate:

Academic Affairs  
 Academic Freedom and Tenure Grievance  
**Accreditation**  
 Admissions, Advising, and Retention  
 Budget Review and Planning

Distinguished Professor Selection  
 Faculty Grievance  
 Faculty Life  
 Grade Appeals  
 Graduate Council  
 Honors Program  
 Information Technology  
 Institutional Effectiveness  
 Mediation  
 Nominating  
 Professional Development

**Rationale: The addition to the list will be appropriate if the accreditation committee is added to the list of Standing Committees. The number stays at 16 because in the last handbook change which eliminated the Academic Support Committee, this number was not changed.**

6. Change, on page 95 of the current Handbook under ARTICLE II: THE FACULTY SENATE, Section 5, Change

FROM:

2. All standing committees shall consist of elected faculty members and, when appropriate, administrators, staff, and/or faculty appointed by the President or Provost.

TO:

2. All standing committees shall consist of elected faculty members and, when appropriate, administrators, staff, and/or faculty appointed by the President, Provost, **or Chair of the Faculty.**

**Rationale: In the past, it has been a practice for these three to appoint; adding Chair of Faculty is consistent with practice.**

7. On page 96 of the current Handbook under ARTICLE II: THE FACULTY SENATE, Section 6, Change:

FROM:

Section 6. Funding of the Faculty Senate

The operation of the Faculty Senate shall be funded through the regular budgeting and funding process of the University. The Chair of the Faculty shall submit a budget request to the President of the University once each year. The ~~Secretary~~ of the Faculty Senate shall authorize expenditures.

TO:

Section 6. Funding of the Faculty Senate

The operation of the Faculty Senate shall be funded through the regular budgeting and funding process of the University. The Chair of the Faculty shall submit a budget

request to the President of the University once each year. The **Chair** of the Faculty Senate shall authorize expenditures.

**RATIONALE: These changes reflect current practice.**

8. On page 98 of the current Handbook under APPENDIX 2. BYLAWS OF THE FACULTY SENATE, Table of Contents, within the list contained in Article IV. **Change FROM:**

Article IV. Function and Scope of the Executive Committee, Standing Committees, and *Ad hoc* Committees

- Section 1. Executive Committee
- Section 2. Guidelines concerning Standing Committees
- Section 3. Standing Committees
  - A. Academic Affairs
  - B. Academic Freedom and Tenure Grievance
  - C. Admissions, Advising, and Retention
  - D. Budget Review and Planning
  - E. Distinguished Professor Selection
  - F. Faculty Grievance
  - G. Faculty Life
  - H. Grade Appeals
  - I. Graduate Council
  - J. Honors Program
  - K. Information Technology
  - L. Institutional Effectiveness
  - M. Mediation
  - N. Nominating
  - O. Professional Development
- Section 4. *Ad hoc* Committees

TO:

Article IV. Function and Scope of the Executive Committee, Standing Committees, and *Ad hoc* Committees

- Section 1. Executive Committee
- Section 2. Guidelines concerning Standing Committees
- Section 3. Standing Committees
  - A. Academic Affairs
  - B. Academic Freedom and Tenure Grievance
  - C. Accreditation**
  - D. Admissions, Advising, and Retention**
  - E. Budget Review and Planning**
  - F. Distinguished Professor Selection**
  - G. Faculty Grievance**

- H. Faculty Life
  - I. Grade Appeals
  - J. Graduate Council
  - K. Honors Program
  - L. Information Technology
  - M. Institutional Effectiveness
  - N. Mediation
  - O. Nominating
  - P. Professional Development
- Section 4. *Ad hoc* Committees

**RATIONALE: Listing includes the new standing committee and changes in letters on subsequent committees.**

9. On page 99 of the current Handbook under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEE, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

FROM:

A. Academic Affairs

1. *Membership.* The committee shall consist of twelve tenured faculty members and the Registrar, who shall serve without vote. The faculty members shall be elected as follows:
  - a. six elected from and by the faculty of the University
  - b. one from each School or College elected by the faculty of the University
  - c. one from each School or College elected by the faculty of the respective School or College

Each elected member shall be elected for a three-year term and may not serve more than two consecutive complete terms. A quorum shall consist of eight voting members.

TO:

A. Academic Affairs

1. *Membership.* The committee shall consist of **fourteen** tenured faculty members and the Registrar, who shall serve without vote. The faculty members shall be elected as follows:
  - a. six elected from and by the faculty of the University
  - b. one from each School or College elected by the faculty of the University
  - c. one from each School or College elected by the faculty of the respective School or College

Each elected member shall be elected for a three-year term and may not serve more than two consecutive complete terms. A quorum shall consist of **ten** voting members.

**RATIONALE: This renumbering is related to the addition of the School of Health Sciences.**

**10.** On page 101-102 of the current Handbook under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEE, AND AD HOC COMMITTEES, Section 3. Standing Committees, CHANGE

FROM:

B. Academic Freedom and Tenure Grievance

1. *Membership.* The committee shall consist of six tenured members elected from the faculty for three-year terms. No member of the Academic Freedom and Tenure Grievance Committee shall serve concurrently on the Faculty Grievance Committee, the Mediation Committee, or a School/College-wide or University-wide tenure and promotion committee.
2. *Responsibilities.* The committee shall:
  - a. recommend changes in policies and procedures concerning academic freedom and tenure;
  - b. hear complaints of faculty members whose tenure has been revoked, who may have been denied tenure due to an abridgement of academic freedom, or who satisfy any of the criteria for filing a grievance that are listed in the *Policies and Procedures concerning Academic Freedom and Tenure*;
  - c. advise the administration and the President of the University on ways to correct whatever injustices the committee may discover or resolve conflict between the faculty member and the University.

TO:

B. Academic Freedom and Tenure Grievance

1. *Membership.* The committee shall consist of six tenured members elected from the faculty for three-year terms. **Academic administrators including deans,**



department chairs, and the dean of the Library may not serve. No member of the Academic Freedom and Tenure Grievance Committee shall serve concurrently on the Faculty Grievance Committee, the Mediation Committee, or a School/College-wide or University-wide tenure and promotion committee.

2. *Responsibilities.* The committee shall:

- a. recommend changes in policies and procedures concerning academic freedom and tenure;
- b. hear complaints of faculty members whose tenure has been revoked, who may have been denied tenure due to an abridgement of academic freedom, or who satisfy any of the criteria for filing a grievance that are listed in the *Policies and Procedures concerning Academic Freedom and Tenure*;
- c. advise the administration and the President of the University on ways to correct whatever injustices the committee may discover or resolve conflict between the faculty member and the University.

**Rationale: Restricting administrators from serving on this committee makes this committee consistent with the “Faculty Grievance” committee.**

11. On page 102 of the current Handbook under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEE, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

FROM:

D. Budget Review and Planning

1. *Membership and Chair.* The committee shall consist of three faculty members elected at large for three year terms; the Chair of the Faculty; the chairs of the following committees: (a) Academic Affairs, (b) Faculty Life, (c) Institutional Effectiveness, (d) Information Technology, and (e) the Council of Department Chairs; the Provost; and the vice presidents for (a) Administration, (b) Student Affairs, and (c) Business Affairs. The Vice President for Business Affairs shall serve as chair.
2. *Responsibilities.* The committee shall:

- a. normally receive and review two weeks prior to its meetings all information that it requires to perform its tasks effectively;

- b. review and recommend to the President, as appropriate, revisions to the current annual budget procedure;
- c. advise the President and the Board of Trustees on all issues related to the University's budget;
- d. review the budgetary needs of all University departments, including auxiliaries and scholarships, to assist in assigning priorities for funding;
- e. recommend to the President an annual plan for the allocation of University funds;
- f. assist in overall planning for the University budget over a three- to five-year period.

TO:

**E.** Budget Review and Planning

1. *Membership and Chair.* The committee shall consist of three faculty members elected at large for three-year terms; the Chair of the Faculty; the President, who chairs; the Provost; The Vice President for Business Affairs; and the Vice President for Administration. Faculty members elected to this committee need to be available for meetings during May and August.

2. *Responsibilities.* The committee shall:

- a. advise the President on issues related to the University's budget;
- b. consult with the President and Senior Staff on the critical resource needs for the University.
- c. ensure that the University's Strategic Plan reflects relevant and current budgeting information;
- d. advise the President on legislative budget requests annually.
- e. consult with and advise the President on the implementation of mid-year budgetary reductions as necessary.

**RATIONALE:** This committee has generally met when the State has asked for mid-year reductions in our budget. Due to the nature of the SC Legislature, the most active time for budget discussion falls outside the parameters of the traditional academic year. We think by cutting the number of people on the committee and being more explicit about the committee's charge, this committee will become more responsive to budget and review concerns.

**12.** On page 103 of the current Handbook under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEES, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

FROM:

E. Distinguished Professor Selection

1. *Membership and Chair.* The committee shall consist of three students, preferably one from each school and college, and all Distinguished Professors under contract with the University. Each year, after consultation with chairs and deans, the Provost shall appoint all student members. The Provost shall chair the committee without vote.

TO:

F. Distinguished Professor Selection

1. *Membership and Chair.* The committee shall consist of **four** students, preferably one from each school and college, and all Distinguished Professors under contract with the University. Each year, after consultation with chairs and deans, the Provost shall appoint all student members. The Provost shall chair the committee without vote.

**RATIONALE: This number change reflects the addition of the new School of Health Sciences.**

**13.** On page 104 of the current Handbook under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEES, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

FROM:

G. Faculty Life

1. *Membership.* The committee shall consist of **seven** members, one elected by the voting faculty of the University from each of the following categories for three-year terms:
  - a. Humanities
  - b. Science and Mathematics
  - c. Social Sciences and Psychology
  - d. Fine Arts and Mass Communications
  - e. School of Business
  - f. School of Education, **the Library**
  - g. At-large

TO:

## H. Faculty Life

1. *Membership.* The committee shall consist of **nine** members, one elected by the voting faculty of the University from each of the following categories for three-year terms:

- a. Humanities
- b. Science and Mathematics
- c. Social Sciences and Psychology
- d. Fine Arts and Mass Communications
- e. School of Business
- f. School of Education
- g. **School of Health Sciences**
- h. **Library**
- i. At-large

**RATIONALE:** Because there is a precedent in delineating the Library as a separate body in Senate member coverage, we felt that pulling the Library from the School of Education strikes a more inclusive balance. We also felt that if one School had its own representative, then all schools should have their own representatives.

14. On page 105 of the current Handbook under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEES, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

FROM:

### H. FMU Honors Program

1. *Membership and Chair.* The committee shall consist of three members elected from the faculty for three-year terms, the Director of the FMU Honors Program, and a representative elected from and by the Academic Affairs Committee for a one-year term. Two officers of the Honors Student Association shall serve without vote. The Director of the FMU Honors Program shall serve as chair.
2. *Responsibilities.* The committee shall:
  - a. propose policy changes for the Honors Program to the Academic Affairs Committee;
  - b. select, with department or School concurrence, the Honors courses that are offered each semester;
  - c. approve proposals for Honors Independent Studies;
  - d. propose changes in requirements for the admission of students to the Honors courses;

- e. certify those students who fulfill the requirements for a degree with University Honors;
- f. select the student who receives the Honors Award on Awards Day;
- g. maintain contact with Honors students through advising, registration, and informal meetings;
- h. assist and encourage academic achievement at the University.

TO:

**I.** FMU Honors Program

1. *Membership and Chair.* The committee shall consist of three members elected from the faculty for three-year terms, the Director of the FMU Honors Program, and a representative elected from and by the Academic Affairs Committee for a one-year term. ~~Two officers of the Honors Student Association shall serve without vote.~~ The Director of the FMU Honors Program shall serve as chair.
2. *Responsibilities.* The committee shall:
  - a. propose policy changes for the Honors Program to the Academic Affairs Committee;
  - b. select, with department or School concurrence, the Honors courses that are offered each semester;
  - c. approve proposals for Honors Independent Studies;
  - d. propose **and/or approve** changes in requirements for the admission of students to the Honors courses;
  - e. certify those students who fulfill the requirements for a degree with University Honors;
  - f. select the student who receives the Honors Award on Awards Day;
  - g. maintain contact with Honors students through advising, registration, and informal meetings;
  - h. select Honors Ambassador Abroad from applicant pool;**
  - i. assist and encourage academic achievement at the University.

**RATIONALE: These changes reflect the current practice of the Honors Committee.**

15. On page 105-106 of the current *Handbook* under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEES, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

FROM:

I. Grade Appeals

1. *Membership.* The committee shall consist of five members elected from the faculty for a three-year period.
2. *Responsibilities.* If a student appeals a final grade in a course and that appeal cannot be resolved at the level of the academic unit, the committee shall determine if (1) the instructor acted in an arbitrary or capricious manner, (2) the instructor's grading policy is in violation of the guidelines established by the University, or (3) the assigned grade is in violation of the grading policy of the instructor as described in his or her syllabus or other written documents. If any of these conditions exist, the committee will follow the procedure described in the *Faculty Handbook*.

J. Grade Appeals

1. *Membership.* The committee shall consist of five members elected from the faculty for a three-year period.
2. *Responsibilities.* If a student appeals a final grade in a course and that appeal cannot be resolved at the level of the academic unit, the committee shall determine if (1) the instructor acted in an arbitrary or capricious manner, (2) the instructor's grading policy is in violation of the guidelines established by the University, or (3) the assigned grade is in violation of the grading policy of the instructor as described in his or her syllabus or other written documents. If any of these conditions exist, the committee will follow the procedure described in the *Faculty Handbook*. **The committee will hear each case only once.**

**RATIONALE: This change will assist the committee in their deliberations during grade appeals cases.**

16. On page 106-107 of the current *Handbook* under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEES, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

FROM:

## K. Information Technology

1. *Membership.* The committee shall consist of seven members elected from the faculty for three-year terms. The Chief Information Officer and the Directors of the Academic Computer Center and Administrative Computing Services shall serve *ex officio* and without vote.
2. *Responsibilities.* The committee shall advise the administration and the faculty on (a) the planning, development, policies, and operation of University information technology and equipment and (b) priorities for the acquisition of equipment.

### TO:

## L. Information Technology

1. *Membership.* The committee shall consist of seven members elected from the faculty for three-year terms. The Chief Information Officer ~~and the Directors of the Academic Computer Center and Administrative Computing Services~~ shall serve *ex officio* and without vote.
2. *Responsibilities.* The committee shall advise the administration and the faculty on (a) the planning, development, policies, and operation of University information technology and equipment, (b) priorities for the acquisition of equipment, and (c) the distribution of technology grants to Faculty members when monies are available, as well as the establishment of policies guiding the selection of those grants, especially that which fosters technological innovation unsupported by the university's basic information technology operations.

**Rationale: These changes reflect current practice.**

17. On page 107 of the current *Handbook* under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEES, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

### FROM:

## L. Institutional Effectiveness

1. *Membership.* The committee shall consist of six faculty members elected from the faculty for three-year terms and the Director of Institutional Effectiveness, who shall serve *ex officio* without vote.
2. *Responsibilities.* The committee shall recommend criterion-referenced assessment instruments for the evaluation of academic programs, academic support programs, and other areas where assessment is deemed appropriate.

**TO:****M.** Institutional Effectiveness

1. *Membership.* The committee shall consist of six faculty members elected from the faculty for three-year terms and the Director of Institutional Effectiveness, who shall serve *ex officio* without vote.
2. *Responsibilities.* The committee shall act in an advisory capacity to assist the Director of Institutional Research and the Office of the Provost in matters related to program assessment. In this capacity, the committee will review the annual Institutional Effectiveness Reports from departments, schools, and programs, and may collaborate with report authors to suggest revisions and provide support and professional development.

**Rationale:** These changes attempt to more clearly delineate this committee's charge and differentiate its duties from other committees.

**18.** On page 107 of the current *Handbook* under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEES, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

**FROM:****M.** Mediation

1. *Membership.* The committee shall consist of four tenured faculty members elected from the faculty for three-year terms. No member of the Mediation Committee shall serve concurrently on the Academic Freedom and Tenure Grievance Committee, the Faculty Grievance Committee, or a School/College-wide or University-wide promotion and tenure committee.
2. *Responsibilities.* The committee shall:
  - a. when asked by the Academic Freedom and Tenure Grievance Committee, inquire into circumstances associated with revocation of tenure or charges of abridgement of academic freedom to determine if a solution can be mediated;
  - b. when asked by the Faculty Grievance Committee, inquire into circumstances associated with faculty grievance cases in matters not covered by the *Policy and Procedures concerning Academic Freedom and Tenure* to determine if a solution can be mediated;
  - c. make its recommendations to the Academic Freedom and Tenure Grievance Committee or to the Faculty Grievance Committee, as appropriate.

**TO:**



## N. Mediation

1. *Membership.* The committee shall consist of four tenured faculty members elected from the faculty for three-year terms. Academic administrators including deans, department chairs, and the dean of the Library may not serve. No member of the Mediation Committee shall serve concurrently on the Academic Freedom and Tenure Grievance Committee, the Faculty Grievance Committee, or a School/College-wide or University-wide promotion and tenure committee.
2. *Responsibilities.* The committee shall:
  - a. when asked by the Academic Freedom and Tenure Grievance Committee, inquire into circumstances associated with revocation of tenure or charges of abridgement of academic freedom to determine if a solution can be mediated;
  - b. when asked by the Faculty Grievance Committee, inquire into circumstances associated with faculty grievance cases in matters not covered by the *Policy and Procedures concerning Academic Freedom and Tenure* to determine if a solution can be mediated;
  - c. make its recommendations to the Academic Freedom and Tenure Grievance Committee or to the Faculty Grievance Committee, as appropriate.

**Rationale: Restricting administrators from serving on this committee makes this committee consistent with the “Faculty Grievance” committee.**

**19.** On page 106-107 of the current *Handbook* under BYLAWS OF THE FACULTY SENATE, ARTICLE IV. FUNCTION AND SCOPE OF THE EXECUTIVE COMMITTEE, STANDING COMMITTEES, AND AD HOC COMMITTEES, Section 3. Standing Committees, **CHANGE**

FROM:

## O. Professional Development

1. *Membership.* The committee shall consist of seven members, one elected by the voting faculty of the University from each of the following categories for three-year terms:
  - a. Humanities
  - b. Science and Mathematics
  - c. Social Sciences and Psychology
  - d. Fine Arts and Mass Communication
  - e. School of Business
  - f. School of Education, the Library

g. At-large

TO:

**P.** Professional Development

1. *Membership.* The committee shall consist of **nine** members, one elected by the voting faculty of the University from each of the following categories for three-year terms:
  - a. Humanities
  - b. Science and Mathematics
  - c. Social Sciences and Psychology
  - d. Fine Arts and Mass Communication
  - e. School of Business
  - f. School of Education,
  - g. School of Health Sciences**
  - h. Library**
  - i. At-large

**RATIONALE:** Because there is a precedent in delineating the Library as a separate body in Senate member coverage, we felt that pulling the Library from the School of Education strikes a more inclusive balance. We also felt that if one School had its own representative, then all schools should have their own representatives.

## Protocol and Summary of Changes

The Ad-hoc committee appointed to revise the Constitution and By-laws represents the Faculty Life committee, both professional Schools within the University, and the Library: (Beckie Flannagan, chair (EMP); Karen Fries (School of Education); Chris Kennedy (History); Nathan Flowers (Library); Karen Gittings (Nursing); and Caroline Padgett (School of Business, Faculty Life Committee Chair)

- The committee consulted with Standing Committee chairs concerning the charge and composition of their committees.
- The chair consulted with administration concerning changes.
- The chair sent document to entire Senate asking to consult constituency concerning changes before Senate meeting.
- The committee reviewed specific input from others around campus and have incorporated changes that they believe represent to their best knowledge, the wishes of the most persons on campus.

Items 1-7, (except 4) are changes to the Constitution. These changes reflect an attempt to capture current practice, including our method of voting for elections.

Items 8-19 are changes to the By-Laws of the Faculty Senate.

- Changes to Standing Committees to reflect the addition of the School of Health Sciences (Items 9, 12, 13, and 19)
- Changes to Standing Committee charges to reflect current practice or adjust current practice (Items 10, 11, 14, 15, 16, 17, 18)
- Addition of an Accreditation Committee (an existing committee that does not have Standing Committee status) to Standing Committee status. (Item 4)

**Page numbers refer to the 2014 hard copy of the Handbook. The Handbook is printed every other year. Currently the 2015 copy exists online as a digital document. The Handbook will be available in a printed and digital version in fall, 2016.**

**The relevant passages of the Handbook related to procedures for making changes to the constitution and handbook are pasted below:**

ARTICLE III. AMENDMENTS TO THE *CONSTITUTION OF THE FACULTY* and the *BYLAWS OF THE FACULTY SENATE*

Section 1. Amendments to the *Constitution of the Faculty*

Amendments to the *Constitution of the Faculty* must be proposed and ratified. An amendment may be proposed by either a two-thirds vote of the members of the Faculty

Senate present and voting or by a majority of the members of the voting faculty present and voting.

Ratification of an amendment to the *Constitution of the Faculty* shall be considered at the next meeting of the faculty, providing that at least two weeks have passed between the time the amendment is proposed and the meeting of the faculty. Ratification will require a majority vote of the entire voting faculty, the approval of the President of the University, and, when needed, the approval of the Board of Trustees.

## Section 2. Amendments to the *Bylaws of the Faculty Senate*

Amendments to the *Bylaws of the Faculty Senate* must be proposed and ratified. Either the Faculty Senate or the faculty may propose an amendment.

Ratification of an amendment to the *Bylaws of the Faculty Senate* will require the approval of the faculty. Consideration of ratification of a proposed amendment to the bylaws will occur at the next meeting of the faculty, providing that at least two weeks have passed between the time the amendment is proposed and the meeting of the faculty. Ratification will require a majority vote of the voting faculty present and voting, the approval of the President of the University, and, when needed, the approval of the Board of Trustees.

## 2. Proposal from the DEPARTMENT OF FINE ARTS

- A. **ADD** On page 78 of the current catalog, at the end of the last paragraph under **MAJOR**,

Majors in Visual Arts transferring in to the University with appropriate Associates Degrees that have been approved by the Department of Fine Arts do not require a minor or a collateral.

**Rationale:**

This updates a section of the catalog to reflect the recently approved (by AAC on 2/25/16) proposal from Visual Arts.

## 3. Proposal from the DEPARTMENT OF MATHEMATICS

- A. **MODIFY**, on page 129 of current catalog, column 2

**From**

**170 Survey of Mathematics for Early Childhood and Elementary Teachers I (3)** (Prerequisite: Grade of C or higher in Mathematics 111 or placement scores) F, S, SU. Origin and development of the real numbers. Emphasis on the precision of Mathematical language as well as computational procedures and algorithms involving whole numbers and integers. The study of algebraic concepts (patterns, relations, and functions) and the role of Mathematical structures in the use of equalities, equations, and inequalities are emphasized. Mathematics 170 is for students seeking South Carolina Teacher Licensure in early childhood education or elementary education **and is not open to other majors.**

**To**

**170 Survey of Mathematics for Early Childhood and Elementary Teachers I (3)** (Prerequisite: Grade of C or higher in Mathematics 111 or placement scores) F, S, SU. Origin and development of the real numbers. Emphasis on the precision of Mathematical language as well as computational procedures and algorithms involving whole numbers and integers. The study of algebraic concepts (patterns, relations, and functions) and the role of Mathematical structures in the use of equalities, equations, and inequalities are emphasized. Mathematics 170 is for students seeking South Carolina Teacher Licensure in early childhood education or **in elementary education or a B.G.S. in Educational Studies.**

- B. **MODIFY**, on page 130 of current catalog, column 1

**From****270 Survey of Mathematics for Early Childhood and Elementary Teachers II**

(3) (Prerequisite: Grade of C or higher in Mathematics 170 or 201) F, S, SU.

Continuation of Mathematics 170. The study of rational numbers (fractional, decimal and percentage forms), of elementary concepts in probability, of data analysis (collecting, organizing, and displaying data), and of appropriate statistical methods are the major components of the course with additional emphasis on problem-solving. Mathematics 270 is for students seeking South Carolina Teacher Licensure in early childhood education and elementary education **and is not open to other majors.**

**To****270 Survey of Mathematics for Early Childhood and Elementary Teachers II**

(3) (Prerequisite: Grade of C or higher in Mathematics 170 or 201) F, S, SU.

Continuation of Mathematics 170. The study of rational numbers (fractional, decimal and percentage forms), of elementary concepts in probability, of data analysis (collecting, organizing, and displaying data), and of appropriate statistical methods are the major components of the course with additional emphasis on problem-solving. Mathematics 270 is for students seeking South Carolina Teacher Licensure in early childhood education or **in elementary education or a B.G.S. in Educational Studies.**

C. **MODIFY**, on page 131 of current catalog, column 1

**From****370 Intuitive Geometry (3)** (Prerequisite: Grade of C or higher in Math 202 or 270)

F, S, SU. Continuation of Mathematics 270. Intuitive development of geometric shapes in two- and three-dimensional space. Concepts of congruence, parallelism, perpendicularity, symmetry, transformations, measurement (English and metric systems as well as estimation skills), right angle trigonometry, and coordinate geometry are considered. Mathematics 370 is for students seeking South Carolina Teacher Licensure in early childhood education or elementary education and is not open to other majors.

**To****370 Intuitive Geometry (3)** (Prerequisite: Grade of C or higher in Math 202 or 270)

F, S, SU. Continuation of Mathematics 270. Intuitive development of geometric shapes in two- and three-dimensional space. Concepts of congruence, parallelism, perpendicularity, symmetry, transformations, measurement (English and metric systems as well as estimation skills), right angle trigonometry, and coordinate geometry are considered. Mathematics 370 is for students seeking South Carolina

Teacher Licensure in early childhood education or **in** elementary education **or a B.G.S. in Educational Studies.**

**Rationale:**

Students who enter the B.G.S. program in the Educational Studies concentration have a significant number of credits toward graduation. Most of these students have taken Math 111. Math 170 and 270 already meets General Education requirements for the students in early childhood and elementary education. Since B.G.S. Educational students will be eligible to remain in the area of their education with their degree, the mathematics department supports allowing Math 170 and 270 count toward General Education for B.G.S. students. This change in accepting Math 170 and 270 to meet General Education requirements is only for students in the B.G.S. Educational studies concentration area.

**D. MODIFY**, on page 127 of current catalog, column 2

**From**

Mathematics 170, 270, and 370 are designed for students seeking South Carolina Teacher Licensure in early childhood education or elementary education **and are not open to other majors.** It should be noted that Mathematics 111 or a score of 540 or more on the Quantitative Section of the SAT is the prerequisite for Mathematics 170.

**To**

Mathematics 170, 270, and 370 are designed for students seeking South Carolina Teacher Licensure in early childhood education **or in** elementary education **or a B.G.S. in Educational Studies.** It should be noted that **a grade of C or higher** in Mathematics 111 or a score of 540 or more on the Quantitative Section of the SAT is the prerequisite for Mathematics 170.

#### 4. Proposal from BACHELOR OF GENERAL STUDIES COMMITTEE

A. **MODIFY**, on page 76 of current catalog, column 2

#### **FROM**

MATH 170 and 270 are required of all early childhood and elementary education majors and for those two majors only fulfill the General Education Requirements (Mathematics).

#### **TO**

MATH 170 and 270 are required of all early childhood and elementary education majors. MATH 170 and 270 can only be used to fulfill the General Education Requirements for Mathematics for the majors in early childhood education or elementary education or for the B.G.S. in Educational Studies.

#### **Rationale:**

Students who enter the BGS program in the Educational Studies concentration have a significant number of credits toward graduation. In many cases, they have either taken Math 111 or been placed higher. If they are early childhood or elementary education majors, they proceed to take Math 170, 270, and 370. Math 170 and 270 meet General Education requirements for these students. Since BGS Educational Studies students will be eligible to remain in the area of education with their degree, Dr. Fitzkee (Chair of Mathematics) and other faculty in the Department of Mathematics supports allowing Math 170 and 270 to count toward General Education requirements for BGS Educational Studies students. If the BGS Educational Studies students are not permitted to count Math 170 and 270 toward their General Education requirements, they may have to take 3-6 credits of math to graduate. This may involve two semesters to graduate because of pre-requisites for a student who already has 120 credits in many cases. This will additionally result in these students having a total of 9-15 credits in math, which is markedly more than that required of any other student. This change in accepting Math 170 and 270 to meet General Education requirements is only for students in the BGS Educational Studies concentration area.