QEP Steering Committee

Minutes

4/24/2017

FH-259B

1. Approval of Minutes from 3-27-2017 meeting

*Minutes were approved without revision.*

1. Discussion of faculty survey descriptive results

*Dr. Johnson suggested that further analysis of the data should be conducted in order to uncover specific needs of departments. Sources of information could be departments’ operating budgets for travel, etc.*

1. Discussion of faculty survey and student survey analysis

*Additional research should be conducted to match student data with faculty data. Philip Fulmer will work on additional analysis of the data during the summer.*

1. Consideration of revised PLOs and SLOs

*Christine Maters and Kim McCuiston both suggested additions to the current PLOs and SLOs.*

*Dr. Masters:*

***Program Learning Outcomes***

*The PEAK program will help students to:*

* + *Understand how academic learning can be applied in professional contexts.*
	+ *Acquire career-readiness skills, such as interpersonal communication, resume-building, interviewing, networking, professional appearance, and etiquette.*

***Student Learning Outcomes***

*After engaging in PEAK program activities, students will demonstrate that they:*

* + *Understand how the skills and knowledge that they have developed as students can be applied in work environments.*
	+ *Can define common practices and typical job responsibilities within their chosen field.*
	+ *Have increased self-confidence while engaging in professional activities, such as job interviews.*
	+ *Have developed connections with potential emloyers.*

*Dr. McCuiston:*

*PLO:*

* *Increase opportunities for internships and other professional related experience.*
1. Additional Comments

*The committee should expect feedback from the draft document that was sent to SACSCOC.*

*The committee should consider holding a faculty forum in the fall to get feedback on the draft document.*