



Instructions on how to access student accounts can be found on the Campus Technology website, <https://www.fmarion.edu/campustech/>, in a section titled Student Log-in Information.

A screenshot of a web page titled "Student Log-in Information". The page has a light beige background. At the top, the title "Student Log-in Information" is in a reddish-brown font. Below the title, there are two lines of text: "If you have been accepted to the university, but have not yet registered for a course, view the instructions on how to access your accounts [here](#)." and "After registering for a course, you will need to follow the instructions below beginning with Password Manager." Below this text is a grid of nine links, each preceded by a small blue icon of a plus sign inside a square. The links are: "Password Manager- Students", "Library Resources", "Patriot Portal & Swampfox Web", "FMU Email (Gmail)", "Pay-for-Print", "Blackboard", and "Wi-Fi".

Clicking on any of these accounts will give you additional information about them. The **Password Manager** initializes your log in password for the **Patriot Portal**.

In order to access the Patriot Portal, the Password Manager process needs to be completed first. The password manager can be accessed by clicking the link found on the Campus Technology website, or by browsing to <https://recoverystudent.fmarion.edu/passwordmanager/>.

You are already enrolled in the Password Manager, so just click "**Reset Password.**"

A screenshot of the Francis Marion University Student Password Manager interface. At the top, a blue banner contains the text: "Francis Marion University Student Password Manager is a convenient tool to manage your user account. Please [bookmark this page](#) for quick access in case of emergency." Below the banner are four rows, each with an icon, a title, and a description. The first row has a notepad icon, the title "Enroll", and the text "All FMU students are automatically enrolled. This step is not necessary." with links "Enroll" or "Re-Enroll". The second row has a circular arrow icon, the title "Reset", and the text "If you have forgotten your password, you can reset it and unlock your account if needed." with a link "Reset Password" that is highlighted by a red rectangular box. The third row has a padlock icon, the title "Unlock", and the text "If your account is locked out, you can unlock it and log in." with a link "Unlock Account". The fourth row has a key icon, the title "Change", and the text "You can change your existing password by confirming its current value." with a link "Change Password".

Here, you will be prompted for your **username**. Your username is one of the following:

- If your student ID looks like this 000085564, your username will be: First initial + full last name + last four digits of FMU Student ID number (example username: **mjohnston5643**)
- If your student ID looks like this 0256789, then your username is your full first name + "." + your full last name (ex: **Michael.Johnston**)

Next, you will be asked two of the following questions.

- What are the last **five** digits of your Social Security Number?
- What is your birthday? (Enter your birthday using the following format: MMDDYYYY – do not include any slashes: "/")
- What is your Student ID number?
 - If your student ID number is a five digit number such as 00008#### then put four "0"s in front of it.
 - If your student ID number is a six digit number such as 02##### then put one "0" in front of the number.

The next step will be to create the password that you will use to access the Patriot Portal.

- Your password needs to be 8-20 characters long.
- Your password must have at least one Capital letter and at least one number.
- If you receive a "completed with errors" message, ensure that the above requirements have been met.

This process needs to be completed once every 4 months for security.