

Francis Marion University – Amendment #1

Quote Name and Number: RFQ- 2467- Print and Deliver the 2025 Academic Catalog for Francis Marion University

Date: 05/21/2025

Francis Marion University is accepting quotes for a contractor to print and deliver FMU Academic Catalogs as described herein.

The following schedule is required to be completed by the offeror:

Please quote your lowest delivered price for the item(s) below. Francis Marion University reserves the right to reject any or all quotes and to waive any or all technicalities.

Notes:

- 1) Exclude Sales Tax in your bid prices.
- 2) Include freight/shipping. FOB Destination included to Florence, SC
- 3) The attached Terms and Conditions apply to all quotes and supersedes Offeror's Terms and Conditions.

Item	Quantity	Description	Unit Price
1	850	Print and deliver University Academic Catalog – Perfect Bind Copies	
2	250	Print and deliver University Academic Catalog – Spiral Plastic Bind Copies	
3	Delivery/Shipping		
	GRAND TOTAL of Items 1-3 (excluding sales tax)		\$

Optional Costs

Optional costs will be used to adjust the cost for changes to specifications. All items marked must be filled out or bid may be rejected for being non-responsive.

☒ Cost per 500 additional quantities at pressrun \$ _____

☒ Cost per 500 additional quantities within 6 months after press run \$ _____

Cost per signature to: ☒ Add 8 page signature \$ _____ ☒ Delete 8 page signature \$ _____

Vendor's Best Delivery Date:

_____ Days After Receipt of Order

Delivery/Performance Location – Specified Jan 2006: After award, all deliveries shall be made and all services provided to the following address, unless otherwise specified:

Francis Marion University
4822 E. Palmetto Street
Florence, SC 29506

Questions are to be e-mailed to: jdhester@fmarion.edu

Quote may be e-mailed to: jdhester@fmarion.edu

* Mark envelopes, faxes or emails: "RFQ- 2467- Print and Deliver the 2025 Academic Catalog for Francis Marion University"

Questions must be received by: 05/21/2025 at 2:00 PM EST

Quote must be received by: 06/02/2025 at 2:00 PM EST

This section must be completed by the Vendor:

Company Name:			
Authorized Signature:			
Authorized Signature (printed):			
Date:			
Address:			
City/State/Zip:			
Phone Number:		Fax Number:	
E-Mail:			
Federal ID Number:		SC Minority Cert. # (if applicable):	

Amendment 1

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AMENDMENTS TO SOLICITATION

- (a) The Solicitation may be amended at any time prior to opening.
- (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment.
- (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

Modifications

The following have been **added** or **changed/removed** or **emphasized**:

- 1) Cover Page, Page 1- Questions

Questions must be received by: 05/21/2025 at 2:00 PM EST

Questions Asked

Question 1	I just wanted to double check the ink specs for the cover. No boxes were checked for color. Is it just one the PMS-294 color on the cover, and black ink on the inside covers? I don't see four color mentioned anywhere, so I wanted to check. Or, is it four color on the cover, plus the PMS color, + the gloss coating, and only black ink on the inside covers?
Answer	The outside cover is 4-color, with the front being a photo. Pantone 186C will be on the spine and back cover. The interior is black ink only.
Question 2	I see the Printing Specifications; however I do see the "Ink" for both Text and Cover. Please provide, so that I can correctly quote.
Answer	Outside cover is 4-cover, with a photo on the front. Pantone 186C will be used on the spine and back cover. The interior is black ink only.

Vendor: _____

Authorized Signature: _____
(Same signature as individual who signed cover page of the solicitation)

Date: _____

END OF AMENDMENT 1