

**STUDENT PAYDATES
2023-2024**

TIME CARDS DUE TO FAO BY NOON	WEEKS INCLUDED ON PAYCHECK				PAYCHECK DATES
Monday, July 3, 2023	Jun-24	Jul-1			Tuesday, July 18, 2023
Monday, July 17, 2023	Jul-8	Jul-15			Tuesday, August 1, 2023
Monday, July 31, 2023	Jul-22	Jul-29			Tuesday, August 16, 2022
Monday, August 15, 2022	Aug-5	Aug-12			Tuesday, August 29, 2023
Monday, August 28, 2023	Aug-19	Aug-26			Tuesday, September 12, 2023
Monday, September 11, 2023	Sep-2	Sep-9			Tuesday, September 26, 2023
Monday, September 25, 2023	Sep-13	Sep-23			Tuesday, October 10, 2023
Monday, October 9, 2023	Sep-30	Oct-7			Tuesday, October 24, 2023
Monday, October 23, 2023	Oct-14	Oct-21			Monday, November 6, 2023
Monday, November 6, 2023	Oct-28	Nov-4			Tuesday, November 21, 2023
Monday, November 20, 2023	Nov-11	Nov-18			Tuesday, December 5, 2023
Monday, December 4, 2023	Nov-25	Dec-2			Tuesday, December 19, 2023
Wednesday, January 3, 2024	Dec-9	Dec-16	Dec-23	Dec-30	Tuesday, January 16, 2024
Tuesday, January 16, 2024	**	Jan-6	Jan-13		Tuesday, January 30, 2024
Monday, January 29, 2024	Jan-20	Jan-27			Tuesday, February 13, 2024
Monday, February 12, 2024	Feb-3	Feb-10			Tuesday, February 27, 2024
Monday, February 26, 2024	Feb-17	Feb-24			Tuesday, March 12, 2024
Monday, March 11, 2024	Mar-2	Mar-9			Tuesday, March 26, 2024
Monday, March 25, 2024	Mar-16	Mar-23			Tuesday, April 9, 2024
Monday, April 8, 2024	Mar-30	Apr-6			Tuesday, April 23, 2024
Monday, April 22, 2024	Apr-13	Apr-20			Tuesday, May 7, 2024
Monday, May 6, 2024	Apr-27	May-4			Tuesday, May 21, 2024
Monday, May 20, 2024	May-11	May-18			Tuesday, June 4, 2024
Monday, June 3, 2024	May-25	Jun-1			Tuesday, June 18, 2024
Monday, June 17, 2024	Jun-8	Jun-15			Tuesday, July 2, 2024

PLEASE NOTE THE FOLLOWING:

***** ALL NEW STUDENT WORKERS MUST COMPLETE ALL EMPLOYEE PAPERWORK IN THE FINANCIAL ASSISTANCE OFFICE BEFORE THEY BEGIN WORKING*****

***STUDENT'S ADDRESS ON W-4 SHOULD BE THEIR PERMANENT ADDRESS**

***STUDENT'S NAME ON TIME CARD SHOULD BE LEGAL NAME AS LISTED ON W-4**

***TIME CARDS ARE DUE TO THE FINANCIAL ASSISTANCE OFFICE ON THE ABOVE DUE DATES BY 12 NOON, DO NOT MAIL TIME CARDS**

***ELECTRONIC TIME CARD ENTRY FROM STUDENTS DUE BY 5:00PM BY THE DUE DATES ABOVE**

***ELECTRONIC APPROVAL FROM SUPERVISOR DUE BY 5:00 PM THURSDAY THE SAME WEEK**

***PLEASE WRITE STUDENT'S SCHOOL ID NUMBER ON TIME CARD BEFORE SUBMISSION**

**** ALL TIME CARDS DUE BY NOON THE DAY AFTER A HOLIDAY.**