



FY2019-20

Agency Budget Plan

Francis Marion University



Fiscal Year 2019-20 Budget Request Executive Summary

Agency Code: H180
 Agency Name: Francis Marion University
 Section: 17

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Mechanical Engineering	750,000				750,000	4.00				4.00
2	B1 - Recurring	Behavioral Health Clinic	500,000				500,000	4.00				4.00
3	C - Capital	Medical and Health Education Classroom Complex	5,000,000				5,000,000					0.00
4	C - Capital	Honors Center	2,100,000				2,100,000					0.00
5	C - Capital	Freshwater Ecology Research Center	4,000,000				4,000,000					0.00
6	B1 - Recurring	Speech Language Pathology Year 2			700,345		700,345			3.00		3.00
7							0					0.00
8							0					0.00
9							0					0.00
10							0					0.00
11							0					0.00
12							0					0.00
13							0					0.00
14							0					0.00
15							0					0.00
16							0					0.00
17							0					0.00
18							0					0.00
19							0					0.00
20							0					0.00
21							0					0.00
22							0					0.00
23							0					0.00
24							0					0.00
25							0					0.00
26							0					0.00
27							0					0.00
28							0					0.00
29							0					0.00
30							0					0.00
TOTAL BUDGET REQUESTS			12,350,000	0	700,345	0	13,050,345	8.00	0.00	3.00	0.00	11.00

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Fiscal Year 2019-20 Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

OPERATING REQUESTS (FORM B1)

For FY 2019-20, my agency is (mark "X"):

- ☒ Requesting General Fund Appropriations.
☒ Requesting Federal/Other Authorization.
☐ Not requesting any changes.

NON-RECURRING REQUESTS (FORM B2)

For FY 2019-20, my agency is (mark "X"):

- ☐ Requesting Non-Recurring Appropriations.
☐ Requesting Non-Recurring Federal/Other Authorization.
☒ Not requesting any changes.

CAPITAL REQUESTS (FORM C)

For FY 2019-20, my agency is (mark "X"):

- ☒ Requesting funding for Capital Projects.
☐ Not requesting any changes.

PROVISOS (FORM D)

For FY 2019-20, my agency is (mark "X"):

- ☐ Requesting a new proviso and/or substantive changes to existing provisos.
☐ Only requesting technical proviso changes (such as date references).
☒ Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	John J. Kispert	843.661.1110	jkispert@fmarion.edu
SECONDARY CONTACT:	R. Thomas Welch	843.661.1136	rwelch@fmarion.edu

I have reviewed and approved the enclosed FY 2019-20 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

SIGN/DATE:

Agency Director

Board or Commission Chair

TYPE/PRINT NAME:

Dr. Luther F. Carter, President

Mr. Robert Lee, Board Chairman

This form must be signed by the agency head – not a delegate.

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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1 <i>Provide the Agency Priority Ranking from the Executive Summary.</i>
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TITLE	Mechanical Engineering <i>Provide a brief, descriptive title for this request.</i>
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AMOUNT	General: \$750,000 Federal: Other: Total: <i>What is the net change in requested appropriations for FY 2019-20? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
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NEW POSITIONS	4 FTE Faculty-Unclassified = \$210,000 Staff – Classified = \$30,000 Employee Contributions = \$93,948 <i>Please provide the total number of new positions needed for this request.</i>
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FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply: <input type="checkbox"/> Change in cost of providing current services to existing program audience <input type="checkbox"/> Change in case load/enrollment under existing program guidelines <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program <input type="checkbox"/> Non-mandated program change in service levels or areas <input checked="" type="checkbox"/> Proposed establishment of a new program or initiative <input type="checkbox"/> Loss of federal or other external financial support for existing program <input type="checkbox"/> Exhaustion of fund balances previously used to support program <input type="checkbox"/> IT Technology/Security related <input type="checkbox"/> Consulted DTO during development <input type="checkbox"/> Related to a Non-Recurring request – If so, Priority # _____
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STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective: <input checked="" type="checkbox"/> Education, Training, and Human Development <input type="checkbox"/> Healthy and Safe Families <input type="checkbox"/> Maintaining Safety, Integrity, and Security <input type="checkbox"/> Public Infrastructure and Economic Development <input type="checkbox"/> Government and Citizens
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ACCOUNTABILITY OF FUNDS	This request is in relation to objective 1.1.3 to begin our Mechanical Engineering Program. The use of these funds will be evaluated on the ability to successfully launch the program and then on future enrollment success in the program. <i>What specific strategy, as outlined in the FY 2018-19 Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding</i>
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request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Recipients will mainly be FMU Faculty and Staff of the program as well as vendors for noted supplies and software needed for this program.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>Surveys of local manufacturing employers have established a demand for mechanical engineers that is not currently being met. This new program will fulfill a need in the Pee Dee region for mechanical engineers and provide highly employable qualifications for our students. The program will be added to our Department of Physics and Engineering and build on successful programs in Industrial Engineering and Physics.</p> <p>The program is consistent with our mission "... to provide students with excellent education, ... and serve the Pee Dee region and the state of South Carolina." Being able to live at home and earn a mechanical engineering degree reduces the cost of any college program considerably</p> <p>A variety of manufacturers in our region have indicated that they have difficulty hiring mechanical engineers and retaining engineers. As 95% of our students are South Carolina residents and the largest group from the Pee Dee, we will fill the need for engineers with local residents that are more likely to stay in the region.</p> <p>The funds will be used to support the program with new faculty members in the Department of Physics and Engineering and administrative assistance for the program. Support will also extend to the Department of Mathematics which plays an important role in the education of the engineers. Mechanical Engineering will require some specialized teaching materials and computer software and this request will support ongoing material and technological needs of the program. Many demonstrations and functions that were once done by physical measurement are now performed with software simulations and it is important that this program stays up to date with such technology.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	2
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Behavioral Health Clinic
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$500,000 Federal: Other: Total:
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What is the net change in requested appropriations for FY 2019-20? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	4 FTE Faculty Unclassified = \$165,000 Staff Classified = \$30,000 Employer Contributions = \$81,254
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Priority # _____

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:
	<input checked="" type="checkbox"/> Education, Training, and Human Development
	<input type="checkbox"/> Healthy and Safe Families
	<input type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input type="checkbox"/> Public Infrastructure and Economic Development
	<input type="checkbox"/> Government and Citizens

ACCOUNTABILITY OF FUNDS	This request is in relation to objective 4.1.5 to establish our behavioral health clinic program. The use of these funds will be evaluated on the ability to successfully launch the program and then on enrollment success in the program.
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What specific strategy, as outlined in the FY 2018-19 Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of

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these funds be evaluated?

RECIPIENTS OF FUNDS	Recipients will mainly be FMU Faculty and Staff of the program as well as vendors for noted supplies and software needed for this program.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>The Behavioral Health Instructional Clinic is an important extension of the Master of Science in Applied Psychology program. This program has 3 tracks, Applied Behavioral Analysis, Clinical Psychology and School Psychology. The clinic will be run in partnership with Hope Health, a growing community health center in Florence and will provide much needed evaluation and outpatient care for behavioral health patients. It will also provide opportunities for students in the 3 psychology programs to gain hands on experience dealing with the clients. All this can be provided in a controlled environment under the supervision of licensed psychologists.</p> <p>The clinic will also provide opportunities for all other health science students, including nurses, nurse practitioners, physician assistants and speech-language pathologists to gain valuable experience as they rotate through the clinic. Experience with behavioral health patients is important not just for behavioral health professionals but for all practitioners dealing with health care issues.</p> <p>There is a huge demand for behavioral health clinics and practitioners. Across the country, most adults with mental illness do not receive any treatment. This is in part due to the lack of qualified practitioners who can evaluate an individual's condition. The clinic will provide a vital resource for the Pee Dee community with a consistently underserved population. The clinic will provide opportunities for evaluation and treatment with the backing of an established community health center that has a psychiatrist on staff.</p> <p>The request will provide support for 3 faculty positions in the Psychology Department and administrative assistance. This will allow practical clinic hours and sufficient supervision of students in the clinic and increase the number of licensed clinicians who can treat this deserving population.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	6
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Speech Pathology Program Year 2
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Provide a brief, descriptive title for this request.

AMOUNT	General: Federal: Other: \$700,345 Total: \$700,345
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What is the net change in requested appropriations for FY 2019-20? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	3 = Faculty Unclassified = \$255,000 and Fringes = \$91,619
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input checked="" type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Priority # _____

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:
	<input checked="" type="checkbox"/> Education, Training, and Human Development
	<input type="checkbox"/> Healthy and Safe Families
	<input type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input type="checkbox"/> Public Infrastructure and Economic Development
	<input type="checkbox"/> Government and Citizens

ACCOUNTABILITY OF FUNDS	<p>This request is in relation to objective 1.2.7 to complete accreditation for our Speech Pathology Program. This authorization expansion request directly relates back to a multiple year plan for developing the University’s Health Science Program to answer the demand for rural health care workers in the Pee Dee and State.</p>
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What specific strategy, as outlined in the FY 2018-19 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Receipt of funds are from student tuitions and fees anticipated for the addition of a second cohort into the program. Funds will be used to cover additional faculty and staff for the program with a reasonable increase in other operating costs of the program to handle the addition program participants.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>This decision package is year 2 of a 3-year package group that is intended to expand the other fund expense budget and FTE authorization of the University to ensure adequate funds and personnel are available to cover the University's new Speech Pathology Program that officially began Fall 2018. We are pleased to be able to offer this program and believe FMU will be vital to providing this widely needed profession to the Pee Dee and State.</p> <p>Due to our tight control of other fund authorization and FTE's over the years, it is critical we receive the needed authorizations to be able to legally allow for this programs continued growth and success.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM C – CAPITAL REQUEST

AGENCY PRIORITY	3	<i>Provide the Agency Priority Ranking from the Executive Summary.</i>
TITLE		Medical & Health Education Classroom Complex <i>Provide a brief, descriptive title for this request.</i>
AMOUNT		\$5,000,000 <i>How much is requested for this project in FY 2019-20? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
CPIP PRIORITY		<p>This project is overall priority 1 and listed as a CPIP plan year 1 project. This project was first requested in our revised 2016 CPIP. Should state funding not be secured, the facility would be made structurally sound to prevent damage but would not be converted into the usable space as intended and will continue to be unused until such funds are finally secured.</p> <p><i>Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.</i></p>
OTHER APPROVALS		<p>All needed approvals to procure the building have been obtained and property has been transferred to FMU. A-1s to renovate the property are being prepared but we are awaiting veto decisions by the legislature regarding Proviso 118.15 of the 2018-19 Appropriation Act before we submit our initial renovation A-1 to record the \$3 million received per the 2018 Capital Reserve Act.</p> <p><i>What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)</i></p>
LONG-TERM PLANNING AND SUSTAINABILITY		<p>Several donors provided \$3.9 million to the Francis Marion University Education Foundation to procure the property in the spring of 2017. The Education Foundation has subsequently donated the property to the University. Francis Marion has secured the approval of the Board, CHE, and JBRC in the early summer 2017 to do so and property was transferred.</p> <p>Except for this request, there are no future capital or operating requests planned for this property. Once renovated, funds from student revenues derived from classes held in the complex will be sufficient to cover future operations and capital maintenance and repair. We will likely seek private funding to assist with specialized equipment costs.</p> <p>Once placed into operation this facility will carry a depreciable life of 25 years though expected useful life would be for much longer than that.</p> <p><i>What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional</i></p>

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annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

SUMMARY

Over the past decade and a half, Francis Marion University has developed an array of medical and health science programs in response to constituency needs and employer demands across the Pee Dee region. These programs include the Bachelor of Science in Nursing, Master of Science-Nurse Practitioner, Master of Science-Nurse Educator, the Master of Science in Physician Assistant Studies and the Master of Science in Applied Psychology. In addition, third and fourth year medical students from the University of South Carolina School of Medicine use facilities at FMU, McLeod Health and Carolinas Hospital to complete the requirements for their clinical rotations. In Fall 2016, the university opened a new health sciences facility to accommodate these existing programs.

The project:

Built in 1906, this 4 story, 32,000 square foot facility served as the County Post Office until its replacement in 1975. Included on the National Register for Historical Places in 1977, the property has previously served as a courthouse and office space for local law firms and other businesses in the City of Florence.

The University would use this building to expand the growth of existing health and medical programs and house programs in speech (which began Fall 2018), occupational and physical therapy. By the time the renovation is completed, the nurse practitioner program will have expanded by 25%, the physician assistant program will have added another two classes, and the third- and fourth-year medical students will have increased by another 30%. In addition, we will be opening our speech therapy within a semester of the building's occupancy. These new and expanded programs will fill a substantial portion of the space provided by the building.

It is Francis Marion's intent to preserve the unique design and beauty of this historic landmark while equipping it to be a contemporary instructional facility. This building is in close proximity to downtown hospitals where most of these students would complete their clinical requirements.

We anticipate the project cost to be \$11.9M to purchase and convert this building. The donor purchase will cover approximately one third of the total cost. The University requested capital funding of \$8m for 2018-19 to renovate the facility for offices, classrooms, lecture halls and clinical laboratories. The University has thus far received \$3 million from the 2018 Capital Reserve Act and there is another \$5m currently under veto received per the 2018-19 Appropriations Act Proviso 118.15. This request is only needed if this Veto is not overturned by the Legislature. We also anticipate developing a behavioral health clinic to support the University's applied psychology program. This clinic would be operated in cooperation with Hope Health and provide mental health counseling services to the local hospitals, school districts and women/children's shelters.

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	<p><i>Our success in disciplines with dedicated facilities:</i></p> <p>Over the last decade, Francis Marion has seen enormous success in student enrollment and student completion rates for programs that have dedicated facilities for their majors. Currently, Francis Marion has facilities dedicated to Fine Arts, Natural Sciences, and Health Science majors. Francis Marion recognizes the value of customized learning environments instructional needs of specific disciplines, serve as a focal point for student and faculty recruitment, and promote the continued effort to develop the workforce in the Pee Dee. This is especially imperative for programs in the health and medical sciences.</p>
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Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

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FORM C – CAPITAL REQUEST

AGENCY PRIORITY	4	<i>Provide the Agency Priority Ranking from the Executive Summary.</i>
TITLE	Honors Center	<i>Provide a brief, descriptive title for this request.</i>
AMOUNT	\$2,100,000	<i>How much is requested for this project in FY 2019-20? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
CPIP PRIORITY	<p>This project is overall priority 2 and listed as a CPIP plan year 1 project. This project was first requested in our 2014-15 CPIP.</p> <p><i>Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.</i></p>	
OTHER APPROVALS	<p>A Phase I pre-design A-1 was approved by CHE and the Department of Administration as of 11/14/16. This A-1 was to report receipt of \$200,000 per the 16-17 appropriation act proviso 118.16 and \$500,000 per the 2016 Capital Maintenance Reserve Bill. An A-1 to modify the project to include transfer allowed per the 2018-19 Appropriation Act Proviso 17.1 of \$355,932.21 from Project 9538 (School of Education/Sch of Business Building) to this project (9574) is currently being prepared. We are awaiting veto decisions by the legislature regarding Proviso 118.15 of the 2018-19 Appropriation Act before we submit this A-1 modification.</p> <p><i>What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)</i></p>	
LONG-TERM PLANNING AND SUSTAINABILITY	<p>At this time, FMU has secured \$1,055,932.21 in state funds in FY2016-17 and FY2018-19 (\$200k per proviso in 2016-17 and \$500k in capital reserve funds (2016), and 355,932.21 per project transfer (2018-19)). Once constructed the University has determined that the average cost of operation of the facility will be roughly \$36k a year. This will be funded with other funds of the University and this facility once built should have no recurring cost borne by state appropriation.</p> <p><i>What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?</i></p>	

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SUMMARY

Francis Marion University respectfully requests \$2.1 million in non-recurring funding for construction of an academic teaching and learning facility. This \$3.1-million-dollar instructional facility—the Francis Marion Honors Learning Center—will be a 13,775 square foot academic building and will include multi-purpose instructional classrooms that will be used by undergraduate students from many different disciplines. The Francis Marion Honors Learning Center will also house the following academic programs:

- **FMU Honors:** The FMU Honors program provides accomplished and motivated students with a unique curriculum and enhanced educational opportunities that reward inquiry, stimulate learning, and promote community outreach initiatives. FMU Honors reflects the university’s commitment to innovative instruction, a low student-to-faculty ratio, and non-traditional service and experiential learning.
- **The McNair Center for Research and Service:** Named for Governor Robert E. McNair, the McNair Center for Research and Service combines academic instruction, research initiatives, and community outreach. The McNair Center houses the McNair Scholars, a scholarship program that brings to campus a talented cadre of motivated young men and women committed to public service and community leadership. The learning experience for these South Carolinians includes involvement in service learning and study abroad. The learning experience for McNair Scholars is rigorous and prepares McNair Scholars for lifelong interest in and dedication to public service.
- **FMU International Programs:** The Francis Marion International Studies program is multi-disciplinary and focuses attention on two areas in particular: international politics and the international economy. Within that framework students may concentrate on geographic areas: Europe, Latin America, or Africa-Middle East-Asia. International Studies also includes International Exchange Programs that allow Francis Marion students to spend a semester abroad at one of our partner institutions and to learn more about the interconnected world in which they live.

This academic teaching and learning facility will also include faculty offices, seminar and conference rooms, and instructional space for the programs listed above, as well as for other university classes. The requested funding (\$2.1 million non-recurring) will enhance teaching and learning for Francis Marion students and will assist the University in better meeting the needs of the Pee Dee region and the state of South Carolina.

The University has thus far received \$1,031,932, \$700,000 from previous years appropriations and has received authority to transfer \$355,932 from existing capital projects to this project. This request is only needed if this Veto is not overturned by the Legislature.

Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

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FORM C – CAPITAL REQUEST

AGENCY PRIORITY	4 <i>Provide the Agency Priority Ranking from the Executive Summary.</i>
TITLE	Freshwater Ecology Research Center <i>Provide a brief, descriptive title for this request.</i>
AMOUNT	\$4,000,000 <i>How much is requested for this project in FY 2019-20? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
CPIP PRIORITY	Revised CPIP Priority #3, Plan Year 2, 2018 CPIP is our initial request. <i>Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.</i>
OTHER APPROVALS	This project requires approval of the JBRC, SFAA, and CHE to proceed. Currently, property for which the center will be located is currently in the gift planning process. We anticipate this gifted parcel to be transferred to the FMU Ed Foundation Mid-Winter after which we will seek approval for gift acceptance by FMU proper to have the property transferred so that we can build this facility. <i>What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)</i>
LONG-TERM PLANNING AND SUSTAINABILITY	Currently, the property, which the project will be built upon, is being gifted to the University. The dollar value of this gift is still being estimated as the time of this request. The facility will be built with state funding and will be maintained through rental income of the facility as well as tuition from our biology programs that will use these facilities to enhance our delivery of education. <i>What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?</i>

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SUMMARY

The proposed freshwater ecology center will be a 12,000 sq. ft. educational and research resource for the state of South Carolina and more particularly to the northeastern region of the state. The Center will consist of a 6,000 sq. ft. conference center wing as well as a 6,000 sq. ft. lab, office, classroom wing. The complex will sit on the northern edge of a 20-acre pond that will be used for research and educational purposes. Along with the onsite pond, the Pee Dee region has many rivers, ponds and freshwater wetlands that are vital to the health of the land. Areas of interest include the Pee Dee River, the Little Pee Dee River, Lynches River, Black River and Dargan's Pond.

Increasing population growth will bring rivers and wetlands under pressure of pollution. Pollution potentially comes from runoff from expansion of urban areas, industry and agriculture. The freshwater ecology center can help monitor pollution in various sites. It will provide laboratory space for scientists to study freshwater quality and community ecology of water bodies, and training for undergraduate students who might choose such areas for careers. It could allow regular monitoring of some key water sources to provide long-term data sets to study water quality over time.

Wetlands are vital for flood control as they store water just as a flood mitigation dam can do. Wetlands are more than just a place where water sits and the health and interaction of the organisms in the wetlands is important to the longevity of the resource. The freshwater ecology center will provide opportunities to study the organisms within the wetlands of the region.

Freshwater is becoming one of the most valuable resources and our natural resources need protection. Sources include area rivers and groundwater whose quality is so important for household users and industry.

The Center will be available for classes at Francis Marion University, visiting university groups and the K-12 system. School groups will visit to learn about freshwater habitats and their importance to our economic and physical health.

Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

AGENCY NAME:	Francis Marion University		
AGENCY CODE:	H180	SECTION:	17

FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE	Agency Cost Savings and General Fund Reduction Contingency Plan
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AMOUNT	\$494,602
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What is the General Fund 3% reduction amount (minimum based on the FY 2018-19 recurring appropriations)? This amount should correspond to the reduction spreadsheet prepared by EBO.

ASSOCIATED FTE REDUCTIONS	The will be no FTE reductions because of this reduction.
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How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM/ACTIVITY IMPACT	The University has elected to have the reduction come from its other operating budget within I.A. E&G unrestricted general funds. In FY2015-16, the University received a general appropriation increase that the University used to establish recurring funds for maintenance and annual cost of the University's enterprise resource planning system that the University has procured and is currently implementing. We will opt to return the operating budget funds that have been purposed for this initiative.
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What programs or activities are supported by the General Funds identified?

SUMMARY	<p>For this analysis, the University sought to identify current state appropriation funds that would have minimal impact on academic initiatives of the University funded by the state if this reduction occurred.</p> <p>As stated in the program impact above, we will reduce general operating appropriations in our I.A. – unrestricted E&G received in FY2015-16 and allocated by the University for the maintenance of the University's new enterprise resource planning system for this analysis. The University will have to rely on other funds generated by student tuition and fees to fund this initiative. This program could not be deferred and we would have to ensure funds are generated to cover this cost as we have recently entered into a multiple year contract for our ERP system and will not be able to avoid this cost.</p>
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS	At this time, there is no way to avoid future charges for this system. We will have to absorb this cost into our other operating funds received by the University.
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What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

AGENCY NAME:	Francis Marion University		
AGENCY CODE:	H180	SECTION:	17

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Enterprise Resource Planning System Efficiency and Service Improvements <i>Provide a brief, descriptive title for this request.</i>								
EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	<p>The University currently projects that this project will improve service times of our students as well as increase our efficiency of administration. The projected time and money saved has not been determined.</p> <p><i>What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.</i></p>								
FACTORS ASSOCIATED WITH THE REQUEST	<p>Mark "X" for all that apply:</p> <table border="1"> <tr> <td><input type="checkbox"/></td><td>Repeal or revision of regulations.</td></tr> <tr> <td><input type="checkbox"/></td><td>Reduction of agency fees or fines to businesses or citizens.</td></tr> <tr> <td><input checked="" type="checkbox"/></td><td>Greater efficiency in agency services or reduction in compliance burden.</td></tr> <tr> <td><input type="checkbox"/></td><td>Other</td></tr> </table>	<input type="checkbox"/>	Repeal or revision of regulations.	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.	<input checked="" type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.	<input type="checkbox"/>	Other
<input type="checkbox"/>	Repeal or revision of regulations.								
<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.								
<input checked="" type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.								
<input type="checkbox"/>	Other								
METHOD OF CALCULATION	<p>Currently it is difficult to speculate the savings that will be experienced. This new system was purchased with the goal of:</p> <ul style="list-style-type: none"> - Reduction of student service times with enrollment, account management, and financial aid application processes. - Employee efficiency improvements via improved data management and reporting capabilities. - Quicker decision making due to improved managerial reporting databases and report generators. - Digitization and automation of currently paper driven processes. <p><i>Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.</i></p>								
REDUCTION OF FEES OR FINES	<p>There is currently is no planned reduction of fee or fine related to this administrative improvement.</p> <p><i>Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?</i></p>								
REDUCTION OF REGULATION	<p>There is currently no planned reduction of regulations related to this administrative improvement.</p> <p><i>Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?</i></p>								

AGENCY NAME:	Francis Marion University		
AGENCY CODE:	H180	SECTION:	17

SUMMARY

With the generous support from the State through the 2015 Capital Maintenance Reserve Bill and the 2015-16 Appropriation Act, the University has been able to procure a new enterprise resource system to replace our obsolete accounting system first implemented in 1986. While the older system served its purpose, it typically required a substantial amount of IT coding as well as end-user manual manipulation of the data to make reports sufficient and understandable. Procurement of the new system was initiated in August 2015 and completed September 2016.

In January 2017, the University actually began implementation planning with an anticipated system start of July 1, 2017 and a full implementation by December 2018.

As of September 2018, all components have gone live into our production system and we have successfully passed our largest hurdle of our first semester for student enrollment. In addition to this, we have successfully completed our first year of financial data of the system and as the date of this report do not foresee any findings relating to implementation efforts. We are very pleased with the transparency end-users have whether it be processing financial transactions, HR processes, or student account related issues. Our efforts will surely provide improvements in management decision making due to the transparency that the system now affords everyone.

Overall, the completion of this project will:

- Improve administrative management
- Increase student satisfaction regarding administrative services
- Decrease paper driven processes

Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?