

# Francis Marion University – Request for Information HVAC Split System Replacement in the Village Apartments

Date: July 25, 2019

The university is researching to determine the most proper solution for the anticipated replacement of HVAC Split System Units for the Village Apartments (up to 80 units over a period of up to four years) at Francis Marion University.

**Purpose:** The university is planning for the proper solution for the replacement of HVAC Split System units for the Village Apartments. Several factors may contribute to the university's strategy for this procurement including but not limited to:

- Challenges/Opportunities associated with installation, startup, and verification of units.
- Most effective approach to offeror's disposal of existing unit.
- Issues associated with an emergency installation of a unit.
- Ideal recommended unit parameters for climate control and minimization of apartment/building issues related to management of climate.
- Cost Per Unit.
- Additional industry member insight regarding best solutions for this project.

The university invites industry providers of HVAC Split System units to attend a Request for Information conference at Francis Marion University. At the conference we will visit several Village Apartment units to view their existing HVAC Split Systems. Upon the provider's review of these units, the university will welcome immediate recommendations for specific units to be installed and the corresponding installation, startup, and verification of these units.

**Conference Type:** Site visit

**Date and Time:** 08/06/2019, 2:00pm

**Location:** Facilities Management / Campus Police Building on the Campus of Francis Marion University  
University Attendees:

- Mike Richey – Director of Facilities Engineering and Maintenance
- Erika Cook – Associate Director of Financial and Auxiliary Operations
- Paul J. MacDonald – Director of Purchasing

Please confirm your attendance by completing the form below and returning to me no later than 08/05/2019.

**Completed Request for Information attendance form may be e-mailed to [pmacdonald@fmarion.edu](mailto:pmacdonald@fmarion.edu)**

**This Section Must Be Completed by the Vendor:**

<b>Company Name:</b>	
<b>Signature:</b>	
<b>Date:</b>	
<b>Address:</b>	
<b>City/State/Zip:</b>	
<b>Phone Number:</b>	
<b>E-Mail:</b>	

While the university anticipates a request for proposal or invitation for bid for this future need, this meeting is purely informational. Attendance or non-attendance at this meeting will not impact your organization regarding consideration for any future request or invitation from the university.