

Amendment #1

Solicitation Number Date Issued Purchasing Officer Phone E-Mail Address

Amendment Date

RFP-2333 12/12/2019 **Paul MacDonald** (843) 661-1161 pmacdonald@fmarion.edu 12/18/2019

DESCRIPTION: Provide Customer Relationship Management System for Admissions

The Term "Offer" Means Your "Bid" or "Proposal". SUBMIT OFFER BY (Opening Date/Time): 01/21/2020 at 2:00 PM EST See "Deadline For Submission Of Offer" provision

NUMBER OF COPIES TO BE SUBMITTED: One (1) original in hard copy, three (3) copies in hard copy clearly marked "COPY." one Magnetic Media as Specified and One (1) Redacted Copy as Specified.

QUESTIONS MUST BE RECEIVED BY: 01/03/2020 at 2:00 PM EST See "Questions From Offerors" provision SUBMIT YOUR OFFER TO ONE OF THE FOLLOWING ADDRESSES IN A SEALED PACKAGE. MAILING ADDRESS: **EXPRESS SHIPPING ADDRESS:** HAND-DELIVERY: Francis Marion University Francis Marion University Francis Marion University **Purchasing Office Purchasing Office (Room 102)** Central Receiving P.O. Box 100547 **Stokes Administration Building** 4822 E. Palmetto Street Florence, SC 29502-0547 Florence, SC 29506 4822 E. Palmetto Street Florence, SC 29506 LOCATION: CONFERENCE TYPE: N/A N/A DATE & TIME: N/A As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions An Award will be posted at the Physical Address stated above on or around 01/24/2020. The award, AWARD & this solicitation, and any amendments will be posted at the following web address: **AMENDMENTS** http://www.fmarion.edu/about/solicitationsawards You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. NAME OF OFFEROR (Full legal name of business submitting the offer) OFFEROR'S TYPE OF ENTITY: (Check one) AUTHORIZED SIGNATURE □ Sole Proprietorship □ Partnership □ Corporation (tax-exempt) (Person signing must be authorized to submit binding offer to enter contract on □ Corporate entity (not tax-exempt) behalf of Offeror named above.) ☐ Government entity (federal, state, or local) TITLE (Business title of person signing above) □ Other_ PRINTED NAME (Printed name of person signing above) DATE SIGNED (See "Signing Your Offer" provision.) Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc. STATE OF INCORPORATION (If Offeror is a corporation, identify the state of Incorporation.) TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)						RESS (Address ed notices should		rocurement and e "Notice" clause)	
					Address	Address			
					Area Code -	Number - Exter	nsion	Facsimile	
					E-mail Addre	E-mail Address			
		<u> </u>					· ·		
PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)						ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)			
Payment Address same as Home Office Address Payment Address same as Notice Address (check only one) Order Address same as Home Office Address Order Address same as Notice Address (check only one)									
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			s by in	dicating a	mendment numb	per and its date o	f issue. (See "	Amendments to	
Amendment No.	Amendment Issue Date	Amendment No.		ndment e Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	
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DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)		10 Calendar Days (%)		20 Cale	endar Days (%)	30 Calendar Da	ays (%)	Calendar Days (%)	

PREFERENCES DO NOT APPLY WITH THIS SOLICITATION: Per Section 11-35-1524(E)(5) preferences do not apply to to procurements conducted pursuant to Section 11-35-1530 of the South Carolina Consolidated Procurement Code.

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End of PAGE TWO

Amendment 1

RFP-2333 - Provide Customer Relationship Management System for Admissions

AMENDMENTS TO SOLICITATION

- (a) The Solicitation may be amended at any time prior to opening.
- (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment.
- (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

Modifications

The following have been added or changed/removed:

Inserted prior to Section I. Scope of Solicitation:

Questions:

Deadline for receipt of questions regarding this Solicitation: (see cover page for date & time)

To submit questions or request additional information, send your written question/request to be received in Francis Marion University's Purchasing Office no later than the date and time shown above.

Send Questions to:	Mail:	Francis Marion University
		Purchasing Office
		PO Box 100547
		Florence, SC 29502-0547
		Attn: Paul MacDonald

Email:	pmacdonald@fmarion.edu
Fax:	(843) 661-1165
Mark Envelopes, faxes or emails:	Questions: RFP-2333 Provide Customer Relationship Management
	System for Admissions

^{*}E-mail is the preferred method for receiving questions.

Note: Bids cannot be received by email or fax.

vendor:	
Authorized Signature:	
-	(Same signature as individual who signed cover page of the solicitation)
Date:	