

All rates are Effective October 15, 2019 and are subject to change without notice.

**MONDAY-FRIDAY DAYTIME (4 hours):**

Nonprofit \$275  
Commercial \$375

Each additional hour billed at \$75 per hour  
(maximum of 8 hours, no later than 6pm)

**MONDAY-FRIDAY EVENING (6-10pm)**

Nonprofit \$350  
Commercial \$475

Each additional hour billed at \$100 per hour  
(maximum of 5 hours, no later than 11pm)

**WEEKEND RATES (4 hours)**

Nonprofit \$425  
Commercial \$575

Each additional hour billed at \$125 per hour  
(maximum of 8 hours, no later than 11pm)

**ADDITIONAL CHARGES**

Security \$26 per hour  
Min. of three hours required for after hours and weekends.

Custodial flat rate Up to \$200  
Depending on complexity of event

Custodial \$15 per hour  
If required onsite during event

Piano rental \$75 per event

Piano tuning \$125 per tuning

Projector/screen \$100  
If available. Prior arrangements required.

Tables \$5.00 per table  
6' rectangular or 5' rounds

\$7.50 per table  
High top Bistro

**ADDDITIONAL CHARGES Cont.**

Chairs \$.75 per chair  
Capped at 100

Linens, china, etc. To be provided by renter, or caterers

**TERMS**

50% of estimated cost submitted at time of contract to secure the date. Balance due on the day of the event.

Rental rates include one rental supervisor.

Renter will be required to provide proof of liability insurance in the amount of \$1 million that covers the event and names FMU Education Foundation, FMU University Place, and Francis Marion University and their officers and employees as insured.

A list of approved caterers will be provided to the renter. Caterer is responsible for cleaning and restoring the catering support areas.