STATE OF S.C. PRINTING SPECIFICATION SHEET

The S.C. Government Printing Services Manual (1-1-98) shall be made a part of all Printing Procurement by reference.
MARK THE BOXES AND FILL IN THE BLANKS THAT ARE APPLICABLE. □ SEE ATTACHED SPECIFICATIONS.

VENDOR_________________________________________  AUTHORIZED SIGNATURE__________________

DESCRIPTION: View Book 2020  AGENCY: Francis Marion University

AGENCY CONTACT: Katherine Barnette  PHONE NUMBER: 843.661.1224

QUANTITY (per issue): _______  ISSUES (per year): _______  FLAT SIZE: 8.5x11  FOLDED SIZE: _______

PAGES: _______  PLUS COVER □  SELF COVER □  OTHER: _______

STOCK:  Text: 100# Satin Text  Cover: 100# Satin Cover

INK:  Text - □ 1 Color □ 2 Color □ 3 Color □ 4 Color Process □ 5 Color □ 6 Color □ Other: Flood Matte Aqueous □ Bleeds (No.4)

Covers 1 & 4 - (Front & Back) □ 1 Color □ 2 Color □ 3 Color □ 4 Color Process □ 5 Color □ 6 Color □ Other: Flood Matte Aqueous □ Bleeds (No.4)

Covers 2 & 3 - (Inside front Inside Back) □ 1 Color □ 2 Color □ 3 Color □ 4 Color Process □ 5 Color □ 6 Color □ Other: Flood Matte Aqueous □ Bleeds (No.4)

MECHANICAL: Composition and Layout provided by - □ Printer □ Agency □ Camera Ready □ Negatives Furnished □ Other: _______

MEDIA:  Electronic Transmission - □  Modem □ E-mail □ Other: _______

Media Format - □ IBM Comp. □ Macintosh □ Other: _______ □ File Copied to Media □ File Printed to Media

Media Type- □ 3.5" Floppy □ 44/88/200/270 Syquest □ EZ 135 Syquest □ 3.5" Magneto Optical

□ 5.25" Magneto Optical □ 5.25" Compact Disk □ Iomega ZIP □ Iomega Jazz □ Other: _______

Layout Program - □ Quark Express (Vers. #____) □ PageMaker (Vers. #____) □ Other: InDesign CC

Graphics Program - □ Illustrator (Vers. # CC) □ Freehand (Vers. #____) □ PhotoShop (Vers. # CC) □ Other: _______

Typefaces provided by - □ Vendor □ Agency □ Typeface Brand: __________ Fonts used: _______

Color Separating by - □ Vendor □ Agency □ Color Trapping by - □ Vendor □ Agency

PRINTER: □ PostScript □ PCL □ Other: _______

Imaging Resolution Required - □ 600 dpi □ 1200 dpi □ 2400 dpi □ Other: 300 dpi

B&W SCANS: Line Screen Required: _______ Scan Resolution Required: _______ Size: (No. ) Size: (No. )

FOUR-COLOR SCANS/ Line Screen Required: _______ Scan Resolution Required: _______

SEPARATIONS:

Provided by: □ Printer □ Agency □ Min. size(No. ) □ ½ Page (No. ) □ Full Page (No. )

Agency will provide □ Transparency □ Print □ Art □ Other: _______

Type of proof: □ Match Print □ Dye Sublimation □ Other Digital

PROOFS: □ Laser (Sets ____ ) □ Page (Sets ____ ) □ Blueline (Sets ____ ) □ Other Color Proof & Digital

FOLDING: □ Yes □ No □ Type bi fold __________ SPECIAL APPLICATIONS: □ Die Cut □ Scoring □ Perforations (No____)

BINDING: □ Saddle Stitch □ Perfect Bind □ Side Staple □ 3 Hole Drill □ Collated

□ Plastic Bind (Color _________ ) □ Wire Bind □ Other _______

PACKAGING: □ Boxed 25lbs. per box □ Wrapped ____ per pkg. □ Shrink Wrapped 25____ per pkg.

COPY READY DATE: _____  DELIVERY DATE REQUIRED: ____________________________

□ Inside Delivery

□ ALL COPY, PROOFS, ETC. MUST BE PICKED UP AND DELIVERED IN PERSON BY CONTRACTOR REPRESENTATIVE WHO IS KNOWLEDGEABLE AND CAPABLE OF DISCUSSING THE CONTRACT
COST SCHEDULE
Printing Specifications

Total Cost For Job/Issue $ __________

Delivery Date __________________________

Vendor _________________________________ Authorized Signature __________________________

Optional costs will be used to adjust the cost for changes to specifications. All items marked must be filled out or bid may be rejected for being non-responsive.

☐ Cost per ________ for additional quantities at pressrun $ _________

☐ Cost per ________ for less quantities at pressrun $ _________

☐ Cost per reprint in lots of ________ within one year of award $ _________

Cost per signature to:
☐ Add 2 page signature $ _________ ☐ Delete 2 page signature $ _________

Cost per signature to:
☐ Add 4 page signature $ _________ ☐ Delete 4 page signature $ _________

Cost per signature to:
☐ Add 8 page signature $ _________ ☐ Delete 8 page signature $ _________

Cost per signature to:
☐ Add 16 page signature $ _________ ☐ Delete 16 page signature $ _________

☐ Cost per page for negative and re-stripping $ _________

☐ Cost for customer alteration:
☑ Laser Proof $ _________ ☐ Page/Blueline (per line) $ _________

☐ Cost per B&W Scan:
☐ Minimum $ _________ ☐ Half Page $ _________ ☐ Full Page $ _________

☐ Cost per duotone:
☐ Minimum $ _________ ☐ Half Page $ _________ ☐ Full-Page $ _________

☐ Cost per color separation:
☐ Minimum $ _________ ☐ Half-Page $ _________ ☐ Full-Page $ _________

Additional Information:
