

<b>Francis Marion University</b>  <b>Amendment #1</b>	Solicitation Number: <b>IFB-2344</b> Date Issued: <b>09/04/2020</b> Procurement Officer: <b>Paul MacDonald</b> Phone: <b>(843) 661-1161</b> E-Mail Address: <b><a href="mailto:PMacdonald@fmarion.edu">PMacdonald@fmarion.edu</a></b> Amendment Date: <b>09/24/2020</b>
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DESCRIPTION: **Provide Pest Control Services for Francis Marion University**

USING GOVERNMENTAL UNIT: **Francis Marion University**

*The Term "Offer" Means Your "Bid" or "Proposal". If you submit your offer by mail, please include the Solicitation Number & Opening Date must on the package exterior. See "Submitting Your Offer" provision.*

**SUBMIT YOUR OFFER TO ONE OF THE FOLLOWING ADDRESSES:**

<b>MAILING ADDRESS:</b> <b>Francis Marion University</b> <b>Purchasing Office</b> <b>P.O. Box 100547</b> <b>Florence, SC 29502-0547</b>	<b>EXPRESS SHIPPING ADDRESS:</b> <b>Francis Marion University</b> <b>Central Receiving</b> <b>4822 E. Palmetto Street</b> <b>Florence, SC 29506</b>	<b>HAND-DELIVERY:</b> <b>Francis Marion University</b> <b>Purchasing Office (Room 102)</b> <b>Stokes Administration Building</b> <b>4822 E. Palmetto Street</b> <b>Florence, SC 29506</b>
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SUBMIT OFFER BY (Opening Date/Time): **10/12/2020 2:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **09/24/2020 2:00 PM** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED **One (1) Original**

<b>CONFERENCE TYPE:</b> <b>A Highly Recommended Site Visit.</b> <b>DATE &amp; TIME:</b> <b>09/21/2020 2:00 pm.</b> (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	<b>LOCATION:</b> <b>Francis Marion University</b> <b>Facilities Management Building</b> <b>Conference Room, 4804 Patriot Drive Florence, S.C. 29506</b>
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<b>AWARD &amp; AMENDMENTS</b>	A Notice of Award will be posted on <b>10/12/2020</b> . The award, this solicitation, and any amendments will be posted at the following web address: <a href="http://www.fmarion.edu/about/solicitationsawards">http://www.fmarion.edu/about/solicitationsawards</a>
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" and "Electronic Signature" provisions.)

<b>NAME OF OFFEROR</b>  (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
<b>AUTHORIZED SIGNATURE</b>  (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	<b>TAXPAYER IDENTIFICATION NO.</b>  (See "Taxpayer Identification Number" provision)	
<b>TITLE</b>  (business title of person signing above)	<b>STATE VENDOR NO.</b>  (Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a> )	
<b>PRINTED NAME</b>  (printed name of person signing above)	<b>DATE SIGNED</b>	<b>STATE OF INCORPORATION</b>  (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

Sole Proprietorship     
  Partnership     
  Other \_\_\_\_\_  
 Corporate entity (not tax-exempt)     
  Corporation (tax-exempt)     
  Government entity (federal, state, or local)

**PAGE TWO**

**(Return Page Two with Your Offer)**

<p><b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business)</p>          <p>____ Payment Address same as Home Office Address                  ____ Payment Address same as Notice Address (check only one)</p>	<p><b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)</p>          <p>____ Area Code - Number - Extension      Facsimile                  _____                  E-mail Address _____</p>
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<p><b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)</p>          <p>____ Payment Address same as Home Office Address                  ____ Payment Address same as Notice Address (check only one)</p>	<p><b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)</p>          <p>____ Order Address same as Home Office Address                  ____ Order Address same as Notice Address (check only one)</p>
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**ACKNOWLEDGMENT OF AMENDMENTS**  
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<p><b>DISCOUNT FOR PROMPT PAYMENT</b>                  (See "Discount for Prompt Payment" clause)</p>	<p>10 Calendar Days (%)</p>	<p>20 Calendar Days (%)</p>	<p>30 Calendar Days (%)</p>	<p>____ Calendar Days (%)</p>
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**PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:** Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

  
  
  
  
  
  
  
  
  
  

\_\_\_\_ In-State Office Address same as Home Office Address  
 \_\_\_\_ In-State Office Address same as Notice Address (check only one)

# Amendment 1

## IFB-2344 – Provide Pest Control Services for Francis Marion University

### AMENDMENTS TO SOLICITATION

- (a) The Solicitation may be amended at any time prior to opening.
- (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment.
- (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

### Modifications

The following have been **added** or **changed/removed**:

Changed in Section III Scope of Solicitation:

- Page 12, item #1: Spray pesticides, bait, monitor, trap, **fumigate**, apply granules, dust, foam, catch, flying insect control, drain fly control, and provide service logs for all work performed at the University. Pests to be treated for will include but are not limited to: general pests, ants, roaches, spiders, crickets, beetles, ladybugs, silver fish, rats, mice, water bugs, **bats**, moths, beetles, flies, drain flies, **mosquitoes** and gnats.
- Page 15: The President’s Residence (All treatments for this facility must be closely coordinated and pre-approved by the University Liaison. Contractor must have a University escort when entering and providing services to the President’s Residence.) was erroneously included as item #10 – a location to be serviced monthly. The President’s Residence **has been MOVED to the section on page 15 entitled: Locations a - f to be served with work order service when prompted by the University. These locations are NOT to be serviced monthly.**

**The President’s Residence is to be serviced with work order service on a case by case basis and should not be serviced with monthly service.**

Therefore, also

<del>1. The President’s Residence</del>	<del>5</del>	<del>Years</del>	<del>6,363</del>			
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**Has been removed from VIII Bidding Schedule / Price Business Proposal (found on Page 25).**

SEE NEXT PAGE

## Answers to Vendor Questions

<b>Question 1</b>	(From page 12, #1) May the Bidder propose what pests are part of its regular General Pest Control service, and which specific pests (such as non-Common Ants or Mosquitoes) are an ancillary service to be treated at additional charge only on an as-needed basis?
<b>Answer</b>	No Change – the Invitation for Bid is for the University to receive bids per the terms of the solicitation. Please provide your bid based upon the solicitation and associated amendments as stated. Vendors should not provide a bid if they cannot confirm to all requirements of the solicitation and its associated amendment(s).
<b>Question 2</b>	(From page 13, Appendix A) May the Bidder modify and/or propose slight changes to the terms (i.e., the draft Agreement) as part of its Bid?
<b>Answer</b>	No change. Per Responsiveness/Improper Offers (Jan 2004), item (c) Responsiveness, found on page 8, “... <u>Offers which impose conditions that modify material requirements of the Solicitation may be rejected.</u> ”.
<b>Question 3</b>	(From page 15 and page 26, Bed Bugs) To the extent such specialty services are requested, may the Bidder add additional terms and conditions to Bed Bug (and/or Termite) treatments that may be needed (i.e., different guarantee, limitation of liability, customer prep requirements, etc.)?
<b>Answer</b>	Page 15 – section entitled Bed Bug Treatments, and Page 26 –section entitled For Information Purposes Only are intended for the offeror to provide detail regarding a proposed method of treating of a bed bug infestation and the cost associated with such. Should the University require a treatment for bed bugs, the University would review the information provided by the vendor, then set out to work with the vendor to arrange for the terms of the treatment of the bed bugs prior to contracting for the bed bug treatment. The University is not obligated to use the winning offeror for IFB-2344 in the event that a bed bug treatment is required. Since this information is ‘For Information Purposes Only’, the University will not consider detail provided in this section in the selection of a vendor for this solicitation.
<b>Question 4</b>	May the Bidder modify and/or propose slight changes to any of the terms and conditions as part of its Bid (such as tweaking the Indemnification provision or inserting a limitation of liability provision)?
<b>Answer</b>	No change. Per Responsiveness/Improper Offers (Jan 2004), item (c) Responsiveness, found on page 8, “... <u>Offers which impose conditions that modify material requirements of the Solicitation may be rejected.</u> ”. Further per Non-Indemnification (Jan 2006) found on page 19 “... <u>Any term or condition is void to the extent it requires the State to indemnify anyone.</u> ”.

Vendor: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_  
 (Same signature as individual who signed cover page of the solicitation)

Date: \_\_\_\_\_

**END OF AMENDMENT 1**