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| This section to be completed by SOE Faculty/Staff |
| \_\_\_Completed Student Teaching \_\_\_Did Not Complete Student Teaching – Why: |

**Student Teaching Semester**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PERSONAL INFORMATION:**

**Directions: Please TYPE responses to the following:**

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| Last name:  |
| First name: | Preferred name:  |
| Social Security Number:  |
| Current Phone #:  |
| Address (During Student Teaching): Route, Street or Box  |
| Town/ City  | Zip | School District |
| FMU Program of Study: (If Middle Level Education, please include both areas of concentration) |
| FMU Email: |
| Cumulative GPA:  |

**Field Experience Information**

**Complete the following table for your PAST and CURRENT assigned placements. All information must be present. (Should you not have your EDUC 391/392/393/394 placement yet, please note “not yet assigned” for that course.) If you have attempted one (or more) of these classes more than once, you must provide placement information for each attempt (unless you did not complete any hours at assigned placement). Please refer to your LiveText account should you not remember any of the information requested below.**

|  |  |  |  |
| --- | --- | --- | --- |
|  **Course** | **School Placement** | **Cooperating Teacher** | **Grade Level AND Subjects** |
| EDUC 313 or ECED 329 |   |   |   |
| EDUC 391/392/ 393/394 |   |   |   |
| Other, if applicable |   |   |   |
| Other, if applicable |  |  |  |

**Student Teaching Placement Request**

School placements for student teaching will be made by the Director of Student Teaching. **It is not appropriate to initiate or discuss a placement with anyone other than the Director of Student Teaching.** Should the student teacher be placed in a district requiring additional paperwork, the student teacher will be required to be complete the paperwork as directed by the Director of Student Teaching.

**List school(s) where you have close relatives. Identify their relationship to you, and their position, if applicable. (This also includes your children, if applicable.)**

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| --- | --- | --- |
| **Name** | **Relation** | **School/District** |
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**List your top TWO school districts you would like to student teach in:**

**Within your licensure area, do you have a preference of grade level? If so, please list two of your preferred grade levels.** (Please do not list a grade you have already completed field experience hours in) If you have no preference, you may leave blank.

**Entrance Requirements for Student Teaching**

Being accepted into student teaching indicates the candidate has met, or will meet all requirements for Check Point II data. The requirements our outlined below, and grouped by how this data is being collected/completed:

The **Director of Student Teaching** will verify the student teacher has met the following Check Point II requirements:

* The student teacher candidate has been officially admitted to the Professional Education Program at least one full semester prior to the student teaching semester.
* The student teacher candidate has earned a cumulative GPA of at least a 2.75 at the end of the semester prior to student teaching.
* The student teacher candidate has received a positive recommendation from public school personnel and course instructors in the pre-student teaching block(s).
* The student teacher candidate has received an acceptable disposition rating from instructors and supervisors in pre-student teaching block(s).

The **Student Teacher Candidate** will provide/verify the following Check Point II requirements to the Director of Student Teaching (the Director of Student Teaching will verify submitted documents):

* The student teacher candidate has followed all procedures for student teaching as outlined on the School of Education’s News and Announcements Page.
* \*The student teacher candidate has maintained a “C” or better in all education courses.
* The student teacher candidate has received and submitted an EXAMINEE copy of passing scores on all required parts of the Praxis II (Subject Assessments/Specialty Area Tests and Principles of Learning and Teaching Tests) BY Reading Day the semester prior to student teaching. **IF no,** please provide the date(s) you will be taking these exams, or the reason these examinee copies are not attached to this application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* \*The student teacher candidate has received the recommendation of the appropriate program committee.
* The student teacher candidate has completed the South Carolina Department of Education Application for Educator Licensure\* (including background check and fingerprinting) and received approval by the state of the same.
* \*The student teacher candidate has successfully completed ALL education courses, except for the Clinical Practice Block of Education 487, EDUC 490, and EDUC 490A.
* The student teacher candidate will attend a **mandatory** orientation/advising meeting conducted by the Director of Student Teaching (held during the advising period the semester prior to student teaching); and
* The student teacher candidate will submit a complete and thorough Application to Student Teach Packet (as detailed on The School of Education’s News and Announcements Page) by Reading Day the semester prior to student teaching. \* Please note, some items are due before Reading Day, so it is vital the student teacher candidate pay close attention to deadlines outlined on The School of Education’s News and Announcements Page.

\*To provide evidence of the above bullets with a \* by them, the student teacher candidate is to: print a program sheet (located on The School of Education’s News and Announcement’s page, or in the School of Education Office, or via your assigned FMU Program Advisor; Complete the program sheet by placing the letter grade beside each course listed; Have your assigned FMU Advisor sign the completed program sheet; Include the completed, signed program sheet with this application when turning in.

**My signature below is evidence:**

* **I have read the information concerning Student Teaching for the appropriate semester, found on The School of Education’s News and Announcement’s Page; and have reread the above entrance requirements and feel that I have met, or will likely meet all requirements listed.**
* **I have met all requirements for student teaching but understand that the Program Committees and the Director of Student Teaching will review my application packet to determine if I have met acceptable standards.**
* **This application to student teach has been thoroughly and thoughtfully completed. I understand I am responsible for turning in any and all items related to the student teaching application packet as outlined on The School of Education’s News and Announcements Page by the provided due date.**

***Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

**Expectations of the FMU Student Teacher Candidate**

Listed below are **some** of the expectations of the FMU Student Teacher Candidate.

**Read and initial each box below as evidence of your understanding and agreement with the expectations of the student teacher candidate.**

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| --- | --- |
| **Initial** | **Student Teacher Expectation and/or Statement of Understanding.** |
|  | I understand the student teaching semester begins the first day of the semester, unless notified of a change by the Director of Student Teaching, or the School of Education. |
|  | I understand the attendance policy of student teaching is different, and I should not plan vacations, personal days off, etc. during the student teaching semester. Should there be a need for me to be absent, I am **required** to report the absence to the Director of Student Teaching, FMU Supervisor, and assigned CT. |
|  | I am not allowed to complete student teaching in a classroom or school in which siblings, children, or close relatives are attending or employed.  |
|  | I am not allowed to work during the hours I am to be in student teaching and understand that ALL student teaching requirements are priority over work and other activities. |
|  | I am expected to be punctual. Tardiness is not acceptable and could result in my being placed on a remediation plan. |
|  | I will follow the schedule of my assigned cooperating teacher “CTbut I understand I am required to complete 480 hours (60 full 8-hour days at minimum) during the student teaching semester |
|  | I will follow the calendar year of the school in which I am assigned. This includes attending faculty meetings, bus duty, parent conference, etc.  |
|  | I am expected to be receptive of positive and negative feedback from the assigned CT, FMU Supervisor, and Director of Student Teaching and to implement changes made by these experts. |
|  | I am expected to look for ways be involved in the student teaching setting including school/community events and professional development opportunities. |
|  | It is my responsibility to study and abide by the requirements outlined in the student teaching handbook.  |
|  | I am responsible for reliable transportation to and from the assigned school. |
|  | I understand I may be placed outside of my district of choice, and/or outside of my district of residency.  |
|  | I understand it is required of the School of Education to provide me with a variety of placement experiences. One way in which this is done is to try and avoid placing me at schools in which I have already completed field experience hours or a previous student teaching attempt (if applicable).  |
|  | I am responsible for contacting the Director of Student Teaching regarding any information that may impact my placement. |
|  | I understand that neither I, nor my family or friends, are allowed to arrange or in any way interfere with my student teaching placement. |
|  | I understand that it is my responsibility to keep up with due dates for assignments in the Student Teaching Block, including those for EDUC 487 and 490A. I also understand that it is my responsibility to know of deadlines regarding graduation and other FMU events. |
|  | I understand I am expected to check my FMU email daily from submission of this application through the end of the student teaching semester.  |
|  | I understand that the students that I teach, and their academic success, are my main responsibility. I must consider this as I determine how to engage them in learning and how to help them to be successful, motivated students. |

**Please provide any ADDITIONAL information that may be pertinent to your placement request, or any comments/questions that may/could impact my eligibility.**

The following section is to be completed by FMU School of Education Faculty/Staff ONLY

**Applicant Approved to Student Teach: ☐ YES ☐ NO**

**If No, why:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Initials of staff who processed application: \_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**