

Francis Marion University
Coronavirus Emergency Relief Fund for FMU Faculty, Staff, & Students

FMU is administering an emergency relief fund for current members of the FMU Faculty or Staff and current FMU students who are experiencing difficulties directly related to the Coronavirus disease. To apply, please complete and submit application form to Cheri Richardson, Alley Steadman, or LaTasha Brand for consideration by the committee.

Applicants may choose to complete the application online at the following link

<https://www.fmarion.edu/covid19/coronavirus-emergency-relief-fund-application/>

You may also email the completed request form, or it may be given directly to a committee member.

Coronavirus Emergency Relief Fund grants will be considered within the following guidelines:

- Applications may be submitted by current FMU faculty, staff, or students;
- Applicants must be experiencing a current need directly related to COVID-19 and will need to document the need for eligibility;
- Requests without supplemental income will be given special consideration;
- The committee will review each application and contact applicants if additional information is needed;
- Funds will be awarded up to \$250 per documented request;
- All requests will be handled with discretion and confidentiality.
- The committee will prioritize relief fund requests from students to provide emergency funds for expenses directly related to coronavirus (expenses such as food, temporary housing, course materials, technology, health care, and childcare). Tuition and fee support is not provided through this process; students with tuition and/or fee difficulties will be directed to the Financial Assistance office;
- Faculty and/or staff will need to show documented need of COVID-19 related expenses;
- By submitting a relief fund request, applicants affirm their need and that funds will be used for those documented purposes.

Coronavirus Emergency Relief Fund Application

Name _____

Circle Applicant Type: Faculty Staff Student

Department _____

Mailing Street Address _____

City, State, Zip Code _____

Phone Number _____ Email Address _____

Please provide a description of your exceptional need: (use the back of this form if additional space is needed)

Total amount requested (up to \$250) _____ Applicant Signature _____

Grant Fund applications may be submitted to any committee member, including:

- Cheri Richardson, Finance & Facilities office, SAB 107, office ext. 1115, crichardson@fmarion.edu
- Alley Steadman, Provost office, SAB 115, office ext. 1284, asteadman@fmarion.edu
- LaTasha Brand, Student Life office, UC 205, office ext. 1229, lbrand@fmarion.edu