

 Amendment #2	Solicitation Number Date Issued Purchasing Officer Phone E-Mail Address Amendment Date	IFB-2396 08/24/2022 Paul MacDonald (843) 661-1134 pmacdonald@fmarion.edu 09/15/2022
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DESCRIPTION: **Provide Professional Pressure Washing Services for Francis Marion University**

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): **09/23/2022 9/30/2022 @ 2:00 pm EST** See "Deadline For Submission Of Offer" provision

~~QUESTIONS MUST BE RECEIVED BY: 09/08/2022 at 2:00 PM EST~~ See "Questions From Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original, hard copy mailed in a sealed package to one of the addresses listed below.**

SUBMIT YOUR OFFER TO ONE OF THE FOLLOWING ADDRESSES IN A SEALED PACKAGE.

MAILING ADDRESS: Francis Marion University Purchasing Office P.O. Box 100547 Florence, SC 29502-0547	EXPRESS SHIPPING ADDRESS: Francis Marion University Central Receiving 4822 E. Palmetto Street Florence, SC 29506	HAND-DELIVERY: Francis Marion University Purchasing Office (Room 102) Stokes Administration Building 4822 E. Palmetto Street Florence, SC 29506
CONFERENCE TYPE: Non-mandatory, highly recommended Site Visit. Date & Time: 09/07/2022 at 10:00 am EST. As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions		LOCATION: FMU Facilities / Campus Police Building Conference Room, Main Campus 4822 E. Palmetto St. Florence, SC 29506

AWARD & AMENDMENTS	A Notice of Intent to Award will be posted at the Physical Address stated above on 09/23/2022 09/30/2022 . The award, this solicitation, and any amendments will be posted at the following web address: http://www.fmarion.edu/procurement/solicitationsawards/
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)	OFFEROR'S TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)	
TITLE (Business title of person signing above)	
PRINTED NAME (Printed name of person signing above) DATE SIGNED	

(See "Signing Your Offer" provision.)

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If Offeror is a corporation, identify the state of Incorporation.)
TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Address
	Area Code - Number - Extension Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
<input type="checkbox"/> Payment Address same as Home Office Address	<input type="checkbox"/> Order Address same as Home Office Address
<input type="checkbox"/> Payment Address same as Notice Address (check only one)	<input type="checkbox"/> Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)		10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)		

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences . **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

In-State Office Address same as Home Office Address
 In-State Office Address same as Notice Address (**check only one**)

Amendment 2

IFB-2396 – Provide Professional Pressure Washing Services for Francis Marion University

AMENDMENTS TO SOLICITATION

- (a) The Solicitation may be amended at any time prior to opening.
- (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment.
- (c) If this solicitation is amended, then all terms and conditions, which are not modified, remain unchanged.

Modifications

The following have been **added** or **changed/removed**:

Added to Section III. Scope of Work/Specifications, General Conditions,” pg. 12 –

NOTE:

- Offerors shall be capable of completing ALL jobs listed in “Attachment 7 (REVISED) Bidding Schedule / Price-Business Proposal” (see Attachment 7 below) or the Offeror shall be deemed non-responsible.
- Offerors shall provide pricing for ALL jobs listed in “Attachment 7 (REVISED) Bidding Schedule / Price-Business Proposal” (see Attachment 7 below) or the Offeror shall be deemed non-responsive.

Added to Section III. Scope of Work/Specifications, Part B. Wastewater Collection and/or Removal,” pg. 13 –

3. Contractor shall stay up to date on any and all OSHA, EPA, city, state, county, federal, or other applicable regulations, policies, and procedures during the period of the contract. Should any licenses, permits, certifications, etc. be needed, it is the responsibility of the contractor to obtain and retain these documents at no cost to the University and throughout the contract’s duration.
4. Whenever applicable, Material Safety Data Sheets (MSDS) and Safety Data Sheets (SDS) shall be provided for any and all hazardous materials, substances, and/or chemicals BEFORE commencement of a requested job. The University’s Liaison/Contract Administrator MUST review and sign off on proposed materials prior to commencement of the requested job.

Change to “Section III. Scope of Work/Specifications, Part E. Use of University Equipment,” pg. 14 –

E. ~~Use of University~~ Vendor/Contractor Equipment:

1. The University shall provide barricades for work performed where pedestrians may be present or when otherwise deemed necessary by the University. Contractor may propose barricade placement depending on the particular time and date of assigned washing for any building or surface.
2. ~~The University will arrange for~~ **It is the responsibility of the awarded vendor/contractor to provide** lifts or booms when required for washing elevated surfaces which include buildings. ~~The University may provide its own lifts or booms, or it may secure a lift or boom for a washing assignment separate from this contract.~~
3. ~~Should the contractor agree to utilize the lift or boom provided by the University, the contractor shall not misuse or otherwise damage the lift or boom provided.~~ When washing of an elevated surface requires a lift or boom, Contractor shall assure that the employee provided by the contractor is capable of operating the lift or boom. ~~Misuse of the provided~~ **Any and all damage caused by contractor’s** lift or boom, which damages University property, ~~damages the lift or boom itself,~~ or endangers or harms an individual is the **full** responsibility of the contractor.
4. **The awarded vendor/contractor shall provide and/or have ready access to lifts, booms, drones, or other appropriate equipment that is needed and/or necessary to clean adequately all buildings and structures specified herein.**
5. **When deemed necessary by the contractor, large equipment such as booms, lifts, etc. MUST be approved by the University’s Liaison/Contract administrator PRIOR to use.**
6. **When deemed necessary and approved for use as stated in #5 directly above, the contractor shall receive direction from the University’s Liaison/Contract Administrator as to the appropriate placement of the lift, boom, etc. (to avoid sprinkler heads, in-ground utility boxes, etc.)**

7. If a lift, boom, or additional equipment is necessary, the contractor **MUST** include the cost of this equipment in their pricing for each building/job listed in "Section VIII. Bidding Schedule."

Change to "Section III. Scope of Work/Specifications, Part U. Work Overview, Item #15" pg. 18 –

15. All Academic & Main Campus Buildings (Leatherman Science Facility, McNair Science Building, Honors Center, Cauthen **Education & Educational** Media Center, Founders Hall, Smith University Center, Printshop, Stanton Academic Computer Center, The Cottage, Campus Police/Physical Plant, Central Receiving Warehouse, Hyman Fine Arts Center, Lee Nursing Building, **Rogers Library**, **Richardson Center for the Child, Stokes Administration Building, Observatory/Planetarium**)

Removed from "Section III. Scope of Work/Specifications, Part U. Work Overview, Item #21," pg. 18 –

~~21. Circle Park Building~~

Removed from Section VIII. Bidding Schedule / Price-Business Proposal," pg. 35 –

~~For purpose of award, one standard crew will consist of two persons. Please enter your hourly rates for each person below:~~

Item	Price per Hour	Select RCP if you qualify for the Resident Contractor Preference
–Cost per hour for first crew member:		RCP <input type="checkbox"/>
–Cost per hour for additional crew member:		RCP <input type="checkbox"/>
–Total cost per hour for standard crew of two persons:	<hr/> <hr/>	

~~For Information Purposes Only (not considered for purposes of the award):~~

~~Provide pricing for a third additional crew member in consideration of furnishing all of the services described herein. This pricing is for informational purposes and will not be used as a basis for award. The University cannot project if a third additional crew member would be required for any of the pressure washing assignments described herein.~~

Item	Price per Hour
–Cost per hour for third crew member:	<hr/> <hr/>

Question 1	Should vendors provide pricing based on an hourly rate? Most vendors in this field provide pricing on each building based on surface area square footage since different companies may work at different paces due to equipment, staffing, etc.
Answer	See below and labeled "ATTACHMENT 7" the REVISED Bidding Schedule that includes building (and apron, where applicable) surface area square footage. Vendors shall submit pricing for the buildings and "Total Job Square Footage" listed in the updated "Bidding Schedule / Price Business Proposal."

(This section intentionally left blank – see the following pages for Attachment 7)

ATTACHMENT 7

VIII. **(REVISED)** BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL (Price Proposal)

The following Bidding Schedule is required to be completed by the offeror:
(do not include sales tax in your offer)

NOTE: The Site Visit as scheduled on the cover page (page 1) is highly recommended for offerors to provide the most accurate Bid Schedule.

Please state below your best prices to furnish services described herein (do not include sales tax in pricing provided).

Preferences as described in this solicitation will be utilized to determine award. If you qualify for a preference(s), please indicate by marking the appropriate preference for each line as applicable. In the tables below, "RCP" equals Resident Contractor Preference. If you do not indicate RCP here in the Bidding Schedule, then regardless of other detail as provided in your bid, your bid will not be calculated with consideration for Resident Contractor Preference:

PLEASE NOTE:

- **Offerors shall be capable of completing ALL jobs listed in "Attachment 7 (REVISED) Bidding Schedule / Price-Business Proposal" (see Attachment 7 below) or the Offeror shall be deemed non-responsible.**
- **Offerors shall provide pricing for ALL jobs listed in "Attachment 7 (REVISED) Bidding Schedule / Price-Business Proposal" (see Attachment 7 below) or the Offeror shall be deemed non-responsive.**
- **If a lift, boom, or additional equipment is necessary, the contractor *MUST* include the cost of this equipment in their pricing for each building/job listed in the Bidding Schedule below.**
- **All buildings and jobs specified herein are NOT absolutely guaranteed. The University reserves the right to assign buildings and/or jobs for pressure washing on an as needed basis.**
- **The square footage numbers listed below are estimates based on an average ceiling height of 10 feet per floor/story.**
- **In the Bidding Schedule below, contractors shall provide pricing for the number listed in the column entitled "TOTAL JOB SQUARE FOOTAGE."**

Note about Preference Calculations:

Question	Mandatory/ Optional	Multiple Responses Accepted?	Response
ARE YOU REQUESTING THE SC RESIDENT CONTRACTOR PREFERENCE? SEE THE SC PROCUREMENT CODE, SECTION 11-35-1524(C)(1)(III) AND SECTION IIB OF THIS SOLICITATION FOR MORE INFORMATION. FOR A FAQ ON THESE PREFERENCES, PLEASE SEE WWW.PROCUREMENT.SC.GOV/preferences .	Optional	No	Check the RCP box in the "RCP" column as applicable for ALL JOBS next to the Grand Total at the end of the Bidding Schedule each job if claiming the SC Resident Contractor Preference.

Note: In the tables below, vendors may mark preferences as applicable:

JOB	JOB / BUILDING NAME	# of FLOORS / STORIES	Approximate Square Footage	Building APRON Square Footage (when/if applicable)	TOTAL JOB SQUARE FOOTAGE (Building & Apron, when/if applicable)	BID AMOUNT
1	Residence Hall – Bldg. A	3	13,500	--	13,500	\$
2	Residence Hall – Bldg. B	3	13,500	--	13,500	\$
3	Residence Hall – Bldg. C	3	13,500	--	13,500	\$
4	Residence Hall – Bldg. D	3	13,500	--	13,500	\$
5	Residence Hall – Bldg. E	3	13,500	--	13,500	\$

6	Residence Hall – Bldg. F	3	13,500	--	13,500	\$
7	Village Apt. A	2	4,800	--	4,800	\$
8	Village Apt. B (Note: There is not an Apt. C)	2	4,800	--	4,800	\$
9	Village Apt. D	2	4,800	--	4,800	\$
10	Village Apt. E	2	4,800	--	4,800	\$
11	Village Apt. F	2	4,800	--	4,800	\$
12	Village Apt. G	2	4,800	--	4,800	\$
13	Village Apt. H	2	4,800	--	4,800	\$
14	Village Apt. I	2	4,800	--	4,800	\$
15	Village Apt. J	2	4,800	--	4,800	\$
16	Village Apt. K	2	4,800	--	4,800	\$
17	Village Apt. L	2	4,800	--	4,800	\$
18	Village Apt. M	2	4,800	--	4,800	\$
19	Village Apt. N	1	2,100	--	2,100	\$
20	Forest Villas Apt. O	3	9,960	--	9,960	\$
21	Forest Villas Apt. P	3	16,200	--	16,200	\$
22	Forest Villas Apt. Q	3	16,200	--	16,200	\$
23	Forest Villas Apt. V	3	16,200	--	16,200	\$
24	Forest Villas Apt. W	3	16,200	--	16,200	\$
25	Forest Villas Apt. R	3	16,600	--	16,600	\$
26	Forest Villas Apt. S	3	16,600	--	16,600	\$
27	Forest Villas Apt. T	3	16,600	--	16,600	\$
28	Forest Villas Apt. U	3	16,600	--	16,600	\$
29	The Heyward Community Center at the Forest Villas	1	3,900	--	3,900	\$
30	The Alston Housing Office Complex	1	4,500	--	4,500	\$
31	The Ervin Dining Hall	1	13,800	--	13,800	\$
32	The Grille	1	3,980	--	3,980	\$
33	The Cottage	1	3,880	--	3,880	\$

34	The President's Residence - Wallace House	2	7,600	--	7,600	\$
35	The Center for the Child	1	9,100	--	9,100	\$
36	Griffin Athletics Complex (GAC) Concourse/Sidewalks	--	--	60,000	60,000	\$
37	GAC Field House	2	5,600	--	5,600	\$
38	GAC Soccer PA Booth	1	1,000	--	1,000	\$
39	GAC Baseball Stadium	2	11,320	--	11,320	\$
40	GAC Softball PA Booth	1	1,000	--	1,000	\$
41	GAC Ticket Booth	1	560	--	560	\$
42	The FMU Foundation Bldg & Non-Profit Consortium	1	4,340	--	4,340	\$
43	The Pee Dee Education Center	1	4,600	--	4,600	\$
44	Leatherman Science Facility	4	20,640	--	20,640	\$
45	McNair Science Building	3	31,940	20,000	51,940	\$
46	Honors Center	1	5,240	--	5,240	\$
47	Cauthen Education & Media Center	2	18,128	15,886	34,014	\$
48	Founders Hall	2	21,650	18,792	40,442	\$
49	Smith University Center	2	38,100	20,000	58,100	\$
50	Printshop	1	2,880	--	2,880	\$
51	Stanton Academic Computer Center	1	7,830	--	7,830	\$
52	Campus Police/Physical Plant	1	8,520	--	8,520	\$
53	Central Receiving Warehouse	1	8,900	--	8,900	\$
54	Hyman Fine Arts Center	2	26,255	11,160	37,415	\$
55	Lee Nursing Building	2	13,550	5,000	18,550	\$
56	Carter Center for Health Sciences	3	26,160	7,910	34,070	\$
57	Leatherman Medical Education Complex	3	17,720	7,317	25,037	\$
58	University Place	3	8,250	--	8,250	\$
59	Francis Marion University Recording Studio	1	2,360	--	2,360	\$
60	The Performing Arts Center	2	43,475	--	43,475	\$
61	Rogers Library	2	33,090	18,304	51,394	\$

62	Richardson Center for Child	1	8,240	2,000	10,240	\$
63	Stokes Administration Building	1	15,000	12,000	27,000	\$
64	Observatory/Planetarium	2	1,920	--	1,920	\$
65	Misc. Sidewalks, Concrete, Bricked, or Paved Surfaces	--	--	100,000	100,000	\$
66	Grand Total of Jobs 1-65				\$ _____	Requesting SC Resident Contractor Preference (circle yes or no below) YES NO

<p><u>Waste (gray) Water Removal & Equipment:</u> Please sign and date here to indicate Offeror's capability in all respects to provide a process for waste (gray) water removal that is compliant with all codes, laws, and regulations outlined here. Additionally, offeror's signature here affirms Offeror's capability in providing adequate equipment as needed to complete various pressure washing jobs.</p>	<p style="text-align: center;">_____</p> <p style="text-align: center;"><i>Offeror's Signature</i></p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><i>Date</i></p> <p>By signing here, Offeror affirms that quoted pricing meets all specifications, required processes, and qualifications detailed in the box to the left and in the "Scope of Work/Specifications." Thus, Offeror asserts their capability in completing any and all pressure washing jobs/projects upon request of the University during the contract period.</p>
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Vendor: _____

Authorized Signature: _____
 (Same signature as individual who signed cover page of the solicitation)

Date: _____

END OF AMENDMENT 2