



**Invitation for Bid
Amendment #1**

Solicitation Number **IFB-2430**
Date Issued **10/9/2023**
Purchasing Officer **Jennifer D Hester**
Phone **(843) 661-1161**
E-Mail Address **jdhester@fmarion.edu**

DESCRIPTION: **Furnish, deliver, and assemble a Gas Chromatography–Mass Spectrometry System for Francis Marion University**

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): **10/18/2023 2:00 pm EST** See "Deadline For Submission Of Offer" provision

QUESTIONS MUST BE RECEIVED BY: **10/06/2023 @ 2:00 pm EST** See "Questions From Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original, hard copy mailed in a sealed package to one of the addresses listed below.**

SUBMIT YOUR OFFER TO ONE OF THE FOLLOWING ADDRESSES IN A SEALED PACKAGE.

MAILING ADDRESS: Francis Marion University Purchasing Office P.O. Box 100547 Florence, SC 29502-0547	EXPRESS SHIPPING ADDRESS: Francis Marion University Central Receiving 4822 E. Palmetto Street Florence, SC 29506	HAND-DELIVERY: Francis Marion University Purchasing Office (Room 102) Stokes Administration Building 4822 E. Palmetto Street Florence, SC 29506
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CONFERENCE TYPE: NA Date & Time: N/A As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions	LOCATION: N/A
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AWARD & AMENDMENTS	A Statement of Intent to Award will be posted at the Physical Address stated above on 10/18/2023 . The award, this solicitation, and any amendments will be posted at the following web address: http://www.fmarion.edu/procurement/solicitationsawards/
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)		OFFEROR'S TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____ (See "Signing Your Offer" provision.)
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		
TITLE (Business title of person signing above)		
PRINTED NAME (Printed name of person signing above)	DATE SIGNED	

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION

(If Offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO.

(See "Taxpayer Identification Number" provision)

PAGE TWO**(Return Page Two with Your Offer)**

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)	
	Address	
	Phone #: Area Code-Number-Extension	Facsimile
	E-mail Address	

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)	
		<input type="checkbox"/> Payment Address same as Home Office Address <input type="checkbox"/> Payment Address same as Notice Address (check only one)
		<input type="checkbox"/> Order Address same as Home Office Address <input type="checkbox"/> Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences . **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

NOTE: Subcontractors not allowed for this solicitation.

☐ In-State Office Address same as Home Office Address
☐ In-State Office Address same as Notice Address (**check only one**)

Amendment 1

IFB- 2430 – Furnish, deliver, and assemble a Gas Chromatography–Mass Spectrometry System for Francis Marion University

AMENDMENTS TO SOLICITATION

- (a) The Solicitation may be amended at any time prior to opening.
- (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment.
- (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

Modifications

The following have been **added** or **changed/removed** or **emphasized**:

- 1) Cover Page, Page 1

QUESTIONS MUST BE RECEIVED BY: **10/06/2023 @ 2:00 pm EST** See "Questions From Offerors" provision

Questions Asked

Question 1	What is the bid criteria?
Answer	The Scope of Work/Specifications are listed on pages 12-17. The Bidding Schedule and criteria is listed on pages 33-34.
Question 2	Please elaborate on any technical specifications, LOQ, etc.
Answer	LOQ's should be in the low ng/L or better.
Question 3	Please denote sample introduction/volume requirements, if any.
Answer	Sample volumes should be in the 0.5-2ml range.
Question 4	The bid does not mention a requirement to include the most current revision of the OEM software and PC. Is a PC with the latest operational revision of the software required?
Answer	Yes, this should be included.
Question 5	The bid requirements state: "If a used instrument is provided, it shall have been refurbished such that it has been restored to like-new working condition and appearance." Could you please expand on the evaluation of "like-new" condition and/or would refurbishment by OEM-trained and authorized technicians be a requirement?
Answer	The University requires a like-new instrument (in very good condition that looks and works as a new instrument would be required to function). The instrument should be refurbished by the original manufacturer themselves; meaning their staff/technicians have refurbished it to like-new conditions that they can guarantee.
Question 6	The bid notes the inclusion of a one-year warranty with the instrument. Could you please elucidate if the university requires any warranty service to be provided by OEM-trained and certified technicians?

Answer	The warranty service must be by the original manufacturer's technicians (coming from the company themselves).
Question 7	The bid notes that a used instrument may not be more than five years old. Is the university accepting of a not currently manufactured model of instrument provided that it is under five years old? Is there any requirement of future supportability?
Answer	We will not accept currently manufactured instruments, and we expect there should be options for extended warranties, as well as future support to be available for the instrument for the life of the instrument.