

FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED
NEW COURSE OR MODIFICATION OF AN EXISTING COURSE

 New Course x Modification

Department/School Dept of Political Science and Geography Date 12/18/2023

Graduate or Undergraduate Course: Undergraduate

Course No. or Level CRJS230 Title Introduction to Criminal Justice

Semester hours 3 Clock hours: Lecture 3 Laboratory 0

Prerequisites POLI101 or POLI103

Enrollment expectation 25

Indicate any course for which this course is a (an)

modification
(proposed change in course title, course description, course content or method of instruction)

substitute
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate Cross-listed with POLI230
(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Dillon S. Tatum

Department Chairperson's/Dean's Signature *Dillon S. Tatum*

Provost's Signature *G. Shanon*

Date of Implementation Fall 2024

Date of School/Department approval Jan 2, 2024

Catalog description: **230 Introduction to Criminal Justice (3)** (Prerequisite: POLI101 or 103)
(Same as POLI230) Survey of the fundamental concepts, institutions, and structures of the American criminal justice system. Credit cannot be received for both CRJS230 and POLI230.

Purpose: 1. For Whom (generally?): Criminal Justice majors and Political Science majors/minors/collaterals.

Intro to Criminal Justice

Spring 2025

CRJS 230-1

Instructor: Kyle J. Morgan Ph.D.

Instructor's Email: kyle.morgan@fmarion.edu

Class Meetings: M/W/F 11:30am – 12:20pm

Room: Founders 142A

Student Hours (Office Hours): Founders Hall

Monday 10:30 – 11:30am

Tuesday 12:30 – 2:30pm

Wednesday 10:30 – 11:30am

Thursday 12:30 – 2:30pm

Friday 10:30 – 11:30am

Or by arrangement

Course Description

This course serves as an introduction to the criminal justice system and its component parts. Especially in recent years with the increased attention to issues of criminal justice, and the successes and failures of that system, it is particularly important to gain an understanding of the system if we hope to reform it. This course will provide an overview of both the academic and scholarly side of the criminal justice system as well as how that system functions in reality. By the end of the course students will gain an understanding of the different moving parts of the criminal justice system, how those parts interact, and be better equipped to engage in conversations related to criminal justice.

Required Texts

“Foundations of Criminal Justice”

-Owens, Fradella, Burke, and Joplin

(This will be referred to as “Textbook” in the course schedule below)

Note: Yes, we will be using this textbook in the class, PLEASE make sure you get a copy of it!

Note2: I don't care where you get the book from (shop around!)

Course Requirements

- Complete all required readings prior to that day's class and be prepared to discuss them.
- Complete all assignments on time
- Actively participate in class discussions.

Grading

- Final course grades will be determined based on the following percentages:
 - Exam 1 20%
 - Exam 2 20%
 - Paper/Leader 15%
 - Final 25%
 - Start of class reactions 10%
 - Attendance AND participation 10%

An important note regarding late assignments. Unless we have spoken and made prior arrangements, exams are to be completed on the assigned day.

Papers will be penalized ½ a letter grade if it is submitted late, but on the day it is due, and each day the paper is late after that a full letter grade will be deducted.

Grade scale:

90-100: A
89.9-85: B+
84.9-80: B
79.9-75: C+
74.9-70: C
69.9-65: D+
64.9-60: D
<60: F

Assignments

Exams:

There will be two exams during the semester (in addition to the final). You will be asked a series of identification questions and also several short essay questions based on the readings and class lectures up to that point.

Final:

The final exam will be similar to the other exams. It will be completed during the assigned final exam period, Friday April 26th 11:45am – 1:45pm. Unless you have a documented emergency, the final exam must be taken during the scheduled exam period. “I want to head home early” or “my fight will be cheaper” are NOT emergencies.

Start of class reactions: At the start of 15 classes I will begin the class by proposing a question based on the readings due that day. You will be provided with a notecard to write your answer on. These reactions questions are designed to demonstrate to me that you have done the reading. These are not designed to trick you. Instead, they are to show me that you did the reading for that day and also to get the conversation started in class.

These will be graded Pass/Fail.

Reaction Paper/Discussion Leader:

Once through the semester students will write their own reaction paper to that day’s readings and serve as discussion leader in class. The papers AND your questions MUST be submitted prior to the class in which you have signed up for.

The reaction paper for the day you select **MUST** be submitted to blackboard prior to the start of class. Following class you will have until 5pm of that day to submit a “revised” version of your paper to Blackboard based on our in class conversation. You can take advantage of this after class revision **ONLY** if you have submitted a draft **BEFORE** class. If you only submit after class, the paper will be treated as “late” and penalized accordingly.

On those days you have signed up for a reaction paper, in addition to your paper being due, you must also come to class with a brief (~5 minute) discussion of the readings to present to the class. The goal here is **NOT** to restate what the readings said but to give your peers things to think about that you think are important in light of the reading(s). Talk about parts of the reading(s) you found interesting, connect them to other readings we have done, connect them to current events before the Court, etc. **DO NOT JUST SUMMARIZE THE READING!**

Don't panic if you're not a big fan of public speaking! This is a low stakes environment to get you comfortable with the process! We're all in this together!

Your reaction papers should NOT just restate what the reading was about (I too have done the reading!). Instead you should tell me "so what?" why does this reading matter? How does it connect to, contradict, or complicate other readings we have done? What does this reading contribute to our understanding of the criminal justice system. Again, **DO NOT JUST TELL ME WHAT THE READING SAYS!** I want to know what you THINK about the reading, your ideas/reactions to it. Think "so what?" as you write your reaction papers.

Requirements for reaction papers:

- 4 FULL pages
- 12 Point Font (Times New Roman or Calibri ONLY)
- Double spaced
- 1 inch margins
- In text citations are sufficient (a works cited page does NOT count towards your page requirement). MLA, APA, or Chicago format citations
- These must be your OWN words and ideas. Plagiarism or use of AI will result in a 0 on the assignment and an academic integrity report.
- Each "silly" tricks to make your paper longer (i.e., messing with margins, messing with font size, paragraph spacing tricks, etc) will result in a letter grade deduction (just don't do it, please)

Note: In order to be eligible to pass the class, students must submit/complete the two regular exams, the final exam, and both papers.

Policies

- Attendance and participation in all classes is required.
- The instructor takes attendance; it is assumed that students will show up to class for each session. Students who are frequently absent can expect two things:
 - (1) An inadequate knowledge of the material—which will be reflected in exam and quiz grades;
 - (2) A poor participation grade (i.e., if you're not here, you aren't participating); and
 - (3) A bad reputation—remember: professors write letters of recommendation, nominate students for awards, etc. I have turned down student requests before due to spotty attendance and participation in courses.
- FMU's attendance policy allows for six absences from a MWF course before a student is dropped from the course with a W/WF.

- There are NO excused absences in this course without written notice from the Dean of Students (<https://www.fmarion.edu/directory/brand-latasha-d/>)
 - Please do not send me doctors notes, pictures of flat tires, or pictures of your injury/illness (seriously, please don't!) asking to have this absence excused. There are no excused absences. The policy allows for up to 6 absences because things like this happen.
- Athletes who miss classes due to games or travel days, with written notice from your coach, are expected to get notes from a peer, but these days will not count as absences. This policy applies to other university sanctioned organizations too. Please inform me of this as soon as possible.

Once you have 6 absences you will be automatically dropped from the course.

- In the event that you are automatically dropped for absences, if the average of the exams you have taken are passing you will be dropped with a "W" if your average on the exams is NOT passing, you will be dropped with a "WF". This same policy applies to students who drop the course after the designated "Add/Drop" Period.
- If you are more than 5 minutes late to class you will be counted as absent. If you show up for the start of class and then leave after attendance, you will be counted as absent.
- Students are expected to abide by the University's code of student conduct while attending classes. Instances of misconduct, disruption, harassment, defamation, or other violations will be reported to administrators, and will be adjudicated in accordance with Francis Marion University's relevant policies.
- Students are not allowed to record (audio or visual) class lectures unless it is in conjunction with a documented academic accommodation.
- Taking photos of slides during class is strongly discouraged. Slides are made available on blackboard for all students.
- You must review and abide by the University's Policy on Academic Integrity as well as the Honor Code. This can be found online at:
 - <https://www.fmarion.edu/wp-content/uploads/2016/07/4.8.1-3-Student-Handbook-p.-59-60.pdf>
 - It should go without saying, but students are NOT permitted to make use of any unauthorized resources during any assignments.
 - Unless otherwise stated, during quizzes and exams, students are NOT permitted to use cell phones, computes, books, or notes.
 - Any other determinations of what constitutes "cheating" or a violation of the Academic Integrity policy that are at the fringes of the policy will be at the discretion of your professor.
 - If you are believed to be cheating on an assignment (including exams and quizzes) you will receive a zero on the assignment and be reported to Academic Affairs.
- If you must have your cell phone available during an exam to be available in an emergency situation. You MUST speak with me in advance, and we will make the appropriate accommodations. If I see you using a cell phone during the exam without my permission, it will be considered cheating and the penalties discussed above will be applied.
- All assignments will be submitted through plagiarism detection software.

- Francis Marion University abides by the Americans with Disabilities Act of 1990, the Americans with Disabilities Act Amendments (ADAA) of 2008, and Sections 504 and 508 that mandate that reasonable accommodations be provided for qualified students with disabilities. If you have a disability and may require some type of instructional and/or examination accommodation, please register with The Office of Counseling and Testing. They can provide services and coordinate administering exams with accommodations for students with disabilities.
 - **Contact:** Dr. William Hunter, Director of Counseling and Testing
 - **Website:** <https://www.fmarion.edu/counselingandtesting/#disabilityservices>
- If you believe you will be requiring an accommodation, please get the process started with The Office of Counseling and Testing soon. I will gladly work with you to make sure we can structure things to make the class work for you, but you still need to speak with OCT to formally get this process started.

Email, contacting me, and student hours

I am here to help! If you have questions, concerns, or need extra discussion for readings and assignments, I am happy to help you. Please email me (Kyle.morgan@fmarion.edu) with any questions or come by my student hours.

Students can reach me (via email) on weekdays, Monday through Friday. Please note that I check my email periodically between 8 AM and 6 PM; depending on the complexity of the question and day it was emailed, allow one to two days for a response, Monday through Friday.

Like most of you my inbox gets clogged with incoming emails, please if you email me something and I have not gotten back to you in a few days send me an email to remind me or stop by my office.

My student hours (listed at the top of the syllabus) are a time for you to come and talk with me. If you have questions about a reading or a conversation in class, if you want something explained to you, or if you just have general questions, I am more than happy to talk with you. Please stop by my office, or if those times do not work for you, please email me so we can set up another time to meet.

Help me help you!

Academic Integrity

Upon becoming a member of the Francis Marion University Community, students are expected to behave with honor and integrity in a manner that reflects the values of the institution. Students must interact in a civil manner, both in and out of the classroom, treating all persons and property with respect. Upon enrollment at Francis Marion University, students pledge not to lie, cheat, or steal. They also pledge not to violate the FMU Honor Code or any civil/criminal laws. Inasmuch as honor and integrity serve to define one's character, the university community expects that students will not tolerate the aforementioned behaviors in others and will exhibit reasonable judgment in reporting students who violate the FMU Honor Code.

Any work that you produce in this class must be your own work. AI, in any form, is not your own work. If I suspect your paper is written by AI I will check into it and if I believe it was written by AI you will be reported to Academic Affairs. **DO NOT USE AI IN THIS CLASS.**

The Honor Pledge

“As a student at Francis Marion University, I pledge to obey the FMU Honor Code and civil and criminal law. I pledge not to lie, cheat, or steal. I will encourage others to respect the Honor Code and will exhibit reasonable judgment in reporting students who violate it.”

Philosophy and Purpose

The FMU Honor Code consists of academic and student conduct sections and contains the expectations, policies, and procedures that apply to all Francis Marion University students. These sections are designed to support the educational mission of the University, to protect the University community from disruption and harm, and to maintain appropriate standards of individual and group behavior. The sections should be read broadly and are not intended to define misconduct in exhaustive terms.

I expect that all of the work you hand in to me is work that you have produced on your own and that any information you obtain from other sources will be properly cited. While I encourage students to study together, *when you submit work for this class, it must be wholly your own*. If you have any questions or concerns about plagiarism, please see the university policy on academic integrity at <https://www.fmarion.edu/wp-content/uploads/2016/07/4.8.1-3-Student-Handbook-p.-59-60.pdf> or see me. Plagiarizing someone else's work or other suspected violations of academic integrity will be referred to the appropriate individuals for investigation. If you have any questions or concerns about my expectations, please do not hesitate to ask me.

Class code of conduct:

We live in contentious times. I expect that there will be disagreement in class, in fact it would be really boring if we all agreed, so when disagreement happens, I encourage (respectful!) debate. It is worth repeating that debate and disagreement in this class MUST be respectful. You can disagree, you can disagree strongly, but we will respect the dignity and humanity of everyone in the class.

I take it seriously to encourage healthy debate and disagreement. I also take it seriously that all students regardless of their sex, gender identity, race, ethnicity, sexuality, disability, partisanship, ideology, class, or religion are all treated with dignity and respect. If you feel uncomfortable with a conversation during class, please bring this to my attention (privately) as soon as possible so we can remedy the situation.

Parent and Caregiver Accommodations:

Parents and caregivers deserve access to education. Especially now with many children learning from home and schools potentially facing sudden closures, it is anticipated that children and others with care needs may become incorporated into your learning experience. Although parents are encouraged to find other care arrangements, there may be times when children are in our classroom. Breastfeeding babies are always welcome in class. Children of all ages who can sit quietly and cause minimal disruptions are also welcome (except during exam days; please contact me if you are unable to make alternative caregiving arrangements for exam days). If and when children are in our classroom, do not take any photos, audio recordings, or videos of any children. Students who do so are in violation of course policy, which may result in failing assignments and/or the course. Please consider disclosing your student-caregiver status to me. This is the first step in my being able to accommodate any special situations that arise. Although the expectations for all students are high, I

am happy to problem-solve with you in a way that makes you feel supported as you strive for school-caregiver balance.

Finding Support At Francis Marion

Health Services

- <https://www.fmarion.edu/student-services/#1568919471414-8cc06c0f-b414>
- Counseling, Alcohol & Other Drug Assistance Program & Psychiatric Services (Office of Counseling and Testing) <https://www.fmarion.edu/counselingandtesting>

Academic Deans and the Office of Academic Services

- <https://www.fmarion.edu/provost/deansanddepartmentchairs/>

Center for Academic Success and Advisement (CASA)

- <https://www.fmarion.edu/casa/>

Disabilities Services

- <https://www.fmarion.edu/counselingandtesting/#disabilityservices>

Multicultural Advisory Board and International Students

- <https://www.fmarion.edu/studentlife/multiculturalaffairs/>

Student Services

- <https://www.fmarion.edu/student-services/>

Richardson Center for the Child

- <https://www.fmarion.edu/richardsoncenterforthechild/>

Campus Police

- <https://www.fmarion.edu/police/>

Important Voting Links:

South Carolina Voter Information (Eagleton Center for Youth Political Participation)

<https://ruvoting.rutgers.edu/states/south-carolina/>

South Carolina Online Voter Registration:

<https://www.scvotes.gov/south-carolina-voter-registration-information>

Check your (South Carolina) voter registration info and/or your polling Place:

<https://info.scvotes.sc.gov/eng/voterinquiry/VoterInformationRequest.aspx?PageMode=VoterInfo>

Update your voter registration info:

<https://www.scvotes.gov/update-your-voter-registration-information>

How to vote in South Carolina (Eagleton Center for Youth Political Participation)

<https://ruvoting.rutgers.edu/states/south-carolina/#vote>

Steps to vote by mail:

<https://www.scvotes.gov/absentee-voting>

Request an absentee (mail in) ballot:

<https://info.scvotes.sc.gov/eng/voterinquiry/VoterInformationRequest.aspx?PageMode=AbsenteeRequest>

FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED
NEW COURSE OR MODIFICATION OF AN EXISTING COURSE

x New Course Modification

Department/School Dept. of Political Science and Geography Date 12/18/2023

Graduate or Undergraduate Course: Undergraduate

Course No. or Level CRJS300 Title Special Topics in Criminal Justice Administration and Policy

Semester hours 3 Clock hours: Lecture 3 Laboratory 0

Prerequisites None

Enrollment expectation 25

Indicate any course for which this course is a (an)

modification N/A
(proposed change in course title, course description, course content or method of instruction)

substitute N/A
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate N/A
(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Dillon S. Tatum

Department Chairperson's/Dean's Signature Dillon S. Tatum

Provost's Signature J. J. Hixon

Date of Implementation FALL 2024

Date of School/Department approval JAN 2, 2024

Francis Marion University
Department of Political Science and Geography

CRJS300:
Special Topics in Criminal Justice Administration and Policy (3 credit hours)
Fall 2024

Instructor Information

Professor Dillon S. Tatum, Ph.D.
Office: Founders Hall 129
Office Hours: TBD
Email: dtatum@fmarion.edu

Course Information

Classroom: TBD
Meeting Times: TBD

Course Description: In-depth examination of selected topics related to the administration of justice and criminal justice policy. Topics will vary by semester.

Instructional Method: This course will consist primarily of lectures and student discussion. It is expected that students will take good notes, participate in the discussions, and will study appropriately outside of class in preparation for the examinations. A three-credit undergraduate course should require about 6 hours of outside reading/studying each week.

Course Materials: Varies by topic/semester

Requirements/Assignments: Course assignments add up to a cumulative total possible grade of 1000 points.

- Discussion Participation (100 points): Discussion participation—including attendance and proper preparation by doing the readings— is key to the effectiveness of the course. Be prepared for every single discussion. Effective participation in discussion will result in a high discussion grade. No/little participation will result in a low discussion grade.
- Quizzes (5 @ 30 points): 5 quizzes (administered in class) will be given throughout the semester. These quizzes will cover material primarily from the course reading and are meant to keep us on track in preparation for the exams.
- Midterm Exam (200 points): A major in-class exam will be given at the mid-point of the semester, and will cover the material from the first ½ of the course. The date of

this exam is listed in the course schedule section of the syllabus. It is a student's responsibility to prepare well for the exam through adequate note-taking and studying. This exam may constitute any mixture of multiple choice, short answer, and/or essay questions.

- Final Exam (300 points): The final exam in this course is *cumulative*—meaning that it will cover *all* of the material in the course. This exam will be held, in person, during final exam week, and the date of the exam is listed in the course schedule. It is a student's responsibility to prepare well for the exam through adequate note-taking and studying. This exam may constitute any mixture of multiple choice, short answer, and/or essay questions.
- Essay (250 points): Students will submit an essay that responds to one of the essay prompts given on Blackboard. Please refer to the essay guidelines and rubrics (available on Blackboard) in the construction of your essay.

Grading: Grades for this course are non-negotiable—the professor records grades, he does not assign them. However, the professor is always happy to help you understand how to perform at your best. Please make an appointment with the professor if you require feedback.

The grading breakdown is as follows: A: 900-1000 points; B+: 870-899 points; B: 800-869; C+: 770-799 points; C: 700-769 points; D+: 670- 699 points; D: 600-669 points; F: < 600 points. Rubrics and specific guidelines for the papers are provided on the Blackboard course site.

Expectations of Students:

Use of Technology: Students are welcome to use laptops/tablets for notetaking only—no idle browsing, working on assignments for other courses, etc. Any abuse of this allowance may result in a laptop ban for the semester. Phones, headphones/earbuds, and any other electronic devices are *not allowed* to be used in the classroom or visible during the class session. If the professor sees a cell phone or earphones/earbuds, you will be asked to *leave* the classroom. This is a major distraction to your colleagues and your professor.

This course requires that students have reliable access to the internet (either on campus or off campus) for access to readings and quizzes. Familiarity with Blackboard is also a requirement. If you are having technical difficulties, please reach out to Campus Technologies. Your professor is not a computer scientist and will not be able to help you with technological issues as they arise.

Class Attendance and Participation: Attendance in each session is mandatory. FMU's attendance policy allows for six (6) absences before being dropped from the course for non-attendance. Low attendance = low participation grade. There is no such thing as an "excused" absence—the professor does not need doctor's notes or excuses if you are not in class. A sign-in sheet will be positioned at the front of the classroom. Students must sign in upon entering class and before taking a seat. Signing in for another student is an academic integrity violation.

Tardiness: Tardiness is a major distraction to your colleagues and your professor. Students who arrive late will be marked as absent for the day.

Missed Assignments and Extensions: This course employs a “no-late work” policy. Extensions and make up exams *may* be allowed in extenuating circumstances, but these circumstances are up to the professor’s discretion alone.

Academic Integrity: The university’s policy on academic integrity can be found on p. 57 of the Student Handbook. It states: “A primary responsibility of an instructor is to certify that a specific academic assignment has been mastered sufficiently to merit college credit. An inseparable part of this responsibility is to take all possible precautions to ensure that the credit has not been attained by fraud. The instructor should rigorously enforce honesty concerning all academic work submitted by his/her students for evaluation. While it is difficult to define precisely and all inclusively all aspects of academic dishonesty, the following statements should serve as a guide. Cheating includes, but is not limited to, wrongfully giving, taking or presenting any information or material by a student with the intent of aiding him/herself or any other person on any academic work which is considered in any way in the determination of the final grade. Plagiarism involves the use of the ideas or writings of another without acknowledgment of that use.”

This course employs a zero-tolerance policy for violations of academic integrity—including cheating, plagiarizing, and other forms of academic dishonesty. If a student commits an academic integrity violation in this course, the following apply:

- First offense: Student receives a zero on the assignment and must meet with the professor. Professor will write a detailed memo regarding the incident for his files.
- Second offense: Student receives a zero on the assignment and will be reported to the associate provost’s office in accordance with university policies on academic integrity violations.

Generative AI Policy: The professor expects that all work students submit for this course will be their *own*. Generative AI tools like ChatGPT, Grammarly, Bard, and other such programs are prohibited in this course. Specifically, students are barred from using AI at all stages of the work process, including preliminary ones. Violations of this policy will be considered a violation of academic integrity. All written work in this course will be processed through AI detection software in addition to SafeAssign’s plagiarism software. In short: students should not use these software programs—students who do *will* be caught.

Dropping the Course and Incompletes: Dropping the course will result in a W grade. A W will not affect your GPA. It is the student’s responsibility to initiate the proper paperwork for withdrawing from the course. Incompletes will not be granted except under extreme circumstances, as determined by the professor.

Policy on Class Recording: Recording of class sessions—video, audio, and photographs, for example—are strictly prohibited (except in the case of documented disability accommodation from the Office of Counseling and Testing). The professor will ask students to leave the class if this policy is violated.

Classroom Decorum: Students must be civil in the classroom and abide by the standards of civility laid out in the student handbook. I do not expect you to agree with your colleagues or the professor all the time, but I do expect disagreement to be respectful and constructive. Hate speech, derogatory language, or other hostile/intimidating language could result in being removed from the course.

Academic Support and Student Success:

Contacting the Professor/Office Hours: The best way to contact the professor is through email (dtatum@fmarion.edu). Please allow 24 hours for a response; do not expect a response over the weekend. All email correspondence should include the following info: (1) student name; (2) course you are in; and (3) a descriptive subject line. Office hours are an excellent resource for student success. Please stop by my office during scheduled office hours, or make an appointment with me, and I will be happy to discuss how best to succeed in the course.

Disability Support Services: FMU is committed to making programs and activities available to qualified students with disabilities. The university makes efforts to ensure that university grounds, major buildings, and classes are accessible to individuals with disabilities. The Testing, Counseling, and Special Services Center coordinates services for students with disabilities, assists students in determining reasonable accommodations on the basis of disability, and acts as a liaison between students and faculty/administration on concerns related to appropriate accommodations.

Writing Center: The FMU Writing Center is a free resources for students to get extra help in university writing—at all stages of the research and drafting process. Consider scheduling an appointment at <https://www.fmarion.edu/writingcenter/> for a consultation.

Tutoring Center: The FMU Tutoring Center is a free resource for students to get extra help in improving their studying, understanding of course material, and preparation for exams. Consider scheduling an appointment at <https://www.fmarion.edu/tutoring/> for additional help.

Rogers Library: The campus library is committed to providing quality collections, resources, and services that support the educational, research, and social needs of the students, faculty, and staff of FMU. The Rogers Library provides access to essential print and electronic resources. Please also note that the library has free access to students and faculty to the *Wall Street Journal* and the *New York Times*. Please reach out to a librarian for assistance in accessing resources.

Inclusivity: Francis Marion University—and your professor—value human diversity in all its richly complex and multi-faceted forms, whether expressed through race and ethnicity, culture, political and social views, religious and spiritual beliefs, language and geographic characteristics, gender, gender identities and sexual orientations, learning and physical abilities, age, and social or economic classes.

Final Proviso:

The professor reserves the right to modify the syllabus and schedule with appropriate advanced notice. The professor is also the final authority in the interpretation of course policies. Any issues that arise that are not explicitly addressed in this syllabus will be handled as per the professor's decision.

COURSE SCHEDULE

*Varies by semester, topic, and professor.

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x New Course Modification

Department/School Dept. of Political Science and Geography Date 12/18/2023

Graduate or Undergraduate Course: Undergraduate

Course No. or Level CRJS301 Title Special Topics in Law, Justice, and Institutions

Semester hours 3 Clock hours: Lecture 3 Laboratory 0

Prerequisites None

Enrollment expectation 25

Indicate any course for which this course is a (an)

modification N/A
(proposed change in course title, course description, course content or method of instruction)

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Department Chairperson's/Dean's Signature *Dillon S. Tatum*

Provost's Signature *J. H. Hiss*

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Francis Marion University
Department of Political Science and Geography

CRJS301:
Special Topics in Law, Justice and Institutions (3 credit hours)
Fall 2024

Instructor Information

Professor Dillon S. Tatum, Ph.D.
Office: Founders Hall 129
Office Hours: TBD
Email: dtatum@fmarion.edu

Course Information

Classroom: TBD
Meeting Times: TBD

Course Description: In-depth examination of selected topics related to criminal law, the criminal justice system, and the institutions of justice in the US and other countries. Topics will vary by semester.

Instructional Method: This course will consist primarily of lectures and student discussion. It is expected that students will take good notes, participate in the discussions, and will study appropriately outside of class in preparation for the examinations. A three-credit undergraduate course should require about 6 hours of outside reading/studying each week.

Course Materials: Varies by topic/semester

Requirements/Assignments: Course assignments add up to a cumulative total possible grade of 1000 points.

- Discussion Participation (100 points): Discussion participation—including attendance and proper preparation by doing the readings— is key to the effectiveness of the course. Be prepared for every single discussion. Effective participation in discussion will result in a high discussion grade. No/little participation will result in a low discussion grade.
- Quizzes (5 @ 30 points): 5 quizzes (administered in class) will be given throughout the semester. These quizzes will cover material primarily from the course reading and are meant to keep us on track in preparation for the exams.

- Midterm Exam (200 points): A major in-class exam will be given at the mid-point of the semester, and will cover the material from the first ½ of the course. The date of this exam is listed in the course schedule section of the syllabus. It is a student's responsibility to prepare well for the exam through adequate note-taking and studying. This exam may constitute any mixture of multiple choice, short answer, and/or essay questions.
- Final Exam (300 points): The final exam in this course is *cumulative*—meaning that it will cover *all* of the material in the course. This exam will be held, in person, during final exam week, and the date of the exam is listed in the course schedule. It is a student's responsibility to prepare well for the exam through adequate note-taking and studying. This exam may constitute any mixture of multiple choice, short answer, and/or essay questions.
- Essay (250 points): Students will submit an essay that responds to one of the essay prompts given on Blackboard. Please refer to the essay guidelines and rubrics (available on Blackboard) in the construction of your essay.

Grading: Grades for this course are non-negotiable—the professor records grades, he does not assign them. However, the professor is always happy to help you understand how to perform at your best. Please make an appointment with the professor if you require feedback.

The grading breakdown is as follows: A: 900-1000 points; B+: 870-899 points; B: 800-869; C+: 770-799 points; C: 700-769 points; D+: 670- 699 points; D: 600-669 points; F: < 600 points. Rubrics and specific guidelines for the papers are provided on the Blackboard course site.

Expectations of Students:

Use of Technology: Students are welcome to use laptops/tablets for notetaking only—no idle browsing, working on assignments for other courses, etc. Any abuse of this allowance may result in a laptop ban for the semester. Phones, headphones/earbuds, and any other electronic devices are *not allowed* to be used in the classroom or visible during the class session. If the professor sees a cell phone or earphones/earbuds, you will be asked to *leave* the classroom. This is a major distraction to your colleagues and your professor.

This course requires that students have reliable access to the internet (either on campus or off campus) for access to readings and quizzes. Familiarity with Blackboard is also a requirement. If you are having technical difficulties, please reach out to Campus Technologies. Your professor is not a computer scientist and will not be able to help you with technological issues as they arise.

Class Attendance and Participation: Attendance in each session is mandatory. FMU's attendance policy allows for six (6) absences before being dropped from the course for non-attendance. Low attendance = low participation grade. There is no such thing as an "excused" absence—the professor does not need doctor's notes or excuses if you are not in class. A sign-in sheet will be positioned at the front of the classroom. Students must sign in upon entering class and before taking a seat. Signing in for another student is an academic integrity violation.

Tardiness: Tardiness is a major distraction to your colleagues and your professor. Students who arrive late will be marked as absent for the day.

Missed Assignments and Extensions: This course employs a “no-late work” policy. Extensions and make up exams *may* be allowed in extenuating circumstances, but these circumstances are up to the professor’s discretion alone.

Academic Integrity: The university’s policy on academic integrity can be found on p. 57 of the Student Handbook. It states: “A primary responsibility of an instructor is to certify that a specific academic assignment has been mastered sufficiently to merit college credit. An inseparable part of this responsibility is to take all possible precautions to ensure that the credit has not been attained by fraud. The instructor should rigorously enforce honesty concerning all academic work submitted by his/her students for evaluation. While it is difficult to define precisely and all inclusively all aspects of academic dishonesty, the following statements should serve as a guide. Cheating includes, but is not limited to, wrongfully giving, taking or presenting any information or material by a student with the intent of aiding him/herself or any other person on any academic work which is considered in any way in the determination of the final grade. Plagiarism involves the use of the ideas or writings of another without acknowledgment of that use.”

This course employs a zero-tolerance policy for violations of academic integrity—including cheating, plagiarizing, and other forms of academic dishonesty. If a student commits an academic integrity violation in this course, the following apply:

- First offense: Student receives a zero on the assignment and must meet with the professor. Professor will write a detailed memo regarding the incident for his files.
- Second offense: Student receives a zero on the assignment and will be reported to the associate provost’s office in accordance with university policies on academic integrity violations.

Generative AI Policy: The professor expects that all work students submit for this course will be their *own*. Generative AI tools like ChatGPT, Grammarly, Bard, and other such programs are prohibited in this course. Specifically, students are barred from using AI at all stages of the work process, including preliminary ones. Violations of this policy will be considered a violation of academic integrity. All written work in this course will be processed through AI detection software in addition to SafeAssign’s plagiarism software. In short: students should not use these software programs—students who do *will* be caught.

Dropping the Course and Incompletes: Dropping the course will result in a W grade. A W will not affect your GPA. It is the student’s responsibility to initiate the proper paperwork for withdrawing from the course. Incompletes will not be granted except under extreme circumstances, as determined by the professor.

Policy on Class Recording: Recording of class sessions—video, audio, and photographs, for example—are strictly prohibited (except in the case of documented disability accommodation

from the Office of Counseling and Testing). The professor will ask students to leave the class if this policy is violated.

Classroom Decorum: Students must be civil in the classroom and abide by the standards of civility laid out in the student handbook. I do not expect you to agree with your colleagues or the professor all the time, but I do expect disagreement to be respectful and constructive. Hate speech, derogatory language, or other hostile/intimidating language could result in being removed from the course.

Academic Support and Student Success:

Contacting the Professor/Office Hours: The best way to contact the professor is through email (dtatum@fmarion.edu). Please allow 24 hours for a response; do not expect a response over the weekend. All email correspondence should include the following info: (1) student name; (2) course you are in; and (3) a descriptive subject line. Office hours are an excellent resource for student success. Please stop by my office during scheduled office hours, or make an appointment with me, and I will be happy to discuss how best to succeed in the course.

Disability Support Services: FMU is committed to making programs and activities available to qualified students with disabilities. The university makes efforts to ensure that university grounds, major buildings, and classes are accessible to individuals with disabilities. The Testing, Counseling, and Special Services Center coordinates services for students with disabilities, assists students in determining reasonable accommodations on the basis of disability, and acts as a liaison between students and faculty/administration on concerns related to appropriate accommodations.

Writing Center: The FMU Writing Center is a free resources for students to get extra help in university writing—at all stages of the research and drafting process. Consider scheduling an appointment at <https://www.fmarion.edu/writingcenter/> for a consultation.

Tutoring Center: The FMU Tutoring Center is a free resource for students to get extra help in improving their studying, understanding of course material, and preparation for exams. Consider scheduling an appointment at <https://www.fmarion.edu/tutoring/> for additional help.

Rogers Library: The campus library is committed to providing quality collections, resources, and services that support the educational, research, and social needs of the students, faculty, and staff of FMU. The Rogers Library provides access to essential print and electronic resources. Please also note that the library has free access to students and faculty to the *Wall Street Journal* and the *New York Times*. Please reach out to a librarian for assistance in accessing resources.

Inclusivity: Francis Marion University—and your professor—value human diversity in all its richly complex and multi-faceted forms, whether expressed through race and ethnicity, culture, political and social views, religious and spiritual beliefs, language and geographic characteristics, gender, gender identities and sexual orientations, learning and physical abilities, age, and social or economic classes.

Final Proviso:

The professor reserves the right to modify the syllabus and schedule with appropriate advanced notice. The professor is also the final authority in the interpretation of course policies. Any issues that arise that are not explicitly addressed in this syllabus will be handled as per the professor's decision.

COURSE SCHEDULE

*Varies by semester, topic, and professor.

**FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED
NEW COURSE OR MODIFICATION OF AN EXISTING COURSE**

 X New Course Modification

Department/School Sociology **Date** 12/12/23

Graduate or Undergraduate Course: Undergraduate

Course No. or Level 210 **Title** Introduction to Crime Studies

Semester hours 3 Clock hours: Lecture 3 Laboratory

Prerequisites None

Enrollment expectation 30

Indicate any course for which this course is a (an)

modification

substitute

alternate

Name of person preparing course description Dr. Jessica M. Doucet

Department Chairperson's/Dean's Signature Jessica Doucet

Provost's Signature V. Klisa

Date of Implementation Fall 2024

Date of School/Department approval 12/6/23

Catalog description: Examines crime in society, including crime prevalence and trends, and characteristics of offenders and victims; explores crime typologies and criminological theories; examines societal reactions to crime, including law and strategies to control crime.

Purpose: 1. For Whom (generally?)

Students who are seeking a major, minor, or collateral in Sociology, as well as those who have an interest in understanding crime in society.

2. What should the course do for the student?

This course will prepare students for more advanced criminological coursework by providing an introductory understanding of crime in society, including the prevalence and forms of crime that exist, the characteristics of those most likely to be involved in crime, various crime typologies, and select criminological theories used to explain crime.

Teaching method planned:

Lecture and discussion

Textbook and/or materials planned (including electronic/multimedia):

Hagan, Frank E., and Leah E. Daigle. 2023. *Introduction to Criminology*. 11th ed. Sage Publications. (ISBN#: 9781071890837)

Course Content:

1. Introduction to Criminology
2. Research Methods in Criminology
3. Theories of Criminology
4. General Characteristics of Crime & People Who Commit Crime
5. What is Victimology?
6. Violent Crime
7. Property Crime
8. White-Collar Crime
9. Political Crime and Terrorism
10. Organized Crime
11. Public Order Crime
12. Cybercrime and the Future of Crime

Sociology 210: Introduction to Crime Studies
Fall 2024
T/Th 8:30-9:45AM, FH 251B

Instructor: Jessica M. Doucet, Ph.D.
Office: 239 Founders Hall
Phone: (843) 661-1802
Email: jdoucet@fmarion.edu
Office Hours: 9:00-10:30am MWF; 2:10-3:25pm T/Th; or by appointment

COURSE DESCRIPTION & LEARNING OBJECTIVES

This course provides an introduction to the field of criminology. Upon completion of this course, you should have a relatively strong grasp of the fundamentals of each of these major topics:

1. Define the major concepts employed in the field of criminology, including crime/deviance, victims/offenders, victimization, informal and formal social control, as well as the official definitions for certain crimes.
2. Identify and critique the main sources of crime data including official statistics, victimization data, and self-report data.
3. Understand crime trends and variations based on the correlates of crime (including age, sex, race, social class, and region).
4. Understand criminological theory and its role in explaining crime in society.
5. Identify and distinguish violent crimes and property crimes, as well as their prevalence in society.
6. Identify the forms and prevalence of other crime typologies, including white-collar crime, organized crimes, political crime, cybercrime, and public order crimes.
7. Understand societal reactions to crime, including laws and strategies enacted to control crime.

COURSE MATERIALS

Hagan, Frank E., and Leah E. Daigle. 2023. *Introduction to Criminology*. 11th ed. Sage Publications.

The textbook is **required** and can be purchased from the bookstore. It is also available in digital format from the bookstore or the publisher. You are responsible for reading the appropriate chapter before coming to class. Material from the textbook that **is not covered** in class may appear on exams.

COURSE WEBSITE

Blackboard is utilized to post additional reading material, assignments, grades, and announcements. The PowerPoint slides shown in class **are not** posted to Blackboard (except for any charts/graphs shown in class). Make sure to check the website regularly. Blackboard can be accessed through a link on the Patriot Portal or by typing www.fmarion.blackboard.com into your web browser. Once you log in, you should see this course and all other courses in which you are enrolled for the semester. Additionally, any course emails are sent through Blackboard. These emails are set up to be sent to your **g.fmarion.edu** email account so be sure you either check this account or have these emails forwarded to an account you check regularly.

COURSE REQUIREMENTS

To ensure you have all the necessary information for exams, students should attend class regularly. If you miss a class, you are responsible for getting what you missed from a fellow classmate. You are welcome

to come to my office if any information provided in the lecture is unclear. However, I do not provide my personal notes to students nor do I reiterate information provided in class via email.

Formal attendance is taken in this class. An attendance sheet will be placed at the front of the room for students to sign as they enter. Students should sign in and take a seat before class begins. Students are not to sign the attendance sheet for any classmates under any circumstances. Doing so will result in all parties being marked absent and reported to the Provost's Office for academic dishonesty. This class follows the university's attendance policy, which states that if a student is absent more than twice the number of required class sessions per week, the instructor has the option to assign a grade of F or W. Therefore, students are failed or withdrawn from the class if they miss **more than four (4)** classes, **regardless of the reason for the absence** (there are no excused absences in this course).

Additionally, be sure to arrive to class on time. Class starts promptly at 8:30AM. At the start of class, the classroom door is closed and locked (if necessary). **If you arrive after the door has been closed, you are late, are not able to sign in, and are marked absent, regardless of whether you are able to enter the classroom.** This means a late arrival counts the same as not showing up at all. It is your responsibility to keep track of your absences/late arrivals throughout the semester. If you are marked absent more than the allowed number of days, you may or may not receive a warning before being removed from the course.

ASSIGNMENTS & QUIZZES

There will be in- and out-of-class assignments and pop quizzes given throughout the semester. All assignments and quizzes combined will count for 100 of the 500 total points in this course.

Assignments

In-class and out-of-class assignments will be given to complement material being discussed in class. Instructions for each assignment will be given with the assignment.

In-class assignments are worth 5 to 10 points each. **These assignments cannot be made up.** Therefore, if you are not present on the day of an in-class assignment, you will receive a 0 for that assignment, regardless of the reason for your absence. Additionally, if you arrive to class late on the day of an in-class assignment, you **will not receive credit for that assignment.**

Out-of-class assignments, worth 10 points each (unless otherwise noted), are given to complement class material. Instructions for each assignment are posted to Blackboard at least one (1) week prior to its due date. Assignments must be typed and uploaded to Blackboard (using the appropriate assignment link) as a **word document** (.doc or .docx extension) by the beginning of class on its due date, unless otherwise instructed. **Late assignments are not accepted, no exceptions.** Emailed assignments are not accepted, unless otherwise instructed. All assignments must be completed **on your own**. Evidence of sharing work results in a **zero (0)** on the assignment for all parties involved and students may be reported to the Provost's Office for academic dishonesty.

It is **imperative** that you follow the format described below for all out-of-class assignments, unless otherwise instructed. Points are deducted from your assignment grade if you fail to do so.

Formatting: Times New Roman, 12-point font; 1" margin all around (Word may not have this as the default setting. Make sure you change it if necessary.)

Heading (single spaced and left aligned):

First name Last name

SOCI 210 Fall 2024

Date

Name of the assignment (provided in assignment instructions)

Body (single spaced and left aligned): Provide one line of separation between heading and the body of your answer. Assignment instructions are provided for each assignment; however, formatting should remain the same for all (unless instructed otherwise). Additionally, do NOT retype any questions you are asked to answer. You should just start your answer. If answering a list of questions, make sure to single space between answers.

Pop Quizzes

Randomly throughout the semester, pop quizzes (worth 5 points each) are given in class to test students' knowledge of the lecture material covered in the prior class period. Quizzes may consist of multiple choice, true/false, fill-in-the-blank, and/or short answer questions. The best way to prepare is to review your lecture notes from the previous class period prior to class. Quizzes are designed to help you stay on top of the information. **Quizzes cannot be made up**; therefore, if you are not present on the day of a quiz, you will receive a 0 for that quiz, regardless of the reason for your absence. If you arrive to class late on the day of a quiz, you **are not allowed to take the quiz**.

EXAMS

There are four exams (worth 100 points each) in this course made up of 50 multiple choice questions (unless it is a make-up exam). Each exam consists of questions drawn from the lecture material, additional readings, videos shown in class, as well as material covered in the textbook that was not presented in class. A #2 pencil is required (but not provided) for each exam.

Exams are *tentatively* scheduled for the following dates:

Exam 1: Thursday, September 12, 2024

Exam 2: Tuesday, October 15, 2024

Exam 3: Thursday, November 7, 2024

Exam 4: Thursday, December 5, 2024*

The first three exams are held at regular class time (8:30-9:45AM).

*The final exam (Exam 4) is held from **8:30-10:30AM** as scheduled by the Registrar.

Come to class **ON TIME** and prepared on exam days. Tardiness is inexcusable. No new exams are administered after the first student has completed his/her exam and has left the classroom.

During exams, desks should be clear of everything except your pencil(s). All study material must be put away in a book bag or purse that is zipped/fastened closed and on the floor. Additionally, all empty desks and chairs around you must be clear of material. Any hats with bills that cover your eyes must be removed or turned backwards. Any hoods or hats that cover your ears must be removed or positioned so that ears are visible. Cell phones and any other electronic devices (e.g., Apple watches, earbuds/headphones, etc.) must be **TURNED OFF** and put away. Your cell phone should not be on your desk or on your person in any way, shape, or form. **If your cell phone is seen or heard during the exam you will receive an automatic 0 on the exam.** This reminder is posted at the top of each exam and is **strictly enforced**. **If you are caught or suspected of cheating on the exam, you will receive an**

automatic 0 on the exam and/or an F in the course and will be referred to the Provost's Office for academic dishonesty.

DO NOT MISS EXAMS. If you *must* miss an exam, notification of your absence is required prior to the scheduled exam for consideration to take a make-up exam. In addition to notification, written documentation of a **valid and approved reason** for your absence must be provided within 24 hours of the exam day to take a make-up exam for full credit. If you do not have a **valid** reason for missing the exam (as outlined below) or have a valid reason but cannot provide the necessary documentation for your absence, you *may* be allowed to take the exam; however, **10 points** are deducted from your exam score immediately and for each 24-hour period that passes thereafter, *including* weekends. All make-up exams are administered at my discretion and at a time and place of my choosing. Make-up exams differ from exams given in class and may consist of only essay questions. **Missing a scheduled make-up exam results in an automatic zero (0).** Please note that **FMU has no approved absences**, so what serves as a valid reason for missing the exam is at the discretion of the instructor. For the purposes of this class, serious/contagious illness or hospitalization, the death of an immediate family member, or a pre-approved FMU event for which your attendance is mandatory are *the only* valid excuses.

GRADING

Your grade is based on the four exams taken throughout the semester as well as all quizzes and assignments. You may earn up to 500 points in the class (100 points per exam plus 100 total points from assignments and quizzes).

There are no extra credit options in this class. Do not bother asking.

The grading scale for this course is as follows:

A	=	450 – 500.00 points
B+	=	435 – 449.99 points
B	=	400 – 434.99 points
C+	=	385 – 399.99 points
C	=	350 – 384.99 points
D+	=	335 – 349.99 points
D	=	300 – 334.99 points
F	=	0 – 299.99 points

***NOTE: Because grades are based on a point system, I do NOT round grades.**

Final grades are non-negotiable. The grade you earned is the grade you receive.

CLASSROOM RULES & STUDENT CONDUCT

Students should conduct themselves appropriately while in class. It is important for you to respect me and your fellow classmates by coming to lecture on time and prepared, remaining attentive, and staying for the duration of the lecture. Do not hold conversations with fellow classmates as it is disrespectful and distracting to me and to those students who are trying to pay attention to lecture material.

During class, nothing should be on your desk except your note-taking materials. Make sure your cell phones are turned off and put away for the duration of the lecture. **DO NOT** text/tweet/tiktok/snapchat/facebook/etc. during class. The use of laptop computers, tablets, or any other electronic device is **NOT allowed in class**. Additionally, this is SOCI 210 (Intro to Crime Studies). During this class, you are to pay attention to the current lecture. Do not use this time to copy missed notes for this class or work on material for other classes.

If you are caught doing any of the above (talking, texting, surfing the internet, working on other classwork, leaving class early or without permission) or any other disruptive or disrespectful activity (such as sleeping), **you may be asked to leave**. Additionally, **ten (10) points** are deducted from your **FINAL COURSE GRADE** for each offense committed over the course of the semester (with or without notification).

ACADEMIC HONESTY & INTEGRITY

As per the FMU Student Handbook (2023-2024: 56), all FMU students are “expected to behave with honor and integrity in a manner that reflects the values of the institution. Students must interact in a civil manner, both in and out of the classroom, treating all persons and property with respect. [...] [S]tudents pledge not to lie, cheat, or steal. They also pledge not to violate the FMU Honor Code or any civil/criminal laws.”

Any student suspected of academic misconduct or dishonesty (cheating, plagiarism, fabrication, false information, unauthorized collaboration, etc.) on any graded work within the course **is given a 0** for the work **and/or an F** in the course. Students are also referred to the Provost’s Office. A detailed (but not comprehensive) description of what is considered cheating and plagiarism may be found on page 57 of the FMU Student Handbook (2023-2024).

IMPORTANT NOTES

You are encouraged to utilize my office hours (or make an appointment) if you have questions about the course material, your standing in the course, or other related matters. This time is set aside each week specifically for this purpose, so do not hesitate to stop by. Together we can identify why you are having problems and how you can better position yourself for success. **Waiting until the last week of class to voice problems or concerns is unacceptable and is too late.** If you need to reach me outside of class or office hours, email is the best form of communication as I check it regularly during the workday. Any emails sent after 5PM Monday through Friday or over the weekend are answered the next business day (Monday, in the case of emails sent after 5PM Friday or at any time Saturday and Sunday). If an email is not properly addressed to me (Dr. Doucet), I **will not** respond. Emails to professors are not informal text communications and should not be treated as such. Additionally, if an email contains a question that can be answered by reading the syllabus or quiz/assignment instructions, I **will not** respond. You may also call my office phone to contact me. However, I do not recommend leaving a voicemail as I do not always receive them in a timely manner.

Keep in mind that this syllabus is a general guideline and is subject to change at my discretion. You are responsible for keeping up with any changes made to the syllabus, including changes to exam dates.

TENTATIVE COURSE OUTLINE

8/20: Introduction to Course; Syllabus
8/22, 8/27: Chapter 1: Introduction to Criminology
8/27, 8/29: Chapter 2: Research Methods in Criminology
9/3, 9/5, 9/10: Chapters 5-8: Theories of Criminology

9/12: EXAM 1 – Chapters 1, 2, and 5-8

9/17, 9/19: Chapter 3: General Characteristics of Crime & People Who
Commit Crime
9/24, 9/26: Chapter 4: What is Victimology?
10/1, 10/3, 10/8, 10/10: Chapter 9: Violent Crime

10/15: EXAM 2 – Chapters 3, 4, and 9

10/17, 10/22: Chapter 10: Property Crime
10/24, 10/29: Chapter 11: White-Collar Crime
10/29, 10/31: Chapter 12: Political Crime and Terrorism
11/5: **No Class – Fall Break**

11/7: EXAM 3 – Chapters 10-12

11/12, 11/14: Chapter 13: Organized Crime
11/14, 11/19: Chapter 14: Public Order Crime
11/21, 11/26: Chapter 15: Cybercrime and the Future of Crime
11/28: **No Class – Thanksgiving Break**

12/5: FINAL EXAM – Chapters 13-15 (8:30-10:30AM)

**FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED
NEW COURSE OR MODIFICATION OF AN EXISTING COURSE**

X New Course Modification

Department/School Sociology **Date** 12/12/23

Graduate or Undergraduate Course: Undergraduate

Course No. or Level 220 **Title** Social Control and Crime

Semester hours 3 Clock hours: Lecture 3 Laboratory

Prerequisites None

Enrollment expectation 30

Indicate any course for which this course is a (an)

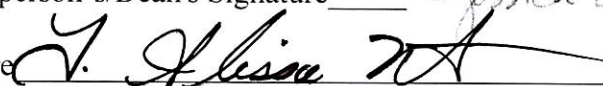
modification

substitute

alternate

Name of person preparing course description Dr. Lisa A. Eargle

Department Chairperson's/Dean's Signature 

Provost's Signature 

Date of Implementation Fall 2024

Date of School/Department approval 12/6/23

Catalog description: An examination of the different ways societies attempt to control criminal behavior, through formal and informal means, including shaming and stigmatization, incarceration, probation, rehabilitation, restricting the exercise of rights, and seizure of assets. Important theories and concepts related to social control will be discussed.

Purpose: 1. For Whom (generally?)

Students who are seeking a major, minor, or collateral in Sociology, as well as those who have an interest in understanding social control in society

2. What should the course do for the student?

The course will provide students with an understanding of how social control is a key component of society and the different approaches that are used to encourage and coerce people to follow society's norms and standards for behavior. These approaches range from early childhood socialization by the family to rule compliance in the workplace, to formal institutions of social control such as the courts, law enforcement, and corrections.

Teaching method planned:

Lecture and discussion

Textbook and/or materials planned (including electronic/multimedia):

A series of readings compiled by the instructor will be made available to students via the Blackboard website for the course

Course Content:

1. Introduction to social control – what is social control and why do we need it? What are the different ways we enact social control in society? Are there situations where too much social control is exerted in society and how do we avoid it?
2. Early social control: socialization in the family and schools
3. Late social control in the adult world: socialization and rules in the workplace, colleges and universities, and in the military
4. Institutions dedicated to social control: law, law enforcement, courts, and corrections
5. Other forms of social control from the government: censorship, propaganda, martial law, and surveillance
6. Theories of social control
7. Unequal application of social control: race, ethnicity, social class, gender

SOCI 220: SOCIAL CONTROL AND CRIME

Fall 2024

Course time/location: TTh 11:20-12:35 in FH 251C
Instructor: Dr. Lisa A. Eargle, Professor of Sociology
Office and Office Hours: FH 240; TTh 9:45 – 11:15, W 11:30 – 2:30, and by appointment
Phone and e-mail: (843) 661-1653 and leargle@fmarion.edu

MATERIALS USED

There is no textbook required for this course. Instead, a series of relevant readings will be provided by the instructor on the course's Blackboard site.

COURSE PREREQUISITES

A passing grade in SOCI 201.

COURSE DESCRIPTION

This course will be an exploration of the different ways societies attempt to control criminal behavior, through formal and informal means, starting in early childhood and proceeding throughout the life course. The roles of interpersonal relationships, social institutions, and other societal structures in social control will be examined. The means of social control addressed will include, but are not limited to, shaming and stigmatization, incarceration, probation, rehabilitation, restricting the exercise of rights, and seizure of assets. Important theories and concepts related to social control will be discussed. The course format will be a combination of lecture and discussion.

CLASSROOM CIVILITY

This is a college class and students should conduct themselves accordingly. This means no talking out of turn, sleeping, inappropriate remarks, working on other assignments, copying missed notes, use of cell phones or other electronic devices, coming and going at will, or throwing objects during class. *Failure to observe these standards may result, at the discretion of the instructor, in penalties up to and including dismissal from class and the filing of a disciplinary report with the Dean of Students.*

CIVILITY AT and IN THE PROFESSOR'S OFFICE

The Professor's office is a professional's private space, and you are expected to conduct yourself appropriately. This means: (1) You will enter a professor's office **only** after knocking on the door and being invited by the professor to enter; (2) While in the professor office, you will have your cell phone turned **off** and will not carry on conversations with friends, family, etc.; and (3) When in the professor's office, you will **not** take pens, paper, books, sodas, etc. without the professor's permission. *Failure to observe these standards will result in your being asked to leave the professor's office, the filing of a disciplinary report with the Dean of Students, and possibly being reported to the campus police.*

ACADEMIC INTEGRITY

Per the regulations discussed in the FMU Student Handbook, students are expected to engage in behaviors and activities that adhere to the standards of academic integrity. Any student that engages in academic dishonesty in this course (such as cheating on exams, plagiarizing someone else's work, or helping someone else to cheat/plagiarize) will receive a grade of zero for that assignment. The incident will also be reported to the Provost's Office and, also depending upon the number of prior incidents on the student's record, additional penalties may be imposed by the University.

COURSE ASSIGNMENTS

During the semester, there will be 4 in-class written examinations. Each exam will be closed notes and closed textbook. All exams will be noncumulative. Each exam will consist of 50 multiple choice questions, with each question worth 2 points. There will be a review sheet, check list, or study guide provided by the instructor.

Only students for whom the Office of Counseling and Testing has provided request for accommodations will be allowed extra time to take exams, an alternate testing environment, etc. All other students will be required to complete examinations during the regular class time period in the regular classroom.

Make-up exams will be given in this course, only for those with valid excuses (such as a doctor's note). Per University regulations, **All** students are REQUIRED to take the final exam. All final exams must be taken at the University scheduled time and date for the class. Those showing up late, after the class has finished the exam, will NOT be allowed to take the final exam.

During examinations, **all electronic devices** (such as iPhones, laptops, programmable watches, etc.) **and books, notes, etc. must be stored away** in bookbags, in purses, or under your desk with information face down. Otherwise, I will assume they are being used to cheat on the examinations and you will be penalized. All paper used for the examinations will be provided by the instructor. Also, **leaving the classroom after beginning an examination**, without finishing the exam and turning it in to the instructor, **is prohibited**.

Exam grades will NOT be dropped or curved. Each exam is **worth 100 points** towards your final grade.

COURSE GRADES

Final course grades will be based upon the summation of your exam, paper, and presentation grades. Course letter grades are assigned as follows:

A = 360-400 points; B+ = 344-359 points; B = 320-343 points; C+ = 304-319 points
C = 280 - 303 points; D+ = 264-279 points; D = 240 - 263 points; F = 239 and fewer points

Final course grades will not be curved. Grades of Incomplete will not be assigned.

OUTLINE OF TOPICS COVERED

1. Introduction to social control – what is social control and why do we need it? What are the different ways we enact social control in society? Are there situations where too much social control is exerted in society and how do we avoid it?
2. Early social control: socialization in the family and schools
3. Late social control in the adult world: socialization and rules in the workplace, colleges and universities, and in the military
4. Institutions dedicated to social control: law, law enforcement, courts, and corrections
5. Other forms of social control from the government: censorship, propaganda, martial law, and surveillance
6. Theories of social control
7. Unequal application of social control: race, ethnicity, social class, gender

TBD according to course description for specific topic.

Course Content: As a special topics course, the content will vary with each course proposed. Content may cover any topic or discipline associated with a practical and/or skill-based element. These courses will have a hands-on, experiential focus. All Evening College courses will be graded as Satisfactory/Unsatisfactory and be taught by a credentialed instructor as defined by the Faculty Handbook. A syllabus template is attached.

When completed, forward to the Office of the Provost.

Instructor: Xxxxx Xxxxxx
Office: Building, Room
Phone: xxx-xxx-xxxx

Office Hours: In-person/Virtual Schedule
E-mail: XXxxxxx@*****.****

EVCL 181 Practicum: Xxxxxx Xxxxxx
Weeknight Time Semester Location

Required Texts:

- TBD

Course Description:

This is an experiential course. The course will be taught as appropriate for the topic, discipline, and student population and will have a practical and skill-based curriculum.

Course Objectives:

This course is intended to inform and educate the student in the tenets associated with the topic and discipline. Upon completion of this course students will be able to...

Grading:

Attendance	150pts.	Final Project	350pts.
Projects	500pts.	Total	1000pts.

Grading Scale:

S (Satisfactory)	500-1000points	U (Unsatisfactory)	0-499points
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Coursework Expectations:

Students are expected submit all assignments complete and on time. Any late assignments will have a penalty assigned.

Blackboard and University Email:

Blackboard is the Learning Management System (LMS) used for FMU courses. Information related to the course, assignments, assessments, and grades can be found on Blackboard. All students are assigned a "g.fmarion.edu" email address. This is the default email used by the university, and is the email address FMU will use for all official communication.

Projects:

The bulk of the course will consist of projects completed both in and out of class. Students will be evaluated on their ability to complete the project as instructed, creativity (when applicable), and improvement of ability and skill.

Attendance Policy:

The university attendance policy states that if a student is absent more than twice the number of required class or laboratory sessions per week during regular semesters or more than 15% of required sessions during accelerated semesters, a grade of F or W will normally be assigned, unless absences have been excused for cause by the instructor.

Academic Honesty:

Each student is expected to be honest in his or her work for the course and to guard against any appearance of dishonesty on the part of other students. Examples of violation of academic honesty include, but are not limited to, the following: the supplying or receiving of unauthorized information about the form or content of an exam; copying or allowing the copying of assigned work; the submission of the same or essentially the same work or paper on two different occasions; the supplying or receiving of completed research, outlines or papers for submission by any person other than the author; plagiarism, i.e. presenting as one's own the work, words, or opinions of someone else. In this course any evidence of academic dishonesty will result in 0 credit on the assignment/exam for all parties involved and loss of all accrued and potential Extra Credit. A second act will result in failure of the course and the case will be turned over to the Provost's Office for possible disciplinary action. The full university policy on Academic Dishonesty can be found in the Student Handbook under the section on the Honor Code.

Disability-Related Information:

It is the responsibility of the student to notify the instructor at the first class session of any disability which will make it difficult for the student to participate in class activities outlined in this syllabus in the location specified. A student with a visible or non-visible disability who requests "reasonable accommodation to his or her condition should provide medical and/or physiological documentation of the disability to the Office of Counseling, Testing, and Special Services. Notice of a disability and the requested accommodations, but not the medical documentation, may be provided by the Office of Counseling, Testing, and Special Services to any administrator, dean, and/or professor on a need-to-know basis, but only after consultation with the student.

Students with documented learning disabilities are advised to notify the professor of the course concerned during the first week of the semester and must do so no later than the second week in order for the instructor to be best able to accommodate the specific needs of the student. Students who wish to be tested or reevaluated may arrange for testing through the Office of Counseling, Testing, and Special Services at the student's expense.

****This syllabus is subject to change according to student progress and academic opportunity.****

FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED NEW COURSE or MODIFICATION OF AN EXISTING COURSE

Check the appropriate box: ☒ New Course ☐ Course Modification

Department/School _____ Provost's Office _____ Date January 4, 2024

Course No. or Level 170-179 Title Evening College Special Topics in Popular Culture

Semester hours 1-3, variable Clock hours: Lecture 1-3, variable Laboratory 1-3, variable

Prerequisites None

Enrollment expectation 6-25

Indicate any course for which this course is a (an)

modification _____
(proposed change in course title, course description, course content or method of instruction)

substitute _____
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate _____
(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Ms. Allison M. Steadman

Department Chairperson's/Dean's Signature 

Provost's Signature 

Date of Implementation Fall 2024

Date of School/Department approval N/A

Catalog description:

(1-3, S/U) Course topics may be interdisciplinary and cover innovative, non-traditional topics within the Popular Culture and should involve current events, trends, and/or politics. May be taken for Interprofessional Certificate credit.

- Purpose:
1. Community members, adult learners
 2. Personal and Professional Development

Teaching method planned:

Varies with course being taught. This course is designed to encompass a variety of topics and teaching methods.

Textbook and/or materials planned (including electronic/multimedia):

TBD according to course description for specific topic.

Course Content: As a special topics course, the content will vary with each course proposed. Content may cover any topic or discipline associated with Popular Culture. All Evening College courses will be graded as Satisfactory/Unsatisfactory and be taught by a credentialed instructor as defined by the Faculty Handbook. A syllabus template is attached.

When completed, forward to the Office of the Provost.

Instructor: Xxxxx Xxxxxxx
Office: Building, Room
Phone: xxx-xxx-xxxx

Office Hours: In-person/Virtual Schedule
E-mail: XXxxxxx@*****.****

EVCL 171 Special Topics in Popular Culture: Xxxxxx Xxxxxx
Weeknight Time Semester Location

Required Texts:

- TBD

Course Description:

This course covers a specific aspect of Popular Culture. The course will be taught as appropriate for the topic, discipline, and student population.

Course Objectives:

This course is intended to inform and educate the student in the tenets associated with the topic and discipline. Upon completion of this course students will be able to...

Grading:

Attendance	150pts.	Critique	100pts.	Final Exam	100pts.	Total	1000pts.
Quizzes/Assignments	300pts.	Midterm Exam	100pts.	Final Project	250pts.		

Grading Scale:

S (Satisfactory)	500-1000points	U (Unsatisfactory)	0-499points
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Coursework Expectations:

Students are expected submit all assignments complete and on time. Any late assignments will have a penalty assigned.

Blackboard and University Email:

Blackboard is the Learning Management System (LMS) used for FMU courses. Information related to the course, assignments, assessments, and grades can be found on Blackboard. All students are assigned a "g.fmarion.edu" email address. This is the default email used by the university, and is the email address FMU will use for all official communication.

Quizzes, Midterm Exam and Final Exam:

Quizzes will be multiple choice and will cover recent material. Exams are cumulative and will cover all course material covered in class up to the date of the exam. Quizzes and exams will be in a format appropriate to the course structure. The format will be shared with the course prior to the admission of the assessment. Makeup assessments will be at the discretion of the instructor.

Attendance Policy:

The university attendance policy states that if a student is absent more than twice the number of required class or laboratory sessions per week during regular semesters or more than 15% of required sessions during accelerated semesters, a grade of F or W will normally be assigned, unless absences have been excused for cause by the instructor.

Academic Honesty:

Each student is expected to be honest in his or her work for the course and to guard against any appearance of dishonesty on the part of other students. Examples of violation of academic honesty include, but are not limited to, the following: the supplying or receiving of unauthorized information about the form or content of an exam; copying or allowing the copying of assigned work; the submission of the same or essentially the same work or paper on two different occasions; the supplying or receiving of completed research, outlines or papers for submission by any person other than the author; plagiarism, i.e. presenting as one's own the work, words, or opinions of someone else. In this course any evidence of academic dishonesty will result in 0 credit on the assignment/exam for all parties involved and loss of all accrued and potential Extra Credit. A second act will result in failure of the course and the case will be turned over to the Provost's Office for possible disciplinary action. The full university policy on Academic Dishonesty can be found in the Student Handbook under the section on the Honor Code.

Disability-Related Information:

It is the responsibility of the student to notify the instructor at the first class session of any disability which will make it difficult for the student to participate in class activities outlined in this syllabus in the location specified. A student with a visible or non-visible disability who requests "reasonable accommodation to his or her condition should provide medical and/or physiological documentation of the disability to the Office of Counseling, Testing, and Special Services. Notice of a disability and the requested accommodations, but not the medical documentation, may be provided by the Office of Counseling, Testing, and Special Services to any administrator, dean, and/or professor on a need-to-know basis, but only after consultation with the student.

Students with documented learning disabilities are advised to notify the professor of the course concerned during the first week of the semester and must do so no later than the second week in order for the instructor to be best able to accommodate the specific needs of the student. Students who wish to be tested or reevaluated may arrange for testing through the Office of Counseling, Testing, and Special Services at the student's expense.

****This syllabus is subject to change according to student progress and academic opportunity.****

FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED NEW COURSE or MODIFICATION OF AN EXISTING COURSE

Check the appropriate box: ☒ New Course ☐ Course Modification

Department/School Provost's Office Date January 4, 2024

Course No. or Level 160-169 Title Evening College Special Topics in Education

Semester hours 1-3, variable Clock hours: Lecture 1-3, variable Laboratory 1-3, variable

Prerequisites None

Enrollment expectation 6-25

Indicate any course for which this course is a (an)

modification _____

(proposed change in course title, course description, course content or method of instruction)

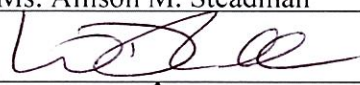
substitute _____

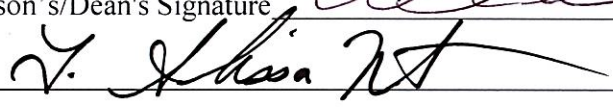
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate _____

(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Ms. Allison M. Steadman

Department Chairperson's/Dean's Signature 

Provost's Signature 

Date of Implementation Fall 2024

Date of School/Department approval N/A

Catalog description:

(1-3, S/U) Course topics may be interdisciplinary and cover innovative, non-traditional topics within the School of Education. May be taken for Interprofessional Certificate credit.

- Purpose:
1. Community members, adult learners
 2. Personal and Professional Development

Teaching method planned:

Varies with course being taught. This course is designed to encompass a variety of topics and teaching methods.

Textbook and/or materials planned (including electronic/multimedia):

TBD according to course description for specific topic.

Course Content: As a special topics course, the content will vary with each course proposed. Content may cover any topic or discipline associated with Education. All Evening College courses will be graded as Satisfactory/Unsatisfactory and be taught by a credentialed instructor as defined by the Faculty Handbook. A syllabus template is attached.

When completed, forward to the Office of the Provost.

Instructor: Xxxxx Xxxxxxx
Office: Building, Room
Phone: xxx-xxx-xxxx

Office Hours: In-person/Virtual Schedule
E-mail: XXxxxxx@*****.****

EVCL 161 Special Topics in Education: Xxxxxx Xxxxxx
Weeknight Time Semester Location

Required Texts:

- TBD

Course Description:

This course covers a specific aspect of Education. The course will be taught as appropriate for the topic, discipline, and student population.

Course Objectives:

This course is intended to inform and educate the student in the tenets associated with the topic and discipline. Upon completion of this course students will be able to...

Grading:

Attendance	150pts.	Critique	100pts.	Final Exam	100pts.	Total	1000pts.
Quizzes/Assignments	300pts.	Midterm Exam	100pts.	Final Project	250pts.		

Grading Scale:

S (Satisfactory)	500-1000points	U (Unsatisfactory)	0-499points
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Coursework Expectations:

Students are expected submit all assignments complete and on time. Any late assignments will have a penalty assigned.

Blackboard and University Email:

Blackboard is the Learning Management System (LMS) used for FMU courses. Information related to the course, assignments, assessments, and grades can be found on Blackboard. All students are assigned a "g.fmarion.edu" email address. This is the default email used by the university, and is the email address FMU will use for all official communication.

Quizzes, Midterm Exam and Final Exam:

Quizzes will be multiple choice and will cover recent material. Exams are cumulative and will cover all course material covered in class up to the date of the exam. Quizzes and exams will be in a format appropriate to the course structure. The format will be shared with the course prior to the admission of the assessment. Makeup assessments will be at the discretion of the instructor.

Attendance Policy:

The university attendance policy states that if a student is absent more than twice the number of required class or laboratory sessions per week during regular semesters or more than 15% of required sessions during accelerated semesters, a grade of F or W will normally be assigned, unless absences have been excused for cause by the instructor.

Academic Honesty:

Each student is expected to be honest in his or her work for the course and to guard against any appearance of dishonesty on the part of other students. Examples of violation of academic honesty include, but are not limited to, the following: the supplying or receiving of unauthorized information about the form or content of an exam; copying or allowing the copying of assigned work; the submission of the same or essentially the same work or paper on two different occasions; the supplying or receiving of completed research, outlines or papers for submission by any person other than the author; plagiarism, i.e. presenting as one's own the work, words, or opinions of someone else. In this course any evidence of academic dishonesty will result in 0 credit on the assignment/exam for all parties involved and loss of all accrued and potential Extra Credit. A second act will result in failure of the course and the case will be turned over to the Provost's Office for possible disciplinary action. The full university policy on Academic Dishonesty can be found in the Student Handbook under the section on the Honor Code.

Disability-Related Information:

It is the responsibility of the student to notify the instructor at the first class session of any disability which will make it difficult for the student to participate in class activities outlined in this syllabus in the location specified. A student with a visible or non-visible disability who requests "reasonable accommodation to his or her condition should provide medical and/or physiological documentation of the disability to the Office of Counseling, Testing, and Special Services. Notice of a disability and the requested accommodations, but not the medical documentation, may be provided by the Office of Counseling, Testing, and Special Services to any administrator, dean, and/or professor on a need-to-know basis, but only after consultation with the student.

Students with documented learning disabilities are advised to notify the professor of the course concerned during the first week of the semester and must do so no later than the second week in order for the instructor to be best able to accommodate the specific needs of the student. Students who wish to be tested or reevaluated may arrange for testing through the Office of Counseling, Testing, and Special Services at the student's expense.

****This syllabus is subject to change according to student progress and academic opportunity.****

**FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED
NEW COURSE or MODIFICATION OF AN EXISTING COURSE**

Check the appropriate box: X New Course _____ Course Modification

Department/School _____ Provost's Office _____ Date January 4, 2024

Course No. or Level 150-159 Title Evening College Special Topics in Business

Semester hours 1-3, variable Clock hours: Lecture 1-3, variable Laboratory 1-3, variable

Prerequisites None

Enrollment expectation 6-25

Indicate any course for which this course is a (an)

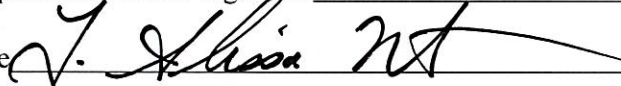
modification _____
(proposed change in course title, course description, course content or method of instruction)

substitute _____
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate _____
(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Ms. Allison M. Steadman

Department Chairperson's/Dean's Signature 

Provost's Signature 

Date of Implementation Fall 2024

Date of School/Department approval N/A

Catalog description:

(1-3, S/U) Course topics may be interdisciplinary and cover innovative, non-traditional topics within the School of Business. May be taken for Interprofessional Certificate credit.

Purpose: 1. Community members, adult learners
 2. Personal and Professional Development

Teaching method planned:

Varies with course being taught. This course is designed to encompass a variety of topics and teaching methods.

Textbook and/or materials planned (including electronic/multimedia):

TBD according to course description for specific topic.

Course Content: As a special topics course, the content will vary with each course proposed. Content may cover any topic or discipline associated with Business. All Evening College courses will be graded as Satisfactory/Unsatisfactory and be taught by a credentialed instructor as defined by the Faculty Handbook. A syllabus template is attached.

When completed, forward to the Office of the Provost.

Instructor: Xxxxx Xxxxxxx
Office: Building, Room
Phone: xxx-xxx-xxxx

Office Hours: In-person/Virtual Schedule
E-mail: XXxxxxx@*****.****

EVCL 151 Special Topics in Business: Xxxxxx Xxxxxx
Weeknight Time Semester Location

Required Texts:

- TBD

Course Description:

This course covers a specific aspect of Business. The course will be taught as appropriate for the topic, discipline, and student population.

Course Objectives:

This course is intended to inform and educate the student in the tenets associated with the topic and discipline. Upon completion of this course students will be able to...

Grading:

Attendance	150pts.	Critique	100pts.	Final Exam	100pts.	Total	1000pts.
Quizzes/Assignments	300pts.	Midterm Exam	100pts.	Final Project	250pts.		

Grading Scale:

S (Satisfactory)	500-1000points	U (Unsatisfactory)	0-499points
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Coursework Expectations:

Students are expected submit all assignments complete and on time. Any late assignments will have a penalty assigned.

Blackboard and University Email:

Blackboard is the Learning Management System (LMS) used for FMU courses. Information related to the course, assignments, assessments, and grades can be found on Blackboard. All students are assigned a "g.fmarion.edu" email address. This is the default email used by the university, and is the email address FMU will use for all official communication.

Quizzes, Midterm Exam and Final Exam:

Quizzes will be multiple choice and will cover recent material. Exams are cumulative and will cover all course material covered in class up to the date of the exam. Quizzes and exams will be in a format appropriate to the course structure. The format will be shared with the course prior to the admission of the assessment. Makeup assessments will be at the discretion of the instructor.

Attendance Policy:

The university attendance policy states that if a student is absent more than twice the number of required class or laboratory sessions per week during regular semesters or more than 15% of required sessions during accelerated semesters, a grade of F or W will normally be assigned, unless absences have been excused for cause by the instructor.

Academic Honesty:

Each student is expected to be honest in his or her work for the course and to guard against any appearance of dishonesty on the part of other students. Examples of violation of academic honesty include, but are not limited to, the following: the supplying or receiving of unauthorized information about the form or content of an exam; copying or allowing the copying of assigned work; the submission of the same or essentially the same work or paper on two different occasions; the supplying or receiving of completed research, outlines or papers for submission by any person other than the author; plagiarism, i.e. presenting as one's own the work, words, or opinions of someone else. In this course any evidence of academic dishonesty will result in 0 credit on the assignment/exam for all parties involved and loss of all accrued and potential Extra Credit. A second act will result in failure of the course and the case will be turned over to the Provost's Office for possible disciplinary action. The full university policy on Academic Dishonesty can be found in the Student Handbook under the section on the Honor Code.

Disability-Related Information:

It is the responsibility of the student to notify the instructor at the first class session of any disability which will make it difficult for the student to participate in class activities outlined in this syllabus in the location specified. A student with a visible or non-visible disability who requests "reasonable accommodation to his or her condition should provide medical and/or physiological documentation of the disability to the Office of Counseling, Testing, and Special Services. Notice of a disability and the requested accommodations, but not the medical documentation, may be provided by the Office of Counseling, Testing, and Special Services to any administrator, dean, and/or professor on a need-to-know basis, but only after consultation with the student.

Students with documented learning disabilities are advised to notify the professor of the course concerned during the first week of the semester and must do so no later than the second week in order for the instructor to be best able to accommodate the specific needs of the student. Students who wish to be tested or reevaluated may arrange for testing through the Office of Counseling, Testing, and Special Services at the student's expense.

****This syllabus is subject to change according to student progress and academic opportunity.****

FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED NEW COURSE or MODIFICATION OF AN EXISTING COURSE

Check the appropriate box: ☒ New Course ☐ Course Modification

Department/School Provost's Office Date January 4, 2024

Course No. or Level 140-149 Title Evening College Special Topics in Health Sciences

Semester hours 1-3, variable Clock hours: Lecture 1-3, variable Laboratory 1-3, variable

Prerequisites None

Enrollment expectation 6-25

Indicate any course for which this course is a (an)

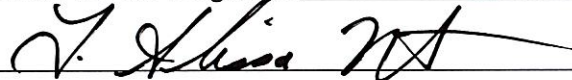
modification _____
(proposed change in course title, course description, course content or method of instruction)

substitute _____
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate _____
(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Ms. Allison M. Steadman

Department Chairperson's/Dean's Signature 

Provost's Signature 

Date of Implementation Fall 2024

Date of School/Department approval N/A

Catalog description:

(1-3, S/U) Course topics may be interdisciplinary and cover innovative, non-traditional topics within the Health Sciences. May be taken for Interprofessional Certificate credit.

Purpose: 1. Community members, adult learners
2. Personal and Professional Development

Teaching method planned:

Varies with course being taught. This course is designed to encompass a variety of topics and teaching methods.

Textbook and/or materials planned (including electronic/multimedia):

TBD according to course description for specific topic.

Course Content: As a special topics course, the content will vary with each course proposed. Content may cover any topic or discipline associated with the Health Sciences. All Evening College courses will be graded as Satisfactory/Unsatisfactory and be taught by a credentialed instructor as defined by the Faculty Handbook. A syllabus template is attached.

When completed, forward to the Office of the Provost.

Instructor: Xxxxx Xxxxxxx
Office: Building, Room
Phone: xxx-xxx-xxxx

Office Hours: In-person/Virtual Schedule
E-mail: XXxxxxx@*****.****

EVCL 141 Special Topics in Health Sciences: Xxxxxx Xxxxxx
Weeknight Time Semester Location

Required Texts:

- TBD

Course Description:

This course covers a specific aspect of the Natural Sciences. The course will be taught as appropriate for the topic, discipline, and student population.

Course Objectives:

This course is intended to inform and educate the student in the tenets associated with the topic and discipline. Upon completion of this course students will be able to...

Grading:

Attendance	150pts.	Critique	100pts.	Final Exam	100pts.	Total	1000pts.
Quizzes/Assignments	300pts.	Midterm Exam	100pts.	Final Project	250pts.		

Grading Scale:

S (Satisfactory)	500-1000points	U (Unsatisfactory)	0-499points
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Coursework Expectations:

Students are expected submit all assignments complete and on time. Any late assignments will have a penalty assigned.

Blackboard and University Email:

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Quizzes, Midterm Exam and Final Exam:

Quizzes will be multiple choice and will cover recent material. Exams are cumulative and will cover all course material covered in class up to the date of the exam. Quizzes and exams will be in a format appropriate to the course structure. The format will be shared with the course prior to the admission of the assessment. Makeup assessments will be at the discretion of the instructor.

Attendance Policy:

The university attendance policy states that if a student is absent more than twice the number of required class or laboratory sessions per week during regular semesters or more than 15% of required sessions during accelerated semesters, a grade of F or W will normally be assigned, unless absences have been excused for cause by the instructor.

Academic Honesty:

Each student is expected to be honest in his or her work for the course and to guard against any appearance of dishonesty on the part of other students. Examples of violation of academic honesty include, but are not limited to, the following: the supplying or receiving of unauthorized information about the form or content of an exam; copying or allowing the copying of assigned work; the submission of the same or essentially the same work or paper on two different occasions; the supplying or receiving of completed research, outlines or papers for submission by any person other than the author; plagiarism, i.e. presenting as one's own the work, words, or opinions of someone else. In this course any evidence of academic dishonesty will result in 0 credit on the assignment/exam for all parties involved and loss of all accrued and potential Extra Credit. A second act will result in failure of the course and the case will be turned over to the Provost's Office for possible disciplinary action. The full university policy on Academic Dishonesty can be found in the Student Handbook under the section on the Honor Code.

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****This syllabus is subject to change according to student progress and academic opportunity.****

FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED NEW COURSE or MODIFICATION OF AN EXISTING COURSE

Check the appropriate box: ☒ New Course ☐ Course Modification

Department/School Provost's Office Date January 4, 2024

Course No. or Level 130-139 Title Evening College Special Topics in Natural Sciences

Semester hours 1-3, variable Clock hours: Lecture 1-3, variable Laboratory 1-3, variable

Prerequisites None

Enrollment expectation 6-25

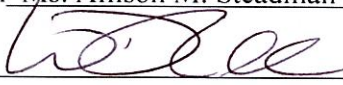
Indicate any course for which this course is a (an)

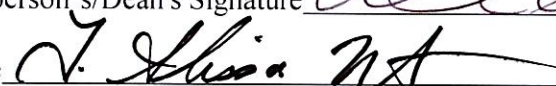
modification _____
(proposed change in course title, course description, course content or method of instruction)

substitute _____
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate _____
(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Ms. Allison M. Steadman

Department Chairperson's/Dean's Signature 

Provost's Signature 

Date of Implementation Fall 2024

Date of School/Department approval N/A

Catalog description:

(1-3, S/U) Course topics may be interdisciplinary and cover innovative, non-traditional topics within the Natural Sciences. May be taken for Interprofessional Certificate credit.

Purpose: 1. Community members, adult learners
2. Personal and Professional Development

Teaching method planned:

Varies with course being taught. This course is designed to encompass a variety of topics and teaching methods.

Textbook and/or materials planned (including electronic/multimedia):

TBD according to course description for specific topic.

Course Content: As a special topics course, the content will vary with each course proposed. Content may cover any topic or discipline associated with the Natural Sciences. All Evening College courses will be graded as Satisfactory/Unsatisfactory and be taught by a credentialed instructor as defined by the Faculty Handbook. A syllabus template is attached.

When completed, forward to the Office of the Provost.

Instructor: Xxxxx Xxxxxxx
Office: Building, Room
Phone: xxx-xxx-xxxx

Office Hours: In-person/Virtual Schedule
E-mail: XXxxxxx@****. ****

EVCL 131 Special Topics in Natural Sciences: Xxxxxx Xxxxxx
Weeknight Time Semester Location

Required Texts:

- TBD

Course Description:

This course covers a specific aspect of the Natural Sciences. The course will be taught as appropriate for the topic, discipline, and student population.

Course Objectives:

This course is intended to inform and educate the student in the tenets associated with the topic and discipline. Upon completion of this course students will be able to...

Grading:

Attendance	150pts.	Critique	100pts.	Final Exam	100pts.	Total	1000pts.
Quizzes/Assignments	300pts.	Midterm Exam	100pts.	Final Project	250pts.		

Grading Scale:

S (Satisfactory)	500-1000points	U (Unsatisfactory)	0-499points
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Coursework Expectations:

Students are expected submit all assignments complete and on time. Any late assignments will have a penalty assigned.

Blackboard and University Email:

Blackboard is the Learning Management System (LMS) used for FMU courses. Information related to the course, assignments, assessments, and grades can be found on Blackboard. All students are assigned a "g.fmarion.edu" email address. This is the default email used by the university, and is the email address FMU will use for all official communication.

Quizzes, Midterm Exam and Final Exam:

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Attendance Policy:

The university attendance policy states that if a student is absent more than twice the number of required class or laboratory sessions per week during regular semesters or more than 15% of required sessions during accelerated semesters, a grade of F or W will normally be assigned, unless absences have been excused for cause by the instructor.

Academic Honesty:

Each student is expected to be honest in his or her work for the course and to guard against any appearance of dishonesty on the part of other students. Examples of violation of academic honesty include, but are not limited to, the following: the supplying or receiving of unauthorized information about the form or content of an exam; copying or allowing the copying of assigned work; the submission of the same or essentially the same work or paper on two different occasions; the supplying or receiving of completed research, outlines or papers for submission by any person other than the author; plagiarism, i.e. presenting as one's own the work, words, or opinions of someone else. In this course any evidence of academic dishonesty will result in 0 credit on the assignment/exam for all parties involved and loss of all accrued and potential Extra Credit. A second act will result in failure of the course and the case will be turned over to the Provost's Office for possible disciplinary action. The full university policy on Academic Dishonesty can be found in the Student Handbook under the section on the Honor Code.

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**FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED
NEW COURSE or MODIFICATION OF AN EXISTING COURSE**

Check the appropriate box: ☒ New Course ☐ Course Modification

Department/School _____ Provost's Office _____ Date January 4, 2024

Course No. or Level 120-129 Title Evening College Special Topics in Behavioral
Sciences

Semester hours 1-3, variable Clock hours: Lecture 1-3, variable Laboratory 1-3, variable

Prerequisites None

Enrollment expectation 6-25

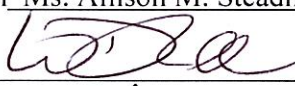
Indicate any course for which this course is a (an)

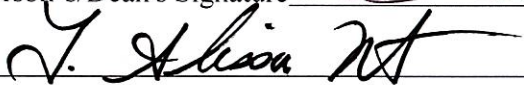
modification _____
(proposed change in course title, course description, course content or method of instruction)

substitute _____
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate _____
(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Ms. Allison M. Steadman

Department Chairperson's/Dean's Signature 

Provost's Signature 

Date of Implementation Fall 2024

Date of School/Department approval N/A

Catalog description:

(1-3, S/U) Course topics may be interdisciplinary and cover innovative, non-traditional topics within the Behavioral Sciences. May be taken for Interprofessional Certificate credit.

Purpose: 1. Community members, adult learners
 2. Personal and Professional Development

Teaching method planned:

Varies with course being taught. This course is designed to encompass a variety of topics and teaching methods.

Textbook and/or materials planned (including electronic/multimedia):
TBD according to course description for specific topic.

Course Content: As a special topics course, the content will vary with each course proposed. Content may cover any topic or discipline associated with the Behavioral Sciences. All Evening College courses will be graded as Satisfactory/Unsatisfactory and be taught by a credentialed instructor as defined by the Faculty Handbook. A syllabus template is attached.

When completed, forward to the Office of the Provost.

Instructor: Xxxxx Xxxxxxx

Office: Building, Room

Phone: xxx-xxx-xxxx

Office Hours: In-person/Virtual Schedule

E-mail: XXxxxxx@****. ****

EVCL 121 Special Topics in Behavioral Sciences: Xxxxxx Xxxxxx

Weeknight Time Semester Location

Required Texts:

- TBD

Course Description:

This course covers a specific aspect of the Behavioral Sciences. The course will be taught as appropriate for the topic, discipline, and student population.

Course Objectives:

This course is intended to inform and educate the student in the tenets associated with the topic and discipline. Upon completion of this course students will be able to...

Grading:

Attendance	150pts.	Critique	100pts.	Final Exam	100pts.	Total	1000pts.
Quizzes/Assignments	300pts.	Midterm Exam	100pts.	Final Project	250pts.		

Grading Scale:

S (Satisfactory)	500-1000points	U (Unsatisfactory)	0-499points
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Coursework Expectations:

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Quizzes, Midterm Exam and Final Exam:

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Attendance Policy:

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Each student is expected to be honest in his or her work for the course and to guard against any appearance of dishonesty on the part of other students. Examples of violation of academic honesty include, but are not limited to, the following: the supplying or receiving of unauthorized information about the form or content of an exam; copying or allowing the copying of assigned work; the submission of the same or essentially the same work or paper on two different occasions; the supplying or receiving of completed research, outlines or papers for submission by any person other than the author; plagiarism, i.e. presenting as one's own the work, words, or opinions of someone else. In this course any evidence of academic dishonesty will result in 0 credit on the assignment/exam for all parties involved and loss of all accrued and potential Extra Credit. A second act will result in failure of the course and the case will be turned over to the Provost's Office for possible disciplinary action. The full university policy on Academic Dishonesty can be found in the Student Handbook under the section on the Honor Code.

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FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED NEW COURSE or MODIFICATION OF AN EXISTING COURSE

Check the appropriate box: ☒ New Course ☐ Course Modification

Department/School Provost's Office Date January 4, 2024

Course No. or Level 110-119 Title Evening College Special Topics in Humanities

Semester hours 1-3, variable Clock hours: Lecture 1-3, variable Laboratory 1-3, variable

Prerequisites None

Enrollment expectation 6-25

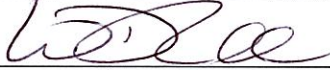
Indicate any course for which this course is a (an)

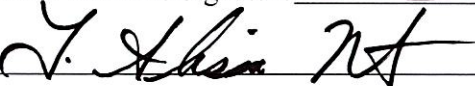
modification _____
(proposed change in course title, course description, course content or method of instruction)

substitute _____
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate _____
(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Ms. Allison M. Steadman

Department Chairperson's/Dean's Signature 

Provost's Signature 

Date of Implementation Fall 2024

Date of School/Department approval N/A

Catalog description:

(1-3, S/U) Course topics may be interdisciplinary and cover innovative, non-traditional topics within the Humanities. May be taken for Interprofessional Certificate credit.

Purpose:

1. Community members, adult learners
2. Personal and Professional Development

Teaching method planned:

Varies with course being taught. This course is designed to encompass a variety of topics and teaching methods.

Textbook and/or materials planned (including electronic/multimedia):

TBD according to course description for specific topic.

Course Content: As a special topics course, the content will vary with each course proposed. Content may cover any topic or discipline associated with the Humanities. All Evening College courses will be graded as Satisfactory/Unsatisfactory and be taught by a credentialed instructor as defined by the Faculty Handbook. A syllabus template is attached.

When completed, forward to the Office of the Provost.

Instructor: Xxxxx Xxxxxxx
Office: Building, Room
Phone: xxx-xxx-xxxx

Office Hours: In-person/Virtual Schedule
E-mail: XXxxxxx@****.****

EVCL 111 Special Topics in Humanities: Xxxxxx Xxxxxx
Weeknight Time Semester Location

Required Texts:

- TBD

Course Description:

This course covers a specific aspect of the Humanities. The course will be taught as appropriate for the topic, discipline, and student population.

Course Objectives:

This course is intended to inform and educate the student in the tenets associated with the topic and discipline. Upon completion of this course students will be able to...

Grading:

Attendance	150pts.	Critique	100pts.	Final Exam	100pts.	Total	1000pts.
Quizzes/Assignments	300pts.	Midterm Exam	100pts.	Final Project	250pts.		

Grading Scale:

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**FRANCIS MARION UNIVERSITY: DESCRIPTION OF PROPOSED
NEW COURSE or MODIFICATION OF AN EXISTING COURSE**

Check the appropriate box: ☒ New Course ☐ Course Modification

Department/School Provost's Office Date January 4, 2024

Course No. or Level 100-109 Title Evening College Special Topics in Social Sciences

Semester hours 1-3, variable Clock hours: Lecture 1-3, variable Laboratory 1-3, variable

Prerequisites None

Enrollment expectation 6-25

Indicate any course for which this course is a (an)

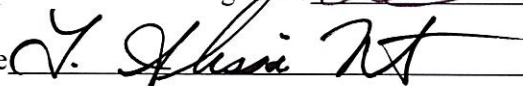
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(proposed change in course title, course description, course content or method of instruction)

substitute _____
(The proposed new course replaces a deleted course as a General Education or program requirement.)

alternate _____
(The proposed new course can be taken as an alternate to an existing course.)

Name of person preparing course description Ms. Allison M. Steadman

Department Chairperson's/Dean's Signature 

Provost's Signature 

Date of Implementation Fall 2024

Date of School/Department approval N/A

Catalog description:

(1-3, S/U) Course topics may be interdisciplinary and cover innovative, non-traditional topics within the Social Sciences. May be taken for Interprofessional Certificate credit.

Purpose: 1. Community members, adult learners
2. Personal and Professional Development

Teaching method planned:

Varies with course being taught. This course is designed to encompass a variety of topics and teaching methods.

Textbook and/or materials planned (including electronic/multimedia):

TBD according to course description for specific topic.

Course Content: As a special topics course, the content will vary with each course proposed. Content may cover any topic or discipline associated with the Social Sciences. All Evening College courses will be graded as Satisfactory/Unsatisfactory and be taught by a credentialed instructor as defined by the Faculty Handbook. A syllabus template is attached.

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Instructor: Xxxxx Xxxxxxx
Office: Building, Room
Phone: xxx-xxx-xxxx

Office Hours: In-person/Virtual Schedule
E-mail: XXxxxxx@****.****

EVCL 101 Special Topics in Social Sciences: Xxxxxx Xxxxxx
Weeknight Time Semester Location

Required Texts:

- TBD

Course Description:

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