



FRANCIS MARION UNIVERSITY CITI PROGRAM REGISTRATION

Before signing up for one of the CITI Program modules, you will first need to register for an account. As a Francis Marion University employee or student, you can sign up for free through the CITI Program website at citiprogram.org.

Step 1

Click the “Register” button in the upper right of the screen.



Step 2

Enter “Francis Marion University” as your organization’s name.

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

Francis Marion University

Francis Marion University only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

- I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.
- I affirm that I am an affiliate of Francis Marion University.

Continue To Create Your CITI Program Username/Password

or



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Step 3

Enter your first and last name as well as your email address.

Personal Information

* indicates a required field.

* First Name

* Last Name

* Email Address

* Verify email address

We urge you to provide a second email address, if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address.

Secondary email address

Verify secondary email address



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Step 4

Choose a username, password, and security question.

Create your Username and Password

* indicates a required field.

Your username should consist of 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as "a12b34cd". Once created, your username will be part of the completion report.

* User Name

Your password should consist of 8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".

* Password

* Verify Password

Please choose a security question and provide an answer that you will remember. **NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account.**

* Security Question

* Security Answer



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Step 5

Enter your country of residence and select whether you want to be contacted about future CITI Program offerings.

* Country of Residence

Search for country: Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided.

United States

* May we contact you to provide information about other courses and services after you complete your CITI Program coursework? 

Yes

No



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Step 6

Select whether you want to be notified about earning CE credits for the courses you complete through CITI Program. (NOTE: CE credits are an additional cost not covered by the University).

* Are you interested in the option of receiving Continuing Education Unit (CEU) credit for completed CITI Program courses?

CITI is pleased to offer CE credits and units for purchase to learners qualifying for CE eligibility while concurrently meeting their institutions training requirements.

CE credits/units for physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for re-certification are available for many CITI courses – with that availability indicated on course and module listings. **Please register your interest for CE credits below** by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please read texts entered for each option carefully.

Yes

At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.

Yes

No

The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grade book page.

No

If you picked "YES", please check below the one type of credit you would like to earn

- MDs, DOs, PAs - AMA PRA Category 1 Credits™
- Psychologists - APA Credits
- Nurses - ANCC CNE
- Other Participants - Certificates of Participation
- Social Workers - CE Credits
- Pharmacists - CPE Credits



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Step 7

Enter your institutional email, department, and your role. If you are a faculty member, select “Principal Investigator” as your role. If you are a student, select either “Student Researcher – Graduate level” or “Student Researcher – Undergraduate.” All other fields in this section are optional.

* indicates a required field.

Language Preference

English ▾

* Institutional Email Address

We recommend providing an email address issued by Francis Marion University or an approved affiliate, rather than a personal one like @gmail, @hotmail, etc. This will help Francis Marion University officials identify your learning records in reports.

Enter a valid Institutional Email Address.

* Verify Institutional Email Address

Re-enter Institutional Email Address.

Highest Degree

Employee Number

* Department

* Role?

Principal Investigator ▾



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Step 7

Next, select the types of training/courses you would like to receive.

Question 2

Conflicts of Interest (COI)

Would you like to take the Conflicts of Interest course?

Choose one answer

- Yes
- No

Question 8

Responsible Conduct of Research (RCR)

Please make your selection below to receive the courses in the Responsible Conduct of Research.

Choose one answer

- FMU Math-Engineering & Computing
- FMU Communicating Research in Engineering/Math
- Biomedical Responsible Conduct of Research
- Responsible Conduct of Research for Engineers
- Humanities Responsible Conduct of Research
- Physical Science Responsible Conduct of Research
- Social and Behavioral Responsible Conduct of Research
- Responsible Conduct of Research for Administrators
- Not at this time.