

## PAYDATES SCHEDULE 2024-2025

TIME CARDS DUE BY NOON	INCLUDED ON PAYCHECK - WEEKS ENDING		PAYCHECK DATES
Monday, July 1, 2024	Jun-22	Jun-29	Tuesday, July 16, 2024
Monday, July 15, 2024	Jul-6	Jul-13	Tuesday, July 30, 2024
Monday, July 29, 2024	Jul-20	Jul-27	Tuesday, August 13, 2024
Monday, August 12, 2024	Aug-3	Aug-10	Tuesday, August 27, 2024
Monday, August 26, 2024	Aug-17	Aug-24	Tuesday, September 10, 2024
Monday, September 9, 2024	Aug-31	Sep-7	Tuesday, September 24, 2024
Monday, September 23, 2024	Sep-14	Sep-21	Tuesday, October 8, 2024
Monday, October 7, 2024	Sep-28	Oct-5	Tuesday, October 22, 2024
Monday, October 21, 2024	Oct-12	Oct-19	Monday, November 4, 2024
Monday, November 4, 2024	Oct-26	Nov-2	Tuesday, November 19, 2024
Monday, November 18, 2024	Nov-9	Nov-16	Tuesday, December 3, 2024
Monday, December 2, 2024	Nov-23	Nov-30	Tuesday, December 17, 2024
Monday, December 16, 2024	Dec-7	Dec-14	Tuesday, January 7, 2025
Monday, January 6, 2025	Dec-21	Dec-28 Jan-4	Tuesday, January 21, 2025
Tuesday, January 21, 2025	**	Jan-11 Jan-18	Tuesday, February 4, 2025
Monday, February 3, 2025	Jan-25	Feb-1	Tuesday, February 18, 2025
Monday, February 17, 2025	Feb-8	Feb-15	Tuesday, March 4, 2025
Monday, March 3, 2025	Feb-22	Mar-1	Tuesday, March 18, 2025
Monday, March 17, 2025	Mar-8	Mar-15	Tuesday, April 1, 2025
Monday, March 31, 2025	Mar-22	Mar-29	Tuesday, April 15, 2025
Monday, April 14, 2025	Apr-5	Apr-12	Tuesday, April 29, 2025
Monday, April 28, 2025	Apr-19	Apr-26	Tuesday, May 13, 2025
Monday, May 12, 2025	May-3	May-10	Tuesday, May 27, 2025
Monday, May 26, 2025	May-17	May-24	Tuesday, June 10, 2025
Monday, June 9, 2025	May-31	Jun-7	Tuesday, June 24, 2025

**PLEASE NOTE THE FOLLOWING:**

\*\*\* ALL NEW STUDENT WORKERS **MUST** COMPLETE ALL EMPLOYEE PAPERWORK IN THE FINANCIAL ASSISTANCE OFFICE **BEFORE** THEY BEGIN WORKING\*\*\*

\*\* ALL TIME CARDS DUE BY NOON THE DAY AFTER A HOLIDAY.\*\*

- TIME CARDS ARE DUE ON THE ABOVE DUE DATES BY 12 NOON
- ELECTRONIC TIME CARD ENTRY DUE BY 5:00PM ON THE DUE DATES ABOVE
- ELECTRONIC APPROVAL FROM SUPERVISOR DUE BY 12 NOON ON THURSDAY THE SAME WEEK